

Waypoint Strategic Advisors, LLC Code of Conduct

I will always:

- 1. Deal with family members with integrity, honesty and respect and never criticize another family member's decision in public
- 2. To the best of my ability attempt to demonstrate courtesy, respect and friendship in dealing with other family members to show others that the family is united
- 3. Be a professional listener allowing each other to express their views without interruption and challenge
- 4. Make decisions based on the principles outlines in our family business doctrine
- 5. Invest in a minimum of one consecutive week per year in personal management and leadership development offered outside the organization
- 6. Be willing to discuss issues openly and honestly
- 7. Support the decisions of the Senior Partner publically
- 8. Address any problem with a family member directly with that person
- 9. Follow through on all my commitments to other family members unless I notify them in advance
- Be open to constructive feedback from family members with positive follow-up dialog without shutting down and fostering feelings of resentment
- 11. Function in my role within the realm of my responsibilities and will not usurp authority or circumvent authority
- 12. Respect the position of other family members performing their duties as outlines by their personal job responsibilities and support their decisions even if I disagree
- 13. Be committed to act in conformance and support of this code of conduct





I will not:

- 1. Openly challenge a family member in front of others about a decision they made. I can disagree and discuss issues without being disagreeable and confrontational
- 2. Get so angry that I walk away or tune out from a family discussion unless we call a "time out" to allow emotions to settle
- 3. Disregard a decision made by another family member performing in their respective role with the authority defined by their role
- 4. Go behind the back of another family member with the intention of soliciting support from others to challenge the authority of the other family member
- 5. Talk about the competence or attitude of another family member with anyone else. Family respect will always be the top priority
- 6. Intentionally withhold information that is relevant to the business from another family member

Richard Coakley	Marsha Coakley
Benjamin Coakley	Matthew Coakley