Step by Step Instructions

Using Geographe's "Order Splitter"



split.geographe.com.au

Step 1: Populate a Simple Spreadsheet and Create a .CSV

Neutral Input

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Step 2: Upload your .csv

Step 2 Upload your CSV Upload your CSV using the form at the top of this page. Your list of parts will be checked against our extensive catalogue to determine which parts we can supply. You will then have the option to download a list of parts that may be imported into Geographe's Online Store. get graphe[™] the engineered edge Online Store Main Website Open Look in: 🔁 Geographe Order Splitter My fleets parts list.csv C 🔊 My fleets parts list Want to know if we supply My Recent Documents parts for your fleet? B Desktop R Upload a CSV of your part numbers to find out... My Documents

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My fleets parts list.csv

Open as read-only

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Upload

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Choose the .csv file

Click "Open"

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you have saved

Click "Choose File"

Choose File No file chosen



Once the .csv file is opened, you should see its name appear next to "Choose File"

Your Results

getgraphe[™] the engineered edge

Main Website Online Store

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Congratulations!

Geographe can supply 30 out of 31 of the parts you requested.

If you would like to make an enquiry, please fill in the form at the bottom of the page.

Your List of Parts

Qty	Part Number	Geographe Ref	OEM	Part Description
1	10009805	10009805	ТАМ	DIAPHRAGM
1	10044205	10044205	ТАМ	SPROCKET
1	10045801	10045801	ТАМ	CENTRALISER JAW
1	10076405	10076405	CAT	PLATE BEARING
1	10076503	10076503	CAT	BRONZE BUSH
1	10078105	10078105	CAT	BUSH
2	10078203	10078203	CAT	BUSH
з	10079102	10079102	CAT	BUSH
1	10079407	10079407	CAT	BUSH
4	10079505	10079505	CAT	BUSH
1	10080005	10080005	CAT	PIN

You will receive your results of what Geographe can supply from your original spreadsheet.

Step 3. Saving Your Results and Using Them

Step 3 Download Geographe Parts List

Download a list of your parts that Geographe can supply in a convenient, unique CSV file.



Click "download" in order to save the results

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When opening the downloaded .csv, this is what you should expect to see

Step 4: Fill Your Shopping Cart In One Click

Step 4 Import the CSV into our Online Store

By importing your unique list, all of the parts Geographe can assist with will drop straight into your shopping cart. You will then be able to view the price, availability and lead time for each part. You will need a Geographe Online Store account to access this feature.

🛒 Open Geographe Online Store

Click "Open Geographe Online Store" and log into your Geographe account. If you do not have an account click on "create an account".

NB. Accounts can take up to 24 hours to approve on weekdays.

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Your shopping cart is now filled.

From here you can:

- Delete unnecessary items to order
- Edit quantities
- Save your shopping cart by "updating" it
- Proceed to check out

Step 5: Get the List of Parts That Geographe Did Not Have Catalogued

Step 5 Download Unreferenced Parts List

Download the parts that Geographe did not have catalogued in a convenient CSV file. This can be directly imported into another shopping cart of your choice, or submitted to Geographe for us to source these parts on your behalf. If you would like Geographe to source, please complete the form below, click "submit enquiry" and we'll do the rest!



Should you products you find difficult to source that Geographe do not have catalogued, please feel free to contact us on <u>sales@geographe.com.au</u> to source them for you.