

## MyAccount Dashboard User Guide

This user guide contains the basics for starting and moderating a Live Meeting web conference. It is intended to ensure you have everything you need to conduct your first Live Meeting. If you need additional assistance getting started, or if you do not have an account, please contact C3 Conferencing at 800.974.2166.



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## 1. Accessing your Host Account

- + All new hosts also receive a **Presenter Invitation** by email which includes your ConferenceAnytime service information and instructions for starting your meetings. You will also receive an Audience Invitation that enables you to easily invite others to your ConferenceAnytime meetings.
- + To access your host account online and gain access to additional tools and features available with your service, just click on the MyAccount Dashboard graphic included in your Presenter email. You will receive an email informing you how to activate your Dashboard login ID and password.

### Presenter Invitation

**Alliance Group**

We are pleased to provide you with the following instructions to facilitate your conference calls. As you know, you can conduct your calls 24 hours a day, 7 days a week. If you have any questions or require additional assistance, please contact one of our conferencing specialists at (888) 895-5619 and reference confirmation number 22727230.

<p><b>Meeting Information</b></p> <p>Company: Test Company</p> <p>Host: Host Test</p> <p>Meeting Title: test</p> <p>Available Lines: 10</p>	<p>get started with meeting tools</p> <hr style="width: 100%;"/> <p>click here!</p>
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**To Join Audio Conference**

Dial-In: 1 (866) 228-5331  
1 (630) 424-7772 International

Enter Passcode: 5189 579#

Press \*

Enter Moderator Code: 5627 417# (for security purposes, please keep confidential)

A complete list of available dial-in numbers can be found at the bottom of this document.

[For a current list of available local and International Freephone telephone numbers click here.](#)

**To Join Web Conference**

**IMPORTANT: PLEASE REVIEW PRIOR TO THE WEB CONFERENCE**

To ensure your computer is properly updated, log on as if you were to start the meeting, per the instructions noted below. Prior to logging into the meeting, ensure popup blocker is turned off on your browser.

- > Dial the audio conference dial-in number noted above and enter the passcode as prompted.
- > Click on this meeting URL:  
<http://web.meetme.net/r.aspx?p=5&a=/0542277273020>
- > On the Meeting Center page, enter your name and e-mail address.
- > Click on the "Sign-in" button.
- > Accept the Terms and Conditions, if applicable, and click "Start" to enter your conference.
- > Should your computer require any updates to accommodate web conferencing, an additional message will be displayed. Follow the instructions to prepare your computer for the meeting. These updates should take 5 to 10 minutes to complete.

## 1. Accessing your Host Account (cont.):

- + **Log in to your Account Dashboard.** Upon completing your Account Dashboard activation you can access your account by entering your login ID and password in the Account Dashboard section.

My Account Dashboard

Welcome to the newly redesigned myAccount Dashboard.

Log In:

Password:

**SUBMIT**

[Forgot Password?](#)

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## 2. Setting up Conference Anytime Meetings:

- + All new hosts also receive a **Presenter Invitation** by email which includes your ConferenceAnytime service information and instructions for starting your meetings.
- + ConferenceAnytime® 24X7 audio and web conferencing is setup with your host account and ready for immediate use. You will receive New Host information that provides start-up instructions on accessing and using your new service.

### Presenter Invitation

**Alliance Group**

We are pleased to provide you with the following instructions to facilitate your conference calls. As you know, you can conduct your calls 24 hours a day, 7 days a week. If you have any questions or require additional assistance, please contact one of our conferencing specialists at (888) 895-5619 and reference confirmation number 22772730.

<b>Meeting Information</b>		<a href="#">get started with meeting tools</a> <a href="#">click here!</a>
Company:	Test Company	
Host:	Host Test	
Available Lines:	10	

**To Join Audio Conference**

Dial-In: 1 (866) 228-5331  
1 (630) 424-7772 International

Enter Passcode: 5189 579#

Press \*

Enter Moderator Code: 5627 417# (for security purposes, please keep confidential)

A complete list of available dial-in numbers can be found at the bottom of this document.

[For a current list of available local and International Freephone telephone numbers click here.](#)

**To Join Web Conference**

**IMPORTANT: PLEASE REVIEW PRIOR TO THE WEB CONFERENCE**

To ensure your computer is properly updated, log on as if you were to start the meeting, per the instructions noted below. Prior to logging into the meeting, ensure popup blocker is turned off on your browser.

- > Dial the audio conference dial-in number noted above and enter the passcode as prompted.
- > Click on this meeting URL:  
<http://web.meetme.net/r.aspx?p=5&a=/U5422//2/3U2U>
- > On the Meeting Center page, enter your name and e-mail address.
- > Click on the "Sign-in" button.
- > Accept the Terms and Conditions, if applicable, and click "Start" to enter your conference.
- > Should your computer require any updates to accommodate web conferencing, an additional message will be displayed. Follow the instructions to prepare your computer for the meeting. These updates should take 5 to 10 minutes to complete.

## 2. Setting up Conference Anytime Meetings (cont.):

- ✦ As a new host you also receive an **Audience Invitation** that enables you to easily invite others to your ConferenceAnytime meetings.

