

Pursue your interest in law and become a paralegal.

Center for Advanced Legal Studies (CALS) is a private, nationally accredited paralegal college. Established in 1987, our focus is providing exceptional paralegal education to our students and dedicated career services for our graduates.



Paralegal Certificate and Degree Programs

"Education and training designed for this exciting and rewarding profession."

What is a Paralegal?

- + Paralegals and legal assistants perform a variety of tasks to support lawyers, including maintaining and organizing files, conducting legal research, investigating the facts of a case, interviewing clients and witnesses, and drafting documents to file with the court.
- + Paralegals and legal assistants are found in all types of organizations, but most work for law firms, corporate legal departments, or government agencies.

Educational Requirements

- + Paralegal authorities recommend a minimum of 18 semester hours of paralegal coursework.
- + California requires a minimum of 24 semester hours to be classified as a paralegal.
- + An associate degree or minimum of 60 total college credits upon graduation is recommended.

An Online Program for Your Busy Lifestyle

+ Attend your degree program in a highly interactive online classroom where students can see and speak with their professor and classmates in real-time. Attend classes on your computer, laptop, smartphone, or tablet. We bring the classroom to you.

Your Success is Our Priority

- + Courses are designed to educate and prepare graduates for gainful employment.
- + Practicing attorneys and experienced paralegals teach law specialty courses.
- + Financial Aid is available for those who qualify. (FAFSA School Code: 026047)

Secure Employment after Graduation

- + Career Services We offer a multitude of services to help graduates begin their careers.
- + Resume Review Professional guidance in preparing your resume.
- + Employer Connections Leverage our relationship with hundreds of law firms and employers.
- + Externships Available Gain real world experience before you graduate.

Accreditation, Memberships & Associations



ACCSC Accrediting Commission of Career Schools and Colleges



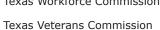
Council on Occupational Education¹



Higher Education Coordinating Board



Texas Workforce Commission



¹ Council on Occupational Education, 7840 Roswell Road, Building 300, Suite 325, Atlanta, GA 30350, Telephone: 770-396-3898 / FAX: 770-396-3790, www.council.org

Curriculum

Already have a college degree? The Paralegal Cerficiate is perfect for you! This program complements your degree with the essential knowlege and skills needed to work with confidence in many of the most employable and interesting areas of law.

Paralegal Certificate

Essential Paralegal Skills 8 months · 24 semester hours

Core Courses

Introduction to Law and Ethics Interviewing and Investigation Legal Research and Writing Corporate and Business Law Civil Procedure Computers and the Law

+ 2 Electives chosen from

Personal Injury* Family Law* Intellectual Property Real Estate

* Recommended for those continuing on to AAS Degree Paralegal Program

Working towards your first degree?

The AAS Degree Paralegal Program includes all 24 semester hours contained in the Paralegal Certificate plus an additional 17 to 21 semester hours of law specialty courses. This degree satisfies the educational standards recommended by national paralegal organizations and required by some state agencies, and can lead directly into the Bachelor of Arts: Law and Business degree+.

AAS Degree Paralegal Program

Comprehensive Paralegal Skills 22 months · 62 semester hours **\$23,550** (\$14,350 after Paralegal Certificate)

Core Courses (included in certificate)

Introduction to Law and Ethics Interviewing and Investigation Legal Research and Writing Civil Procedure Personal Injury Corporate and Business Law Family Law Computers and the Law

General Education

English Composition I **English Composition II** General Psychology American Government I Introduction to Speech Communication Anatomy & Physiology I Contemporary Mathematics

Advanced Electives

+ 6 Electives including Externship (7 w/o Externship) Criminal Law and Procedure Wills, Trusts and Probate Intellectual Property Real Estate E-Discovery Immigration Law Advanced Civil Procedure Advanced Research and Writing Oil and Gas Law Contracts Certification Exam Preparation Externship (2 credit hours)

† All courses transfer into the bachelor's degree except Externship.

Professional . Prestigious . Paralegal paralegal.edu . 1-800-446-6931

Affe American Association for Paralegal Education

National Association of Legal Assistants

National Federation of Paralegal Associations

Paralegal Division of the State Bar of Texas