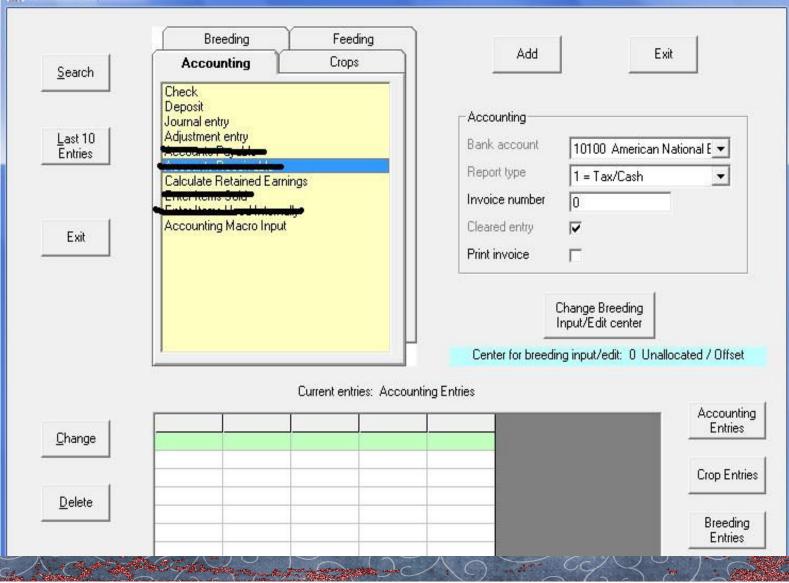
Basic Accounting Presented by Sarah Dixon

Input Screen (input, general)

Million (DEM12) Input/Edit



Checks and Deposits

| | Bank | EM12) Add Account k Number | 1010 |)0 Ameri | ican Nationa 1191 2 Trì2 1 | l Ban 💌 | | | | Select M and/or V | Macro Vendor | I Cleared I Print ch I Save e | | | |
|---|------|----------------------------------|------|----------|---|-------------|-------------|--|--------|----------------------|-----------------|-------------------------------------|---------|---|--|
| | | Amount to Balance | 0 | | | | | Bank Balance 83,641.66 Date cleared /_/_/ | | | | | | | |
| | Line | Acct. | Cen. | Div. | Amount | Description | | Quantity | Weight | Life | Apply | Material | Project | • | |
| | | | | | | | | | | | | | | _ | |
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| 3 | | Save | 0 | ancel | Pr | int | Insert Line | Delet | e Line | | | | | | |

Other Functions on Input Screen

Search

By date, account, center, division, bank account, entry type, vendor, number, description, amount

Any combination of above

Current year only

• Last 10 Entries

Change and Delete

Accounting Reports

(DEM12) Reports

| Breeding | Feeding | | |
|---|---------|--|--|
| Accounting | Crops | | |
| Accounting Detail Reports | | | |
| Ledger Account Detail | | | |
| Cost/Profit Center Report | | | |
| Check Register/Reconciliati | on | | |
| User Defined Report | | | |
| Accounting Total Reports | | | |
| Ledger Account Summary | | | |
| Bank Account Summary | | | |
| Trial Balance | | | |
| Income Statement | = | | |
| Balance Sheet | | | |
| Schedule F | | | |
| Accounting Other Reports | | | |
| Loan Report | | | |
| Payroll Liability Report Deleted Entries | | | |
| 1099's | | | |
| Consolidated Cost Analysis | | | |
| Item Inventory Report | | | |
| Contract History Report | | | |
| Standard Cost/Vendor Moni | tor | | |
| WIP Inventory Change | 1200 | | |
| Operations Report | | | |
| Report Generator | | | |
| A/P Reports | - | | |

ок

Exit

- 0 X

Display Macros

Setup Report Macros

Setup User Defined Menu

Setup Graph Macros

User Defined Menu

 Ledger Account Detail
 Check Register/Reconciliat ion
 Switch between w/ a

check mark in date range uses check date Income Statement Balance Sheet

Basic Setup

- Cost/Profit Centers
 Divisions
- Vendors
- Ledger Accounts

| Input Reports | Setup Utilities Help | |
|---|--|--|
| ent Tasks | General Information Commodity Codes Cost/Profit Centers | |
| 2] Check Register/Check Recor 2) Reports | Accounting Crops Breeding Feeding Overhead Allocation Tables | General Information Ledger Accounts Divisions Vendors Descriptions |
| 1 | User Defined Menu | Item File Contracts Schedule F Bridge Macros |
| • | Constanting of the second | Income Statement Balance Sheet Consolidated Cost Analysis Labor Allocation Pool |
| | the second second second | Setup Forms Inter-Company Bridge |

Register for the <u>FBS User Conference</u> August 29-30. SAVE 25% IF YOU REGISTER BY MONDAY, AUGUST 20TH.

Check our Monday webinar schedule

Helpful Preferences

| Set Preferences | | |
|-------------------------------------|-------|----------|
| Description | Value | A |
| TA+ Checks Per Page | | |
| TA+ Delete Cleared Entries | | |
| TA+ Disable A/P | | Print |
| TA+ Disable A/R | | |
| TA+ Drill Down Recap | | |
| TA+ Entry Bank Account | | |
| TA+ Entry Division | | |
| TA+ Entry Type | | Save |
| TA+ Entry is Cleared | | |
| TA+ Exclude A/P and A/R | | |
| TA+ Flip Report Columns | | |
| TA+ Inactive Ledgers | | |
| TA+ Inventory Register | yes | Cance |
| TA+ Invoice Layout by Farm | | |
| TA+ Journal Cleared | | |
| TA+ Pay Invoice Months | | |
| TA+ Print Check | | |
| TA+ Print Invoice | | |
| TA+ Protect Amount Paid | | |
| TA+ Restrict Macro Type | | |
| TA+ Update Invoice Paid | | |
| TA+ input stop at date | | |
| Current Row: 86 of 123 | | |

Valid values: MDY/DMY/YMD/STD (Default Used by: TA+ print checks and invoices Desc: IF not STD, then uses dashes instead of ¹/², and prints as mm-dd-yyyy, dd-mm-yyyy, etc.

Disable A/P and A/R Default bank accounts & division, Input stops at date **Default cleared or** uncleared