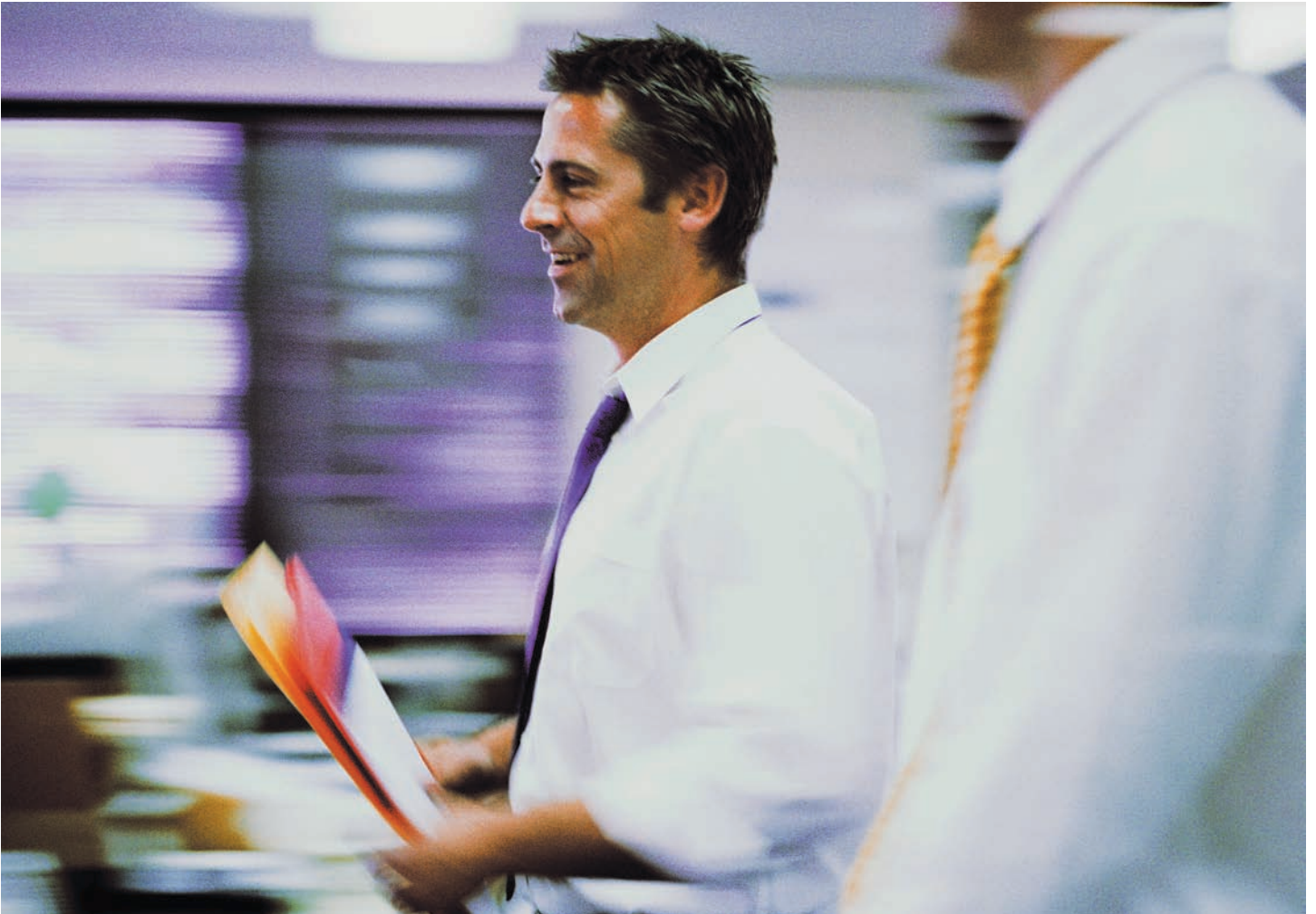


SAGE MIP FUND ACCOUNTING

Solution Overview



sage
software

Sage MIP Fund Accounting: Total nonprofit financial management



Recently voted as Best Overall Nonprofit Accounting Software by accounting managers nationwide, Sage MIP Fund Accounting is the financial management solution preferred by nonprofits for planning and managing budgets, maximizing grants, and producing accurate customized reports.

