



LetsGet  
net



## How To Hide A Menu Item

There are 2 different methods for hiding a menu item. If you only have a single item in a menu section to hide, use **Method #1**. If you have multiple items to hide in a menu section, **Method #2** is the way to go.

Log into Letsget Web Portal

<https://admin.letsget.net/Private/Welcome.aspx>

If you need your login information again, please call 800-750-3947 or log a support ticket at <http://www.granburyrs.com/support/login.php>

## METHOD #1

1. From the side navigation menu select **Menus**. Then click **Menu Builder**.

The screenshot shows the LetsGet.net dashboard for Nathan's Cafe. On the left, a yellow sidebar contains a navigation menu with the following items: Accounts, Home, Franchises, Activation, Account, Locations & Menus, **Menus**, Users & Passwords, Price Sheets, and Preview Menu. A green arrow points to the **Menus** item. The main content area has a header with 'Nathan's Cafe (#4388)' and 'Nathans Cafe (#3499)'. Below this is a table with two columns: 'Master Name' and 'In Use'. The first row shows 'Main Menu' with a checked box in the 'In Use' column. To the right of this row are links: [Edit](#), [Menu Builder](#), [Coupons](#), and [Images](#). A green arrow points to the [Menu Builder](#) link. At the bottom right of the table are two buttons: 'Preview' and 'Return'.

2. Click on the **Menu Section** that holds the **Menu Item** you wish to hide (the menu section names are in red underlined text). Then click on [Edit](#) next to the Menu item you wish to hide.

The screenshot shows the 'Menu Sections' and 'Menu Items' interface. Under 'Menu Sections', there is a row of links: [Beverages](#), [Appetizers](#), [Subs](#), [Salads](#), [Dinners](#), [Pizzas](#), [Desserts](#), [Chip](#), [Slices](#), and [Sammiches](#). A green arrow points to the [Dinners](#) link. Below this, the 'Dinners' section is active, showing links: [Add](#), [Edit](#), [Delete](#), [Up](#), [Down](#), and [Quick Menu Section Add](#). There is a text input field for adding a new section, with a note: 'Separate by semicolons (eg. Appetizers;Salads;Pizza)'. Below this is the 'Menu Items' section. It has two checkboxes: 'Show Short Name, Configurator, Price:' and 'Show Menu Item Description, Hide Item:'. There is also a 'Quick Menu Item Add' link and a text input field. A note says: 'Separate by semicolons (eg. Chicken Wings;Potato Skins)'. Below this is a 'Menu Item Filter' text input field. A green arrow points to the 'Menu Item Filter' field. At the bottom, there is a table with the following columns: 'Menu Item', 'Type', 'POS Modifiers', 'Available Option Sets', and a set of links: [Edit](#), [Options](#), [New Option Set](#), [Up](#), and [Down](#). The table contains three rows of menu items: 'Lasagna Dinner', 'Lasagna Only', and 'Deluxe Spaghetti Dinner'. Each row has a 'Regular' type, 'Yes' for POS Modifiers, and a list of available option sets.

Menu Item	Type	POS Modifiers	Available Option Sets	Links
<input type="checkbox"/> Lasagna Dinner	Regular	Yes	Dinner Addons, Required Dinner Dressing, Add Garlic Bread	<a href="#">Edit</a> <a href="#">Options</a> <a href="#">New Option Set</a> <a href="#">Up</a> <a href="#">Down</a>
<input type="checkbox"/> Lasagna Only	Regular	Yes	Dinner Addons	<a href="#">Edit</a> <a href="#">Options</a> <a href="#">New Option Set</a> <a href="#">Up</a> <a href="#">Down</a>
<input type="checkbox"/> Deluxe Spaghetti Dinner	Regular	Yes	Dinner Addons, Required Dinner Dressing	<a href="#">Edit</a> <a href="#">Options</a> <a href="#">New Option Set</a> <a href="#">Up</a> <a href="#">Down</a>

3. Next, scroll down to the section labeled **Display**. Put a check in the box to the right of the words **Hide Item on Menu**. Finally, scroll down to the bottom and click the blue **Save** button.

