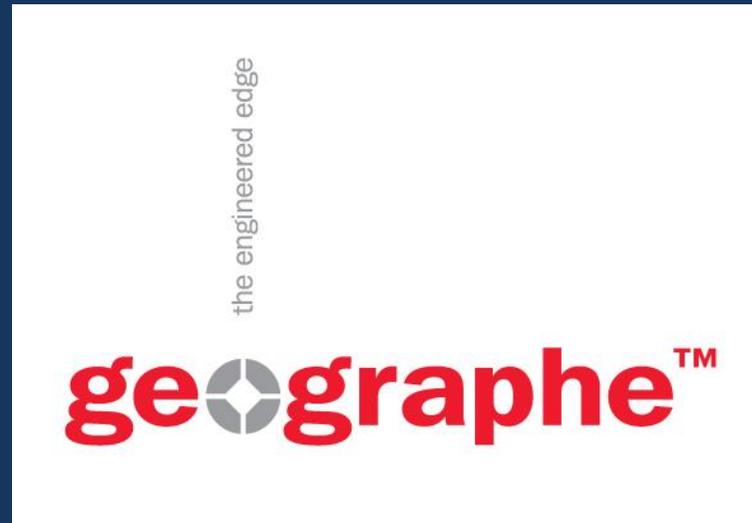


*Step by Step Instructions*

*Using Geographe's  
"Order Splitter"*



*[split.geographe.com.au](http://split.geographe.com.au)*

# Step 1: Populate a Simple Spreadsheet and Create a .CSV

## Step 1 Create a CSV

Create a CSV file in Excel with your list of part numbers and the quantities required. [Click here to download a CSV template.](#)

You may include part numbers from any OEM.

| Qty | Part     |
|-----|----------|
| 8   | 7D1292   |
| 1   | 32532298 |
| 4   | 4228550  |

**1** Open an excel spreadsheet and populate it

Only 2 columns are required to be filled:  
The first: quantities  
The second: part numbers

Quantities can be set to "1" if they are not a priority

The "order splitter" can identify any type of part number whether it be OEM or Geographe

**2** Save your spreadsheet as a .csv file (File>Save As)

My fleets parts list.csv - Microsoft Excel

| Qty | Part     |
|-----|----------|
| 1   | 10009805 |
| 1   | 10044205 |
| 1   | 10045801 |
| 1   | 10076405 |
| 1   | 10076503 |
| 1   | 10078105 |
| 2   | 10078203 |
| 3   | 10079102 |
| 1   | 10079407 |
| 4   | 10079505 |
| 1   | 10080005 |
| 1   | 10080103 |
| 1   | 10080201 |
| 1   | 10082304 |
| 1   | 10082903 |
| 1   | 10083203 |
| 1   | 10087202 |
| 8   | 10088406 |
| 1   | 10108008 |
| 1   | 10108901 |
| 1   | 10110202 |
| 1   | 10110703 |
| 1   | 10114201 |
| 2   | 10119001 |
| 1   | 10120002 |
| 1   | 10129204 |
| 1   | 10129302 |
| 1   | 10129901 |
| 2   | 10130205 |
| 1   | 10130706 |

## Step 2: Upload your .csv

### Step 2 Upload your CSV

Upload your CSV using the form at the top of this page. Your list of parts will be checked against our extensive catalogue to determine which parts we can supply.

You will then have the option to download a list of parts that may be imported into Geographe's Online Store.