For more than 20 years, the Sage Nonprofit Solutions product line has helped nonprofits meet their specialized accounting challenges efficiently and expertly. Sage MIP Fund Accounting includes the tools nonprofits need for tracking and reporting on individual funds from multiple sources and on varying budget periods and complying with FASB and other reporting requirements. With flexible system setup and built-in reporting, Sage MIP Fund Accounting helps your organization master your critical accounting and administration tasks:

"Sage MIP [Fund Accounting] gives us an advantage over other nonprofits—it helps us streamline what we do."

Gilbert Moreno
Association for the Advancement
of Mexican Americans

- **Complete Financial Management:** Streamline daily tasks with an integrated financial management system. Quickly produce accurate customized reports to comply with government, grant, and internal reporting requirements. Respond easily to auditor requests for more detail.
- **Accountability and Stewardship:** Demonstrate financial responsibility to internal management, funders, and the board. Satisfy internal and external reporting requirements. Establish service-level performance goals for your programs, and perform unit cost breakdowns.
- **Budgeting, Forecasting, and Planning:** Create, plan, and monitor customized budgets for your grants and programs. Calculate forecasted financial position, use built-in tools to estimate future periods and analyze "What if" scenarios to foster smarter decision-making.
- **Effective Grants Administration:** Track and manage multiple grants, including complex restrictions and an unlimited number of project budgets. Monitor spending, track grant details, and forecast expenditures for remaining periods within a grant. Measure program effectiveness for grantors, volunteers, and other constituents, and position yourself for winning future funds.

Sage MIP Fund Accounting earned the 2005 Campbell Award for the *Best Overall in Nonprofit Accounting* after Campbell Rinker, an independent research firm, surveyed nonprofit accountants nationwide to determine user satisfaction.



The Scalable, Integrated Accounting Solution

We offer real scalability—not just one massive system that ends up being more than you need—but a precise fit for the budget and programs you have today. When your accounting and performance needs change, you have the flexibility to add to the system when you actually need it.

Specifically designed for not-for-profit accounting, Sage MIP Fund Accounting allows you to:

- Track different funding sources, grants, departments, programs, functions, or any other critical reporting element.
 - Maintain an unlimited number of active currencies, rates, and rate types to create, process, revalue and produce FAS 52 compliant financial statements.
 - Streamline report development for multiple grants and easily measure program effectiveness for each grantor.
 - Tailor the system to meet your organization's unique requirements using powerful customization tools.
- Cut hours or days off your reporting cycle by creating reports within the system, instead of manipulating data with external spreadsheets or fighting with complex external report-writing tools.
 - Customize your chart of accounts to access data quickly and easily for more effective tracking and reporting.
 - Boost productivity and reduce errors by automating transaction entry with a variety of tools, including memorized transactions, preset distributions, entry defaults, and automatic interfund balancing entries.
 - Maintain a clear, complete audit trail, making it easy to verify financial statement accuracy.
 - Keep data secure by restricting access to the accounting system through the comprehensive security features in Sage MIP Fund Accounting.

