

Professional Systems & Services Consultant

Job Description

ProSoft Solutions, LLC is looking for a full time employee whose responsibility is to implement, train, and support the fund accounting products that ProSoft Solutions represents as well as serving as the liaison and conduit for client issues related to their projects assuring follow-through to resolution. Our goal at ProSoft Solutions is to serve nonprofit, churches and government organizations through the identification of needed fund accounting solutions and services, the training for the successful use of chosen solution, the maintenance and nurturing of client interaction and the dedication to customer satisfaction and value.

Essential Functions:

- Design, develop, implement and integrate infrastructure to provide a reliable, and scalable software solution to meet the client's objectives and requirements
- Study clients' needs to understand how their business operates in order to form and execute an implementation strategy that will best utilize the product
- Analyze an organization's business requirements for database design, and implement changes to database as required
- Provides customers, partners and sales reps with technical product advice and online or onsite product presentation support during pre and sometimes post-sales discussions
- Conducts online webinars and user groups to educate prospects, customers on software solutions
- Provide assistance on RFP responses and proposal creation for prospective customers
- Participation in trade shows, user conference and regional customer meetings as needed
- Provide professional and training services as needed
- Successfully convey technical details to a non-technical audience as well as foster credibility with more technical audiences
- Protect company proprietary and confidential information
- Other duties as assigned

Desired Skills & Experience:

- 3+ years experience with multiple types of relational databases required
- 2+ years of software implementation required
- Possess extensive knowledge of one or more database systems
- Capable of working in all phases of database design and management
- Proficient in key elements of conversion and migration in software implementation
- Understanding of Microsoft SQL Server and modern client/server environments is beneficial
- Experience with accounting
- Proficiency in Microsoft Office Programs such as Access, Excel, Word, Outlook
- Background in Accounting preferred
- Nonprofit industry experience is highly desired
- Commitment to customer satisfaction
- Experience with nonprofit organizations
- Strong preparation and organizational skills
- Strong verbal and presentation skills
- Strong technical skills
- Positive attitude and commitment to be a team player
- Willingness to pass annual certifications
- Travel is required (Est. 40%-50%)
- Experience with Sage Fund Accounting Software and Intacct



Company Description

ProSoft Solutions, LLC specializes in nonprofit, churches and government agencies. We take a CPA/consultant approach in order to match the needs of an organization to the right solution. We have over 20 years experience in nonprofit consulting. Our ultimate goal is to build long-term, trusting and successful relationships.

At ProSoft Solutions, we're uniquely qualified to meet the fund accounting needs of organizations. We are not software people who know a little accounting, we're CPA's, accountants, and consultants who know a lot about software. That makes all the difference.

As an expert team of experienced professionals we understand the importance and necessity for effective financial systems to manage it. Since 1987, ProSoft Solutions has assisted hundreds of nonprofit, churches and government organizations in overcoming obstacles in their nonprofit accounting software and fund accounting software systems by maximizing their effectiveness.

Our strategy is to listen. Using proven needs assessment tools, we determine the unique needs of each organization. Effective listening helps us fully understand each organizational environment, needs and requirements. Then, and only then, we make recommendations to resolve issues -- recommendations based on years of hard-won experience in the nonprofit and government software and technology fields with hundreds of organizations.