**geographe**<sup>TM</sup> the engineered edge

Main Website

Online Store

# Want to know if we supply parts for your fleet?

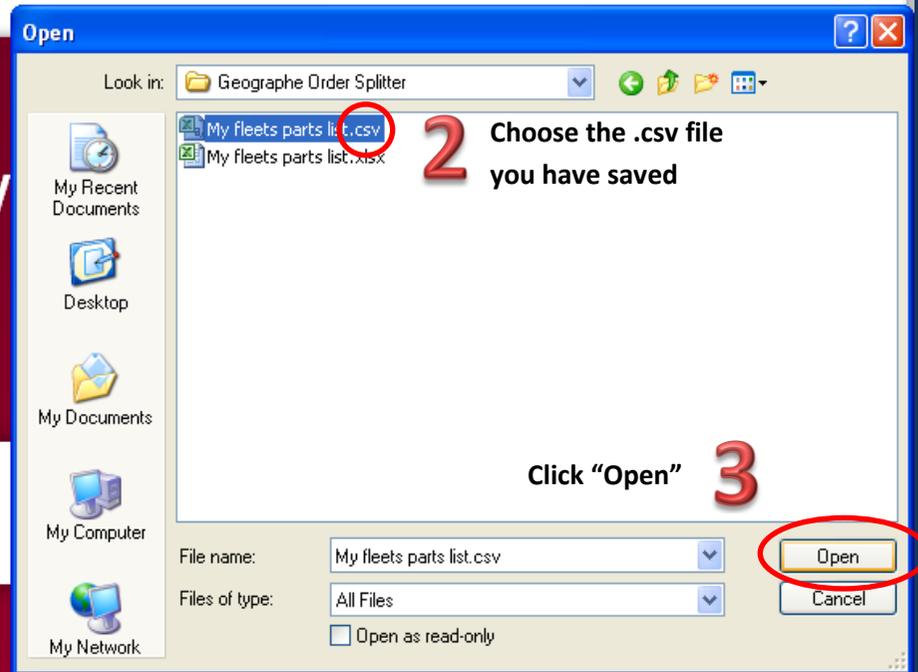
Upload a CSV of your part numbers to find out...

1

Choose File

No file chosen

Upload



Click "Choose File"

## Want to know if we supply parts for your fleet?

Upload a CSV of your part numbers to find out...

Choose File My fleets parts list.csv

Upload

4

Click on  
"Upload"

Once the .csv file is opened,  
you should see its name appear  
next to "Choose File"

# Your Results



Main Website

Online Store

## Congratulations!

Geographe can supply 30 out of 31 of the parts you requested.

96%

If you would like to make an enquiry, please fill in the [form at the bottom of the page](#).

You will receive your results of what Geographe can supply from your original spreadsheet.

## Your List of Parts



| Qty | Part Number | Geographe Ref            | OEM | Part Description |
|-----|-------------|--------------------------|-----|------------------|
| 1   | 10009805    | <a href="#">10009805</a> | TAM | DIAPHRAGM        |
| 1   | 10044205    | <a href="#">10044205</a> | TAM | SPROCKET         |
| 1   | 10045801    | <a href="#">10045801</a> | TAM | CENTRALISER JAW  |
| 1   | 10076405    | <a href="#">10076405</a> | CAT | PLATE BEARING    |
| 1   | 10076503    | <a href="#">10076503</a> | CAT | BRONZE BUSH      |
| 1   | 10078105    | <a href="#">10078105</a> | CAT | BUSH             |
| 2   | 10078203    | <a href="#">10078203</a> | CAT | BUSH             |
| 3   | 10079102    | <a href="#">10079102</a> | CAT | BUSH             |
| 1   | 10079407    | <a href="#">10079407</a> | CAT | BUSH             |
| 4   | 10079505    | <a href="#">10079505</a> | CAT | BUSH             |
| 1   | 10080005    | <a href="#">10080005</a> | CAT | PIN              |

## Step 3. Saving Your Results and Using Them

### Step 3 Download Geographe Parts List

Download a list of your parts that Geographe can supply in a convenient, unique CSV file.

 Download CSV

1

Click “download”  
in order to save  
the results

Geographe\_Parts\_List\_184ac5e8f631b0403bd15c09beed7b10 (1).csv - Microsoft Excel

1 Parts With Geographe References  
 2  
 3 Import this spreadsheet into your cart on the Geographe Online Store  
 4  
 5 Open this link to get back to your list of parts:  
 6 <http://split.geographe.com.au/list?id=184ac5e8f631b0403bd15c09beed7b10>  
 7  
 8 \*\*\*\*\*  
 9

