



## Scheduling Made Easy

Making your weekly schedule has never been easier! With the graphical weekly and daily schedule builders, Firefly Point-of-Sale lets you build your schedule to a forecasted labor budget based on an hourly breakdown of projected sales and delivery count. Create weekly templates that can easily be applied and modified as needed.

Employee availability is managed right within the scheduling application. Set up recurring time off restrictions, maximum hours per day, days per week, and hours per week restrictions for individuals. Employees can also submit electronic requests for time off, which can be approved or rejected by managers. As you build your schedule, alerts will notify you of employee availability and visual overtime indicators make it easy to see where you should adjust.

Employee Name	Start	End	Comment	Value	Action
AMANDA MARKS	03/20/2007 05:00 PM	03/20/2007 10:00 PM	Class	Other Requests	<input type="radio"/> Approve <input type="radio"/> Reject
AMANDA MARKS	03/20/2007 11:00 AM	03/20/2007 01:00 PM	Please I need a day off I am so tired...	Other Requests	<input type="radio"/> Approve <input type="radio"/> Reject
Duessa Holacher	06/18/2007 08:00 AM	06/20/2007 11:00 PM	vacation	CONFLICT Other Requests	<input type="radio"/> Approve <input type="radio"/> Reject
Josh Rice	06/13/2007 05:00 PM	06/13/2007 10:00 PM	late	CONFLICT Other Requests	<input type="radio"/> Approve <input type="radio"/> Reject
<b>Approved / Rejected Requests</b>					
Duessa Holacher	06/28/2007 05:00 PM	06/28/2007 11:00 PM		APPROVED Other Requests	<input checked="" type="radio"/> Approve <input type="radio"/> Reject
Farhan Farhan	04/18/2007 12:00 AM	04/30/2008 12:00 PM	Ranjit r is going to let me work OR not :-?	APPROVED Other Requests	<input checked="" type="radio"/> Approve <input type="radio"/> Reject

Employees can submit requests for time off electronically. Managers can approve or reject the request, and employees are notified via text message or e-mail.

## Communications

Keep in touch with employees through the built-in messaging functions of Firefly Point-of-Sale. Schedule alerts can be sent to an employee's internal e-mail, external e-mail or even by text message to their cell phone to let them know that the schedule has been posted or changed. Employees will also receive notification when their time off requests have been approved or rejected.

Manager Home > Manage Employee

General Information Job & Payroll System & Security Communications Availability

Employee: Jesse Pereira

Max hours per day: 0 Max days per week: 5 Max hours per week: 40

Not Available ( Weekly ):

Day	Start Time	End Time	Comment
Tuesday	01:00 PM	10:00 PM	Family Event

Time Off Requests:

Status	Start Date	Start Time	End Date	End Time	Comment
Request	2007-06-26	08:00 AM	2007-06-30	10:00 PM	Family Vacation

Track recurring schedule restrictions for each employee, and you'll be notified as you build your schedule.

The internal messaging system lets you communicate via e-mail to all employees. Required e-mails must be confirmed before clock-in, and confirmation receipt is stored permanently in the employee record.

## Timeclock & Payroll

Enforce your schedule with the Firefly Point-of-Sale timeclock, which can prevent employees from clocking on before their scheduled shift, remind employees and managers about required paid and unpaid breaks, and require tip reporting before clock out. Firefly Point-of-Sale handles your payroll needs with easy integration into leading payroll providers. Your office staff can connect to stores and generate payroll reports remotely from anywhere with Internet access.

## Performance & Record Keeping

Firefly Point-of-Sale keeps complete records for your employees, including individual notes and confirmed e-mails. Firefly Point-of-Sale also tracks important expirations, such as insurance or food handler certifications, so you don't have to. Performance analysis is easy with key reports such as our Server Item Sales report, which helps you compare who is best at upselling key items. Managing employees is just one way Firefly Point-of-Sale simplifies your operation and keeps you in control. Our complete POS, delivery, table management, inventory, marketing and multi-store management functions combine to give you the one system you need to deliver business success.

**It's time to get your share of the restaurant market—call us today to set up online ordering for your business!**

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