How To Hide A Menu Item

There are 2 different methods for hiding a menu item. If you only have a single item in a menu section to hide, use **Method #1**. If you have multiple items to hide in a menu section, **Method #2** is the way to go.

Log into Letsget Web Portal

https://admin.letsget.net/Private/Welcome.aspx

If you need your login information again, please call 800-750-3947 or log a support ticket at http://www.granburyrs.com/support/login.php

METHOD #1

1. From the side navigation menu select **Menus**. The click **Menu Builder**.

2. Click on the **Menu Section** that holds the **Menu Item** you wish to hide (the menu section names are in red underlined text). Then click on **Edit** next to the Menu item you wish to hide.

3. Next, scroll down to the section labeled **Display**. Put a check in the box to the right of the words **Hide Item on Menu**. Finally, scroll down to the bottom and click the blue **Save** button.

Display:

Hide Item on Menu Image	☐ (only show as part of combination item)
Show Image Item	⦿ Not Shown ◯ On Menu ◯ With Menu Section

Upsell:

Upsell Message

Upsell Priority [Highest ▾]
☐ Skip upsell if any item from section is ordered

▶ indicates required field

[Cancel] [Apply] [Save]

4. Now when you go to that Menu Section in your Let's get Online Ordering you will no longer see that Menu Item.

        METHOD #2

1. From the side navigation menu select **Menus**. The click **Menu Builder**.

Nathan's Cafe (#4388) ▸ Nathans Cafe (#3499)

Accounts
Home
Franchises
Activation
Account
Locations & Menus
Menus
Users & Passwords
Price Sheets
Preview Menu

Master Name	In Use	
☑ Main Menu	☑	Edit Menu Builder Coupons Images

[Preview] [Retu...]

2. Click on the **Menu Section** that holds the **Menu Item** you wish to hide (the menu section names are in red underlined text). The put a check in the box to the right of Show Menu Item Description, Hide Item:

Menu Sections

Beverages Appetizers Subs Salads Dinners Pizzas Desserts Chip Slices Sammiches

Pizzas   Add Edit Delete Up Down   Quick Menu Section Add _____

                                                    Separate by semicolons (eg. Appetizers;Salads;Pizza)

Menu Items

Show Short Name, Configurator, Price: ☐   Quick Menu Item Add _____

Show Menu Item Description, Hide Item: ☑   Separate by semicolons (eg. Chicken Wings;Potato Skins)

Menu Item Filter: _____

                                         POS
                                         Modifiers
☐ Menu Item   Type   Available Option Sets

☐ Extra Cheese Pizza   Configurator No   Pizza Sauces, Pizza Cheeses, Pizza   Edit Options Up Down
                                             Toppings, Required Onions Or Jalapenos,
                                             Required Chicken Pizza Sauce

          Menu Item   _____   Hide Item on ☐
          Description: _____   Menu:

☐ Grand Gourmet Pizza   Sized   No   Pizza Sauces, Pizza Cheeses, Pizza   Edit Options Up Down
                                             Toppings, Required Onions Or Jalapenos,

3. On the right side of each menu item you want to hide, put a check in the box to the right of Hide Item on Menu. Once you have checked the boxes for all the items you wish to hide, scroll to the bottom of the screen and click the blue Refresh button.

Menu Items

Show Short Name, Configurator, Price: ☐   Quick Menu Item Add ▢

Show Menu Item Description, Hide Item: ☑   Separate by semicolons (eg. Chicken Wings;Potato Skins)

Menu Item Filter: ▢

☐ Menu Item	Type	POS Modifiers Available	Option Sets	
☐ Extra Cheese Pizza	Configurator	No	Pizza Sauces, Pizza Cheeses, Pizza Toppings, Required Onions Or Jalapenos, Required Chicken Pizza Sauce	Edit Options Up Down
Menu Item Description:				Hide Item on Menu: ☑
☐ Grand Gourmet Pizza	Sized	No	Pizza Sauces, Pizza Cheeses, Pizza Toppings, Required Onions Or Jalapenos, Required Chicken Pizza Sauce	Edit Options Up Down
Menu Item Description:				Hide Item on Menu: ☑
☐ Lotza Meat Pizza	Sized	No	Pizza Sauces, Pizza Cheeses, Pizza Toppings, Required Onions Or Jalapenos, Required Chicken Pizza Sauce	Edit Options Up Down
Menu Item Description:				Hide Item on Menu: ☐

5. Now when you go to that Menu Section in your LetsGet Online Ordering you will no longer see that Menu Item.