Quick Reference for Teachers

Using the Ticket to Read[®] Reading Component Pinellas County Schools

First Read • Words to Know • Think About • Maze • Practice • Quiz • RESULTS •



This Quick Reference guide is designed to get teachers started in the Ticket to Read[®] reading component. After reviewing this document, teachers will be able to:

- 1. Set Reading Levels for students
- 2. Get students started in Ticket to Read reading component
- 3. Navigate the reading component
- 4. Generate reports
- 5. Communicate with parents



Set Reading Levels for Students

1. Go to **http://focus.pcsb.org**. Enter your PCS Focus (R2.D2) Username and Password. Click Login.



 On the right side of the next screen, select <u>VPORT</u> under **Teacher Programs**.



3. Voyager Passport students' User IDs and Passwords are set to "auto-level" but you may enter DORF or RCT Scores on the Enter Scores screen (My Class tab) to more accurately set a level. Or you may change your students' levels on the T2R Settings screen (My Class tab).

Results My Cli mmary Pacing Calend	ass Training	Support	Summary Pacing Calend Settings for *Passp	er Roster EnterScores ort Second Grade* > T	rak terrings cket to Read			0 0 G
Enter Scores for *F	Passport Secor	nd Grade* > Passpo sures Checkpoints	Time Restrictions Unlimited: No restri Limited: Weekdays Individual Settings	clone on time student may spe from (8:00AM () to (3:0	d in free play before v OPM 1) students r	orking on pessage. nay play for 5 minu	tes before being pror	pted to work on a passage.
			Student (Lest,First)	Language Preference	Reading Level	Suspend Fluency	Phonics Path	Take Phonics Assessment
			Alexander, Quintin	Spanish Optional 1	Level 2	0	Em2	0
Benchmark 1 Scores			Alexander, Parker	Spanish Optional 1	Level.5		Path.6	0
		BCT	Amstrong, Rieauna	Spanish Optional 1	Level 2		Em2	0
			Barnett, NatDaja	Spanish Optional 1	Level 1		Eath.1	0
		units on ow Dates	Carter, Travis	Spenish Optional 4	Level 2	0	Unexcipted	0
Student (Last, First)	Student ID	Score (0 - 300)	Colins, Mary	Spanish Optional 1	Level.3		Unassigned	0
Nexander, Quintin	S40106	55	Collins, Daman	Spanish Optional 1	Level.5		Ext.5	
Olivier, Mia	840381	33	Cormier, Gregory	Spanish Optional 1	Level 5		Unessigned	
home Dune	840393	and a	Denley, Jaiden	Spanish Optional 1	Level.2	0	Unassigned	0
veamy, nyait	340382	10 10	Doucette, Joseph	Spenish Optional 1	Level.5		Unassigned	
Williams, Tydrick	\$40383	45	Duplechin, Amanda	Spanish Optional 1	Logit 4		Unassigned	
Alexander, Parker	S40384	42			-			and Save
		-			T	_	_	



Get Students Started in Ticket to Read Reading Component

Provide students with their individual **User IDs** and **Passwords**. You can print labels from VPORT by selecting "Student Password Report" on the **More** screen (**My Results** tab).

1. Go to **http://focus.pcsb.org**. Enter the child's PCS Focus (R2.D2) Username and Password. Click Login.



- 2. On the right side of the next screen, select <u>Ticket to Read</u> under **Student Programs**.
 - Student Programs

 Destination Success

 FCAT Explorer

 Learn360 Video Resources

 Library/Media Resources

 Library/Media Resources

 Library/Media Resources

 Library/Media Resources

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- 3. On the first login, the host T.J. Ticket takes students on a tour. Then, students are taken to the Clubhouse.



4. After entering their Clubhouse, students click the book sitting on the desk to view the list of passages.



System requirements:

- Monitor resolution 1024 X 768
- Windows XP/Vista/7 and Mac OS 10.5.8+
- Internet Explorer 8.0+, FireFox 5.0+, Safari 5.0+
- Adobe Flash Player 10.3+
- Adobe Acrobat Reader 9.0+
- Cookies, Javascript, and Pop-ups enabled
- Internet connection (broadband preferred)

Quick Reference for Teachers

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First Read • Words to Know





Navigate the Reading Component

The Ticket to Read program takes students through progressive sections: First Read, Words to Know, Think About, Maze, and Quiz. A student completes the Practice section only if they do not reach the First Read wpm goal. The navigation bar is highlighted to indicate the section the student is in.

Maze

Think About

1. In the **First Read**, students read the passage cold after clicking on Start. Text can be highlighted with the mouse. Students click Stop when finished.



3. **Think About** presents information on an essential comprehension skill or strategy.



High Frequency Word (HFW) Activity—If a

student doesn't meet the First Read wpm goal,

listening to a word list and then choosing words

as the narrator reads them before time expires.

they complete this before taking the Quiz by

Practice (Optional)

4. Students in Level 3 or above complete **Maze**. They choose the correct words from lists to complete sentences in a story.



Untimed and Timed Read—After the HFW Activity, a student practices reading without being timed and then completes a timed reading of the passage. If they reach the wpm goal, they go to the Quiz.



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Read Along—Students read the

passage with the narrator when they

Timed Read or one attempt to correct

don't meet the wpm goal after the

all Quiz answers without making an



Generate reports

Log in to VPORT. Click on the **My Results** tab, **Ticket To Read** subtab. View each student's Current Level, Passages Read, and time spent.







Click on the student's name to see more specifics about the student.



Communicate with Parents To help parents participate, do the following:

- Send home the Quick Reference for Parents
- Give parents their child's weekly Student Report
- Encourage parents to log on and view their student's progress



Quick Reference for Parents

 In Words to Know, students click on word card tabs to learn about a targeted vocabulary word. Students earn 10 tickets per word card read.

RESULTS

Practice • Quiz



5. For the **Quiz**, students select the answer and

click Check Answer. Following the Quiz, they

get two opportunities to correct all incorrect

answers. Each correct answer is worth tickets.