| Quantity | Geographe Reference | Original Part Number | Original Equipment Manufacturer | Part Description  |
|----------|---------------------|----------------------|---------------------------------|-------------------|
| 1        | 10009805            | 10009805             | TAM                             | DIAPHRAGM         |
| 1        | 10044205            | 10044205             | TAM                             | SPROCKET          |
| 1        | 10045801            | 10045801             | TAM                             | CENTRALISER JAW   |
| 1        | 10076405            | 10076405             | CAT                             | PLATE BEARING     |
| 1        | 10076503            | 10076503             | CAT                             | BRONZE BUSH       |
| 1        | 10078105            | 10078105             | CAT                             | BUSH              |
| 2        | 10078203            | 10078203             | CAT                             | BUSH              |
| 3        | 10079102            | 10079102             | CAT                             | BUSH              |
| 1        | 10079407            | 10079407             | CAT                             | BUSH              |
| 4        | 10079505            | 10079505             | CAT                             | BUSH              |
| 1        | 10080005            | 10080005             | CAT                             | PIN               |
| 1        | 10080103            | 10080103             | CAT                             | PIN               |
| 1        | 10080201            | 10080201             | CAT                             | PIN               |
| 1        | 10082304            | 10082304             | CAT                             | PIN               |
| 1        | 10082903            | 10082903             | CAT                             | PIN               |
| 1        | 10083203            | 10083203             | CAT                             | PIN               |
| 1        | 10087202            | 10087202             | KOM                             | BUSH              |
| 1        | 10108008            | 10108008             | CAT                             | BUSH              |
| 1        | 10108901            | 10108901             | CAT                             | WASHER            |
| 1        | 10110202            | 10110202             | CAT                             | BUSH              |
| 1        | 10110703            | 10110703             | CAT                             | PIN               |
| 1        | 10114201            | 10114201             | CAT                             | PLAIN CIRCLIP     |
| 2        | 10119001            | 10119001             | CAT                             | PIN               |
| 1        | 10120002            | 10120002             | CAT                             | BUSH              |
| 1        | 10129204            | 10129204             | ATL                             | DOME NUT          |
| 1        | 10129302            | 10129302             | ATL                             | FLAT WASHER       |
| 1        | 10129901            | 10129901             | ATL                             | BRONZE GUIDE BUSH |
| 2        | 10130205            | 10130205             | ATL                             | SIDE BOLT         |
| 1        | 10130706            | 10130706             | ATL                             | DRIVER            |
| 1        | 10131202            | 10131202             | ATL                             | SPLIT STOP RING   |

Close up of information

2

When opening the downloaded .csv, this is what you should expect to see

## Step 4: Fill Your Shopping Cart In One Click

### Step 4 Import the CSV into our Online Store

By importing your unique list, all of the parts Geographe can assist with will drop straight into your shopping cart. You will then be able to view the price, availability and lead time for each part. You will need a Geographe Online Store account to access this feature.

 [Open Geographe Online Store](#)

Click “Open Geographe Online Store” and log into your Geographe account. If you do not have an account click on “create an account”.

NB. Accounts can take up to 24 hours to approve on weekdays.

[Mobile Fleet Parts](#)

[Fixed Plant](#)

[Kits](#)

[Enhanced Performance](#)

enquiries toll free **1800 999 240**

## Login or Create an Account

### New Customers

By creating an account with our store, you will be able to move through the checkout process faster, store multiple shipping addresses, view and track your orders in your account and more.

[CREATE AN ACCOUNT](#)

### Registered Customers

If you have an account with us, please log in.

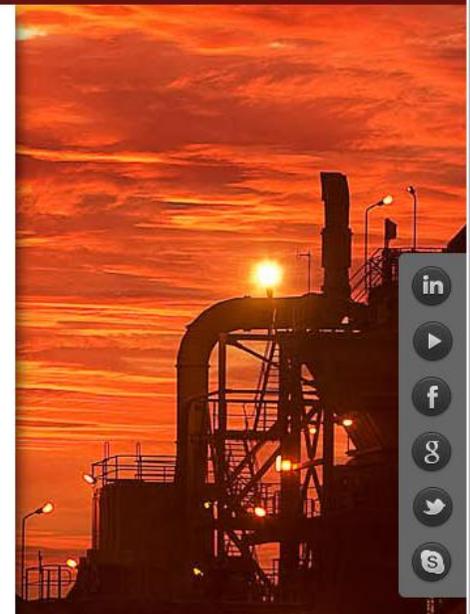
**Email Address \***

**Password \***

\* Required Fields

[Forgot Your Password?](#)

[LOGIN](#)