The screenshot displays the Sage MIP Fund Accounting software interface. The main window is titled "Accounting for Social Service Agency - Sage MIP Fund Accounting - [General Ledger Setup]". The interface features a menu bar (File, Edit, View, Maintain, Transactions, Activities, Reports, Options, Window, Help) and a toolbar with various icons. A green sidebar on the left lists navigation options: Home, General Ledger Setup, General Ledger, Transactions, Budget, Pay Vendors, Customer Billing, Sales Order Entry, Purchasing, Encumbrances, Manage Assets, Process Allocations, Manage Sessions, Report Manager, Analysis, and Help and Support. The central workspace is titled "General Ledger Setup" and contains a flowchart. The flowchart starts with "Chart of Accounts" (represented by a calculator icon), which leads to "Account Code Combinations" (represented by a padlock icon). From "Account Code Combinations", three arrows point to "Distribution Codes" (represented by a grid icon), "Offset Account Assignments" (represented by a lightning bolt icon), and "Closing Account Assignments" (represented by a calendar icon). Below the flowchart, there are four buttons: "Enter Journal Vouchers" (with a pencil icon), "Post Transactions" (with a document icon), "Exchange Rate Types" (with a dollar sign icon), and "Exchange Rates" (with a dollar sign icon). On the right side, there is a "Report Manager" window showing a tree view of reports, including "Transaction Reports", "General Ledger Analysis", "Comparative Trial Balance", "Expanded General Ledger", "Normal Trial Balance", "Standard General Ledger", and "Working Trial Balance". Below the Report Manager is a "Help Links" window with links to "General Ledger Guide", "General Ledger Checklists", and "General Ledger FAQs". The status bar at the bottom shows "Done".



A Comprehensive, Yet Easy-to-Use Solution That Puts You in Control

With its intuitive navigator interface, Sage MIP Fund Accounting is easy to learn and use, minimizing the impact of staff and volunteer turnover. Application tasks and reports are grouped by accounting function, including easy-to-understand workflow diagrams and checklists. Customize the system to fit your work habits and your programs—not the other way around. When you open your Sage MIP Fund Accounting system, you're greeted with the information that is most important to you. Create shortcuts to other applications and perform other tasks more efficiently than ever before.

Built-In, Flexible Reporting

Nonprofits can't afford to jeopardize crucial funding by failing to follow stringent reporting requirements. Sage MIP Fund Accounting provides a flexible, built-in report writer that helps you easily create reports that meet the varying requirements of funding sources as well as internal management and your board. With timely, accurate reports, your organization will be better prepared to make strategic decisions and respond more quickly to change.

- Default reports tailor themselves to the unique structure of your chart of accounts to provide fast reporting without numerous configuration steps.
- Produce a wide selection of standard reports such as FASB-compliant, audit-ready financial statements.
- Over 140 standard reports are included, including preparation tools for IRS Form 990.
- Report on multiple fiscal years in the same report or create reports that cross fiscal years.

- Format an unlimited number of custom reports to your exact specifications.
- Write dynamic financial statements directly in the application, configured according to your organization's unique needs, without the help of a programmer or consultant.
- Create lists of your favorite reports and keep them virtually at your fingertips.

Executive View: Unique in Nonprofit Financial Management

Exclusive to Sage MIP Fund Accounting, Executive View licensing provides a range of functionality beyond traditional reports-only viewing. This low-cost licensing option extends read-only access to your data for select staff. It also provides limited system use tailored down to the user level, fostering collaboration and team analysis. For a fraction of the price of purchasing a full software seat, Executive View users get a direct view of appropriate operating results and budget position through direct access to your Sage MIP Fund Accounting system without accounting transaction access.

Work collaboratively—The exclusive Executive View option lets directors or program managers submit their proposed budgets directly in the system for review. In conjunction with the Budget module, this powerful tool enables direct entry budget submissions from multiple departments. Eliminate the pain of consolidating spreadsheet-based budget data from multiple departments for aggregate review and approval.

Customize System Setup to Suit Your Needs

Sage MIP Fund Accounting has a flexible table-driven chart of accounts structure, which is uniquely valuable to nonprofits. Save time by eliminating the need to manually enter each string of possible account combinations every time you receive a new source of funding or start a new project. Record funds, grants, programs, funding sources, and more with an unlimited number of segments, user-defined character types, and account lengths. The Sage MIP Fund Accounting chart of accounts helps ensure that your accounts are always in balance.

Extensive internal system controls help improve data accuracy. Sage MIP Fund Accounting also offers powerful customization options through user-defined fields. Track unique details about your funding sources, vendors, transaction documents, or even individual transaction line details.