**Display:**

Hide Item on Menu Image ☒ (only show as part of combination item)

Show Image Item ☒ Not Shown ☐ On Menu ☐ With Menu Section

**Upsell:**

Upsell Message

Upsell Priority

☐ Skip upsell if any item from section is ordered

► indicates required field

[Cancel](#) [Apply](#) [Save](#)

4. Now when you go to that Menu Section in your Let's get Online Ordering you will no longer see that Menu Item.

## METHOD #2

1. From the side navigation menu select **Menus**. Then click **Menu Builder**.

**Let'sGet.net**

Nathan's Cafe (#4388) > Nathans Cafe (#3499)


**Accounts**

- Home
- Franchises
- Activation
- Account
- Locations & Menus
- Menus
- Users & Passwords
- Price Sheets
- Preview Menu

Master Name	In Use
<input checked="" type="checkbox"/> Main Menu	<input checked="" type="checkbox"/> <a href="#">Edit</a> <a href="#">Menu Builder</a> <a href="#">Coupons</a> <a href="#">Images</a>

[Preview](#) [Return](#)

2. Click on the **Menu Section** that holds the **Menu Item** you wish to hide (the menu section names are in red underlined text). The put a check in the box to the right of **Show Menu Item Description, Hide Item:**



**Menu Sections**

Beverages Appetizers Subs Salads Dinners Pizzas Desserts Chip Slices Sammiches

**Pizzas** [Add](#) [Edit](#) [Delete](#) [Up](#) [Down](#) [Quick Menu Section Add](#)

Separate by semicolons (eg. Appetizers;Salads;Pizza)

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**Menu Items**

Show Short Name, Configurator, Price: ☐ [Quick Menu Item Add](#)

Show Menu Item Description, Hide Item: ☒ [Quick Menu Item Add](#)

Menu Item Filter:

**POS Modifiers Available Option Sets**

<input type="checkbox"/> Menu Item	Type	Configurator	Modifiers	Available Option Sets	<a href="#">Edit</a> <a href="#">Options</a> <a href="#">Up</a> <a href="#">Down</a>
<input type="checkbox"/> Extra Cheese Pizza	Configurator	No		Pizza Sauces, Pizza Cheeses, Pizza Toppings, Required Onions Or Jalapenos, Required Chicken Pizza Sauce	<a href="#">Edit</a> <a href="#">Options</a> <a href="#">Up</a> <a href="#">Down</a>
Menu Item Description: <input type="text"/> Hide Item on Menu: <input type="checkbox"/>					
<input type="checkbox"/> Grand Gourmet Pizza	Sized	No		Pizza Sauces, Pizza Cheeses, Pizza Toppings, Required Onions Or Jalapenos,	<a href="#">Edit</a> <a href="#">Options</a> <a href="#">Up</a> <a href="#">Down</a>

3. On the right side of each menu item you want to hide, put a check in the box to the right of **Hide Item on Menu**. Once you have checked the boxes for all the items you wish to hide, scroll to the bottom of the screen and click the blue **Refresh** button.

**Menu Items**

Show Short Name, Configurator, Price: ☐ [Quick Menu Item Add](#)

Show Menu Item Description, Hide Item: ☒ Separate by semicolons (eg. Chicken Wings;Potato Skins)

Menu Item Filter:

<input type="checkbox"/> Menu Item	Type	POS Modifiers	Available Option Sets	
<input type="checkbox"/> Extra Cheese Pizza	Configurator	No	Pizza Sauces, Pizza Cheeses, Pizza Toppings, Required Onions Or Jalapenos, Required Chicken Pizza Sauce	<a href="#">Edit</a> <a href="#">Options</a> <a href="#">Up</a> <a href="#">Down</a>
Menu Item Description:	<input type="text"/>			Hide Item on Menu: <input checked="" type="checkbox"/>
<input type="checkbox"/> Grand Gourmet Pizza	Sized	No	Pizza Sauces, Pizza Cheeses, Pizza Toppings, Required Onions Or Jalapenos, Required Chicken Pizza Sauce	<a href="#">Edit</a> <a href="#">Options</a> <a href="#">Up</a> <a href="#">Down</a>
Menu Item Description:	<input type="text"/>			Hide Item on Menu: <input checked="" type="checkbox"/>
<input type="checkbox"/> Lotza Meat Pizza	Sized	No	Pizza Sauces, Pizza Cheeses, Pizza Toppings, Required Onions Or Jalapenos, Required Chicken Pizza Sauce	<a href="#">Edit</a> <a href="#">Options</a> <a href="#">Up</a> <a href="#">Down</a>
Menu Item Description:	<input type="text"/>			Hide Item on Menu: <input type="checkbox"/>

5. Now when you go to that Menu Section in your LetsGet Online Ordering you will no longer see that Menu Item.