## Shopping Cart

| PRODUCT NAME   | GEOGRAPHE REF | MOVE TO WISHLIST | UNIT PRICE | QTY                            | SUBTOTAL   |
|--|---------------|------------------|------------|--------------------------------|------------|
| <small>Please Check Stock</small><br>PIN - 1506308EP<br>* Our current stock quantity (0) does not meet your requirements. Please note stock is on its way for this product. A Geographe representative will contact you to confirm ETA of your 1 back order items (Mon-Fri 8am-5pm WST).   | 11497190      | Move             | \$446.70   | <input type="text" value="1"/> | \$446.70   |
| <small>Please Check Stock</small><br>PIN - 48064940<br>* Our current stock quantity (0) does not meet your requirements. Please note stock is on its way for this product. A Geographe representative will contact you to confirm ETA of your 1 back order items (Mon-Fri 8am-5pm WST).  | 11531488      | Move             | \$1,325.55 | <input type="text" value="1"/> | \$1,325.55 |
| <small>Please Check Stock</small><br>PIN - 2107211152<br>* Our current stock quantity (0) does not meet your requirements. Please note stock is on its way for this product. A Geographe representative will contact you to confirm ETA of your 1 back order items (Mon-Fri 8am-5pm WST).  | 10737906      | Move             | \$1,172.99 | <input type="text" value="1"/> | \$1,172.99 |
| <small>Please Check Stock</small><br>PIN - 4270421121<br>* Our current stock quantity (0) does not meet your requirements. Please note stock is on its way for this product. A Geographe representative will contact you to confirm ETA of your 1 back order items (Mon-Fri 8am-5pm WST).  | 11526192      | Move             | \$1,811.76 | <input type="text" value="1"/> | \$1,811.76 |
| <small>Please Check Stock</small><br>PIN - 5615261211<br>* Our current stock quantity (0) does not meet your requirements. Please note stock is on its way for this product. A Geographe representative will contact you to confirm ETA of your 1 back order items (Mon-Fri 8am-5pm WST).  | 11416626      | Move             | \$359.43   | <input type="text" value="1"/> | \$359.43   |
| <small>Please Check Stock</small><br>PIN - 2107033142<br>* Our current stock quantity (0) does not meet your requirements. Please note stock is on its way for this product. A Geographe representative will contact you to confirm ETA of your 1 back order items (Mon-Fri 8am-5pm WST).  | 11479722      | Move             | \$2,124.04 | <input type="text" value="1"/> | \$2,124.04 |
| <small>Please Check Stock</small><br>PIN - 2107031150<br>* Our current stock quantity (0) does not meet your requirements. Please note stock is on its way for this product. A Geographe representative will contact you to confirm ETA of your 1 back order items (Mon-Fri 8am-5pm WST).  | 11528984      | Move             | \$1,157.41 | <input type="text" value="1"/> | \$1,157.41 |
| <br>PIN - 6G7082EP<br>* Our current stock quantity (0) does not meet your requirements. Please note stock is on its way for this product. A Geographe representative will contact you to confirm ETA of your 1 back order items (Mon-Fri 8am-5pm WST).        | 11350197      | Move             | \$431.26   | <input type="text" value="1"/> | \$431.26   |
| <br>BUSH - 4270421133EP<br>* Our current stock quantity (0) does not meet your requirements. Please note stock is on its way for this product. A Geographe representative will contact you to confirm ETA of your 1 back order items (Mon-Fri 8am-5pm WST). | 11524270      | Move             | \$1,642.21 | <input type="text" value="1"/> | \$1,642.21 |

[Continue Shopping](#)

[COPY TO QUOTATION](#)

[CLEAR SHOPPING CART](#)

[UPDATE SHOPPING CART](#)

### KNOW YOUR GEOGRAPHE PARTS?

Geographe Part Number   
 Qty   
[ADD TO CART](#)

### IMPORT CSV TO CART

[Choose File](#) No file chosen  
[IMPORT TO CART](#)

### Discount Codes

Enter your coupon code if you have one.

[APPLY COUPON](#)

Subtotal \$34,446.52  
**Grand Total Excl. GST \$34,446.52**  
 GST \$3,444.65  
**Grand Total Incl. GST \$37,891.17**

[PROCEED TO CHECKOUT](#)



Your shopping cart is now filled.

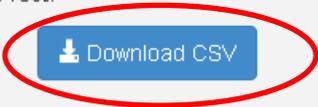
From here you can:

- Delete unnecessary items to order
- Edit quantities
- Save your shopping cart by “updating” it
- Proceed to check out

## Step 5: Get the List of Parts That Geographe Did Not Have Catalogued

### Step 5 Download Unreferenced Parts List

Download the parts that Geographe did not have catalogued in a convenient CSV file. This can be directly imported into another shopping cart of your choice, or submitted to Geographe for us to source these parts on your behalf. If you would like Geographe to source, please complete the form below, click "submit enquiry" and we'll do the rest!



Download CSV

**1**

Click "Download CSV"

Should you products you find difficult to source that Geographe do not have catalogued, please feel free to contact us on [sales@geographe.com.au](mailto:sales@geographe.com.au) to source them for you.