Extensive Budget Management and Control

Sage MIP Fund Accounting offers industry-leading budget management and control for nonprofits. Submit budget plans directly into the system for collaborative planning and approvals. Check budget balances quickly and easily. Review budgeted amounts, money spent, committed funds, and available budget. Easily drill down to the detailed entries that comprise the balances for a complete audit trail. Produce comparative statements for your management staff and board of directors that illustrate the budget to actual position for your programs, grants, departments, and more. Estimate future periods and calculate forecasted financial position, including analyzing “what-if” scenarios for better decision making. For more control, you can monitor financial commitments through encumbrance tracking.

Few budgeting tools can rival Sage MIP Fund Accounting as a planning and performance evaluation tool to ensure your resources are optimized. Establish service level performance goals for your programs and use the finance system to track both dollar and service unit measures.

Seamless Inventory Control & Sales Order Entry

Save valuable time and money by having complete control over your inventory processes and by maintaining optimal levels of inventory for your organization. The Inventory Control module features tight integration to Purchasing and Accounts Payable, Requisitions for internal warehouse functions, or Sales Order Entry for Accounts Receivable tracking. Easy-to-use inquiry tools verify up to the minute quantity available at sales order entry or at purchase reorder point. Sales Order Entry reserves inventory and integrates seamlessly with Accounts Receivable for automated calculation of Cost of Goods Sold and Invoice transaction creation. A complete set of inventory and sales order reports are available within the easy-to-use report writer in Sage MIP Fund Accounting.

Advanced Grant Administration

For many nonprofits, a central concern is to acquire, manage, and report on grants. The Grant Administration module lets organizations consolidate all grant-related information and documentation to simplify grant management processes directly in the Sage MIP Fund Accounting system. Use it to maintain comprehensive profiles of all grants and streamline administration processes. Easily measure program effectiveness for grantors, volunteers, or other constituents by creating

budgeting and reporting performance data within the accounting system. Store electronic copies of related grant documents, including proposals, award letters, and other correspondence in the database for easy retrieval.

Timesaving Financial Management Tools to Enhance Productivity

Efficient Transaction Entry

Sage MIP Fund Accounting includes transaction entry tools and shortcuts designed to make learning and using the system simple and efficient. The One Click Navigator organizes tasks into easy-to-understand, interactive workflow diagrams. Users can memorize and recall frequently entered transactions. Transaction entry forms are consistent and easy to use—an entire transaction is visible on one form.

Timesaving entry features promote quick and accurate transaction entry in easy-to-use, spreadsheet-style entry forms. Utilize entry default values; automatic account balancing offsets including interfund entries; the distribution feature to automatically allocate entries using percentages, units, or fixed dollar amounts; shortcut keys; memorize recurring entries; and other productivity enhancing tools.

Drill-Down Analyzer

For informed management decisions, you need access to the transaction details behind your numbers. The dynamic Drill-Down Analyzer in Sage MIP Fund Accounting lets users drill down to review the individual transactions that make up the balances—without having to run a new report. Unlike static drill-down features offered by other systems, Sage MIP Fund Accounting provides an uncommonly flexible tool. Zoom in on each section to focus only on the data that interests you. This feature lets you control the range of information you want to review, then filter and sort results in an unlimited number of ways.

Fund	Department	Program	Budget	Actual	Variance
100 - Health Care	Expenses - Other Costs	5200 - Legal and Professional	0.00	902.00	902.00
100 - Health Care	Expenses - Other Costs	5300 - Public Relations Exp.	0.00	37.36	37.36
Total			0.00	939.36	939.36
Current Period Actual			467,000	467,000	0.00
Current Year Actual			467,000	467,000	0.00



Process Foreign Currency in a True Fund Accounting System

Many nonprofits deliver programs and services throughout international communities, driving the need for multicurrency capabilities. Sage MIP Fund Accounting customers can maintain an unlimited number of active currencies, rates, and rate types to create and process transactions in any number of currencies with the powerful and comprehensive FAS 52 compliant Multicurrency module. Revalue Cash, AP, and AR as often as needed while leveraging easy-to-use entry tools to reduce data entry errors and maintain data consistency when entering transactions in any foreign currency. Enter invoices in one currency and pay in another and utilize the flexibility of depositing foreign currency checks in a Functional Currency bank account. Generate FAS 52 compliant reports quickly with the powerful, easy to use report writer or produce translated financial statements as needed.

