



View From The Top

Steps to a productive day



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Name _____

Date: _____

Check all that apply to you today:

Wake up time _____

Quiet Time _____

Meditation _____

Spiritual Discipline /Reading for the day _____

Motivational/Inspirational Quote _____

Exercise _____

Educational Reading _____

Listen to Podcast _____

Watch TedTalk _____

Read this Blog _____

Other _____

If I could only choose 2 things today that I must get done

1. _____

2. _____

This is going to be hard, but I must do it ASAP today

1. _____

Decide between these non-essentials and the important vital few

1. _____

2. _____

3. _____



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I need to quit this today

1. _____
2. _____

I need to join/start this today

1. _____

I must call these people today

1. _____
2. _____
3. _____

I will encourage these people today through email

1. _____
2. _____
3. _____






I will encourage these people today through text

1. _____
2. _____
3. _____

Schedule future appointments

1. _____
2. _____
3. _____

Social media must do today:

-  Facebook _____
-  Twitter _____
-  Instagram _____
-  Blogging _____
-  Pinterest _____
-  YouTube _____
-  Vimeo _____
-  LinkedIn _____



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Resources I need to find today

1. _____
2. _____
3. _____

I need to do this today for my family

1. _____
2. _____
3. _____

I need to pay these bills today for sure

1. _____
2. _____
3. _____

The kids need this before dark today

1. _____
2. _____
3. _____

I promised my spouse I would do this today

1. _____
2. _____
3. _____

Miscellaneous to-dos

1. _____
2. _____
3. _____

Additional task or comments

1. _____
2. _____
3. _____

This is a "View From The Top" Covenant that I'm entering into today with myself. I will do everything in my power to accomplish these task listed above today.

Initial _____