



YES Shop Management

Customer Check-In

Message	Invoice #	Time Scheduled	Status Code	'Smart' Name	Year, Make, Model
Missed Appointment	Appointment	10:00AM	A-Unconfirmed	JACKSON, TRACY	2001 OLDSMOBILE
Due Appointment	Appointment	11:00AM	C-Confirmed	HAUSER, JANE	2002 CADILLAC
Incoming Appointment	Appointment	12:00PM	A-Unconfirmed	DONNER, BILL	2000 CADILLAC
Missed Appointment	Appointment	12:30AM	C-Confirmed	QUINN, MARY	2000 BUICK LES
	20020		Z-Completed	CURTIS, WILLIAM	1997 LEXUS ES
Exceeded Auth Amount	20026		L-Parts Received	NELSON, RICHARD	1998 CHEVY S10
	20028	08:30AM	Q-Tech Completed	Kester, Debbie	2001 DODGE VIP
	20029		F-Diagnosis	CUTEAN, MR.	2004 CHEVROLE
	20032		F-Diagnosis	McStevens, Rudy	2001 FORD CRO
	20041		Q-Tech Completed	Andrews Constructic	1999 FORD MUS
	20042	10:00AM	K-Parts Ordered	JONES, MR.	1998 CHEVROLE
Exceeded Auth Amount	20043	11:30AM	H-Need Authorization	ALTER, WALTER	2002 HONDA CR
	20045	01:15PM	Z-Completed	Cicero, Early	1995 Chrysler Nev
	20046	10:00AM	G-Creating Estimate	BARNES, MR.	1998 HONDA CIV
	20047	10:00AM	I-Parts Needed	ARNOLD, PEGGY	1985 FORD THUN
Past Promise Time	20049		P-Vehicle In Shop	Edwards, Perry	1995 CHRYSLER
	20050		P-Vehicle In Shop	DAVIDSON, MR.	1994 Chevrolet Co
	20052		Z-Completed	BARNES, MR.	1997 Jeep Chero
	20053		Z-Completed	Robinson, Kelsey	1996 Geo Metro
	20054		W-Waiting Delivery	Bailey, George	1993 Ford Truck E
Exceeded Auth Amount	20055		H-Need Authorization	Palmer, Mr.	1998 CHRYSLER
	20056		S-Waiting Pickup	ACME CONSTRUC	2000 Cadillac Sev
	20057	03:00PM	Z-Completed	Tracy, Richard	1996 Oldsmobile

Report Tech Time **Next Step** Filter

Highlight Customer

Click "Next Step"

Select Type of Service Order to Create
 At this point the appointment or phone quote should be ready to be made into an invoice or estimate. This means that the car is ready to be looked at or worked on.

BILL DONNER 2000 CADILLAC Seville SLS

Vehicle Check In

Invoice
 Estimate

	Status	Priority
	A	

	Date	Time
In	07-20-2011	11:08AM
Promised	07-20-2011	05:30PM

Miles Highest Miles

Tech	Service Writer	Source
<input style="width: 100%;" type="text" value="XX"/>	SM	<input style="width: 100%;" type="text" value=""/>

Select subtotals (jobs) to keep as estimates:

- AAA - Job Status
- OLF - Oil, Lube & Filter
- BS - Brake Service

Schedule Promised Time if Needed

Enter Mileage

Enter Tech

Click "Next Step"

Shop Supplies This charge represents costs and profits to the motor repair facility for miscellaneous shop supplies or waste disposal. [s.559.904(4)] The state of Florida requires a \$1.00 fee to be collected for each new tire sold in the state [s.403.718], and a \$1.50 fee to be collected for each new or remanufactured battery sold in the state [s.403.7185].

TOTALS			
Labor	34.50	Shop Supplies	3.16
Sublet Labor	0.00	Discount	-1.53
Road Service	0.00	Disposal Fee	0.00
Parts	11.27	SUB TOTAL ==>	107.03
Motor Oil	59.63	Sales Tax	7.13
Tires and Battery	0.00	TOTAL ==>	114.16
Credits	0.00	Balance Due:	114.16

PLEASE READ AND SIGN BELOW

I hereby authorize the above repair work to be done as described above. I agree to pay on delivery of the vehicle and until paid in full you shall have a lien on the vehicle for the amount owing. In the event of default by me in payment, you are hereby specifically authorized to retain possession of the vehicle without notice and without process of law and said possession shall invest you with all rights of a possessory lienholder under the law. I further agree that you will not be held responsible for the vehicle or articles left in the vehicle in case of fire, theft, accidents, or other causes beyond your control. My vehicle may be driven by your employees for road test at my risk. Storage charges of \$25.00 per day will be charged 72 hours after notice to me that repairs have been completed. If you are forced by any action for collection of any balance owing by me to you by lawsuit or otherwise, I agree to pay interest on the amount owing until paid, and collection costs, including a reasonable attorney's fee. The provisions herein set forth shall become part of my independent agreement or payment made between us in connection for the work authorized by this order. If I cancel the repair order you may charge me for the cost of the teardown, the cost of parts and labor to replace items that were destroyed by teardown, and the cost to reassemble the component or vehicle. In the event that it is necessary to exceed this estimate I do agree to allow you to accept telephone authorization from myself as signer, or from _____ Phone: _____ as my authorized agent.

I request parts be saved for inspection: Yes No
 Method of payment: Cash Check Credit Card

SIGNATURE _____ DATE _____

Customer can now sign their authorization so we can start our repairs on their vehicle.