Flexible, Powerful Technology for Every Performance Need

Sage MIP Fund Accounting offers flexible implementation options—install as a standalone, client-server system, or over the Internet using thin-client applications. Large-scale implementations experience the same stability and performance that you would expect from a single-user implementation. All Sage MIP Fund Accounting customers have the option to install on either MSDE (provided on the CD) or on SQL Server (provided by the user) depending on their needs.

Integration with the Applications that Count

Sage MIP Fund Accounting's open database architecture allows users to access their data and use custom report tools such as Crystal Reports® or Microsoft Access. Easily integrate your accounting data with your Microsoft Office applications. Powerful exporting tools provide you with the capability to send reports directly to Excel, complete with formatting.

Sage MIP Fund Accounting allows you to seamlessly integrate your accounting system with your other critical systems through the Data Import/Export module. Sage MIP Fund Accounting users can take advantage of an array of seamlessly integrated, complementary products from other key vendors serving nonprofit programs. In addition, an extensive network of certified Sage Software business partners can provide integration services without passing Application Programming Interface (API) costs on to our customers.

Of course, Sage Software offers integration between our Sage MIP Fund Accounting product and our family of fundraising, fixed assets, and human resource solutions!

System-Wide Security

Sage MIP Fund Accounting maintains a strict audit trail for transactions, user actions, and when and where the system was accessed to allow for extensive system auditing—all without clogging the database or adversely affecting performance. Grant or deny individual or group access to all areas of the system, including setup, transaction entry, reporting, and underlying data. Set permissions at the account level for strong internal controls and distributed use of the system without compromising data integrity.

Beyond basic accounting duties, Sage MIP Fund Accounting provides powerful data analysis tools that let your team view and share the key financial information required to make strategic decisions, foster fiscal transparency and accountability, and evaluate program performance.

“Thank goodness for the simplicity and straightforwardness of Sage MIP [Fund Accounting] software. It's a real lifesaver!”

Linda Wilbourne
Cancer Care Services

Integrated Modules

Sage MIP Fund Accounting modules are fully integrated. As your organization grows or needs change, you can purchase new modules to add more features to your system.

Sage MIP Fund Accounting Modules

Grant Administration	Bank Reconciliation
Allocations Management	Multicurrency
Budget	Payroll
Electronic Requisitions	Direct Deposit
Purchase Orders	Fixed Assets
Encumbrances	Advanced Security
Inventory Control	Forms Designer
Sales Order Entry	Data Import/Export
Accounts Payable	NightShift Scheduler
Electronic Fund Transfer for Accounts Payable	Data Consolidation
Accounts Receivable Reporting	GASB Reporting
Accounts Receivable Billing	Executive View License

About Sage Nonprofit Solutions

Sage Software is the only global solutions provider with a division totally dedicated to nonprofits. We offer an affordable range of training and support choices, and special 0% financing options.

With 40,000 nonprofit customers, and the largest range of award-winning, nonprofit-focused products, Sage Software is the software vendor of choice for value-conscious nonprofits.

About Sage Software

Sage Software supports the needs, challenges and dreams of more than 2.6 million small and mid-sized business customers in North America through easy-to-use, scalable, and customizable software and services. Our products support accounting, operations, customer relationship management, human resources, time tracking, merchant services and the specialized needs of accounting practices and the construction, distribution, manufacturing, nonprofit, and real estate industries. Sage Software is a subsidiary of The Sage Group plc, a leading international supplier of accounting and business management software solutions and related products and services for small to midsized businesses. Formed in 1981, Sage was floated on the London Stock Exchange in 1989 and the Group now has 5.0 million customers and employs over 10,500 people worldwide. For more information, please visit the Web site at www.sagesoftware.com/moreinfo or call 866-308-2378.

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