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References to "Invoiceware International", "us", "our" or "we" are references to Invoiceware International, LLC, its subsidiaries and associated companies.

References to "you" or "your" means a reference to you as an individual, and, where applicable, the company or other legal entity for which you are accepting these Terms and any other party that you have authorized to use our website ("Website") and our associated portal on your behalf.

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**Data Privacy and Data Protection:** We process information about you in accordance with our privacy policy ("Privacy Policy"), a copy of which can be found below **Privacy Policy**. By using our Website and/or portal you consent to such processing.

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Our Website must not be framed on any other website, nor may you create a link to any part of our Website other than the home page. We reserve the right to withdraw linking permission without notice.

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**Admissibility in Legal Proceedings:** A printed version of these Terms shall be admissible in judicial or administrative proceedings based upon or relating to these Terms to the same extent and subject to the same conditions as other business documents and records originally generated and maintained in printed form. These Terms and the Website are governed by the laws of the State of Georgia, USA, excluding any rules governing conflicts of law. Exclusive venue for any dispute regarding these Terms or this Website shall be in a court of competent jurisdiction located in the State of Georgia, USA. You irrevocably waive any defenses to this venue and jurisdiction.

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**General:** Invoiceware International may revise these Terms at any time by updating this posting. You should visit this page from time to time to review the then-current Terms because they are binding on you. Certain provisions of these Terms may be superseded by expressly designated legal notices or terms located on particular pages at this Website.

## Privacy Statement

Invoiceware International understands that when you visit our Website and provide us with personal information, you trust that that we will act responsibly and keep your information secure and confidential. Below, you'll find our Privacy Policy. It's subject to change over time, so please check back periodically for updates.

### **What information does the website collect from site visitors?**

You can visit the website without telling us who you are or revealing any personal information. While we do log IP addresses (the Internet address of a computer) - and use "cookies" to track user sessions and page views on our site, we only use such data to analyze overall user trends. Tracking user sessions and page views helps us understand how visitors use our site, which areas are most popular, and how long visitors spend there. Invoiceware International's cookies do not collect personally identifiable information.

### **How is personal information used including my email address?**

Invoiceware International uses email addresses and other personal information submitted through the website to reply to your requests for information about our products, services and other general information and inform users of upcoming, but not limited to, events, web seminars, news releases, and product announcements.

We will need certain details - such as your name, email address, postal address, or phone number in order to respond to your inquiries and provide you with more information on those services. On occasion, we may also use your contact information to inform you of Invoiceware International services that you might be interested in. We do not disclose information about individual visits to the website or other personal information that you may give us to any third parties without your permission.

### **How do I remove my name, email address and personal information from Invoiceware International email communications and/or web site registration databases?**

Invoiceware International will occasionally offer an email communication to interested parties to provide the latest Invoiceware International news, events and information. You will find instructions on how to unsubscribe from these communications in the sidebar of each email. You may also an email to [info@invoicewareint.com](mailto:info@invoicewareint.com) to unsubscribe immediately.

### **Does this Privacy Policy include third-party Web sites that may be hyperlinked from the website?**

Invoiceware International's Privacy Policy only addresses the use and disclosure of information collected via the website. We do not control and are not responsible for the privacy and data collection practices on other sites we hyperlink to, host or manage for customers and third parties with which we contract.

**In what instances may Invoiceware International be obligated to provide information about its site visitors?**

Invoiceware International cooperates fully with law enforcement, other governmental agencies, and third parties to enforce laws, defend intellectual property, and protect other rights. To this end, we may disclose the personal information of our registered visitors if and when:

- We're required to do so by law
- We believe that such disclosure is necessary to protect us from legal liability
- We believe that we need to do so to protect someone's safety

At Invoiceware International, we realize that you exercise caution when submitting personal information about yourself via the Internet. That's why we are committed to maintaining your privacy and protecting the information that you share with us.

**Cookies**

A "cookie" is a small text file that a website can place on your computer's hard drive in order, for example, to collect information about your activities on the site. The cookie transmits this information back to the Web site's computer, which, generally speaking, is the only computer that can read it. Most consumers do not know that "cookies" are being placed on their computers when they visit websites. If you want to know when this happens, or to prevent it from happening, you can set your browser to warn you when a website attempts to place a "cookie" on your computer.