### Audience Invitation

**Alliance Group**  
Please forward this e-mail to all meeting members participating in the conference noted below.

Meeting Information  
**Company:** Test Company  
**Host:** Host Test  
**Meeting Title:** test

To Join Audio Conference  
**Dial-In:** 1 (866) 228-5331  
 1 (630) 424-7772 International  
**Passcode:** 5189 579#  
 A complete list of available dial-in numbers can be found at the bottom of this document.  
[For a current list of available local and International Freephone telephone numbers click here.](#)

To Join Web Conference  
**IMPORTANT: PLEASE REVIEW PRIOR TO THE WEB CONFERENCE.**  
 To ensure your computer is properly updated, log on as if you were to start the meeting, per the instructions noted below. Prior to logging into the meeting, ensure popup blocker is turned off on your browser.

- > Dial the audio conference dial-in number noted above and enter the passcode as prompted.
- > Click on this meeting URL:  
<http://web.meetme.net/r.aspx?p=2&a=7054227273040>
- > On the Meeting Center page, enter your name and e-mail address.
- > Click on the "Sign-in" button.
- > Accept the Terms and Conditions, if applicable, and click "Join" to enter your conference.
- > Should your computer require any updates to accommodate web conferencing, an additional message will be displayed. Follow the instructions to prepare your computer for the meeting. These updates should take 5 to 10 minutes to complete.

- ✦ After logging in to your Account Dashboard, you can setup additional ConferenceAnytime subscriptions, as well as schedule one-time Conference Passcode meetings or Web Conference Only meetings. Select the Create button and then select the type of service you wish (Anytime, Passcode, or Web Only) from the drop-down menu that is displayed.

## My Account Dashboard

Welcome, Selena

- Get Started
- Quickview
- 24x7 Subscriptions
- Scheduled Conferences
- Services History
- Share Center
- Manage Account
- Reports
- Tutorials & Tools
- Log Out

Welcome to the newly redesigned myAccount Dashboard.

### Conference Quickview

Phone #	Type	Date & Time	Participant Passcode	Moderator Passcode	Confirmation #	Title	Tools
888-287-5332			8820170	5517551	22772694	Live Meeting 2007	ⓘ ⚡ # ☑
866-791-7189			9382544	2830521	22700603	Live Meeting Standar	ⓘ ⚡ # ☑
877-726-7473			7439544	1728346	22549621	LM 2007 Web Conferen	ⓘ ⚡ # ☑

Legend: ⓘ = More Options ⓘ = Moderate ⚡ = Launch Web Conference # = Alternate Numbers ☑ = Invite Others

**Create**

### Services History Quickview

Date & Time	Time Zone	Confirmation #	Participant Passcode	Title	Total Minutes	Tools
Sep 16, 2008 11:59 PM	Central Time	22772270	5572766	Live Meeting De	127	ⓘ
Sep 16, 2008 11:59 PM	Central Time	22772350	7148/41	Web Dialogs Liv	35	ⓘ
Sep 15, 2008 11:59 PM	Central Time	22760104	5572766	Live Meeting De	8	ⓘ
Sep 15, 2008 11:59 PM	Central Time	22760103	5572766	Live Meeting De	40	ⓘ
Sep 12, 2008 2:05 PM	Central Time	22737936	5572766	Live Meeting De	6	ⓘ

Legend: ⓘ = More Options ⓘ = Time & Charges Ⓞ = Download Content

## 2. Setting up new Conference Anytime subscriptions:

- ✦ Your Host account includes a ConferenceAnytime subscription that is ready for use, however, you may find it desirable to setup additional ConferenceAnytime subscriptions using your Account Dashboard. For example, you may want to setup separate subscriptions and assign a title to that ConferenceAnytime service such as "Project Team Meetings".
- ✦ To setup a new Conference Anytime subscription, select the "Create" button, then select "Anytime Subscription".

**My Account Dashboard**

For help, click on tutorials in the left navigation.

Welcome, Selena

**Conference Quickview**

Phone #	Type	Date & Time	Participant Passcode	Moderator Passcode	Confirmation #	Title	Tools
888-287-5332			8820170	5517551	22772694	Live Meeting 2007	Tools
866-791-7169			9382544	2830521	22700603	Live Meeting Standar	Tools
877-726-7473			7439544	1728346	22549621	LM 2007 Web Conferen	Tools

Legend: [More Options] = More Options [Moderate] = Moderate [Launch Web Conference] = Launch Web Conference [Alternate Numbers] = Alternate Numbers [Invite Others] = Invite Others

**Create**

24x7 Subscription  
Passcode Conference  
Web Only

**Services History Quickview**

Date & Time	Time Zone	Confirmation #	Participant Passcode	Title	Minutes	Tools
Sep 16, 2008 11:59 PM	Central Time	22772270	5572766	Live Meeting De	127	Tools
Sep 16, 2008 11:59 PM	Central Time	22772350	7148741	Web Dialogs Liv	35	Tools
Sep 15, 2008 11:59 PM	Central Time	22760104	5572766	Live Meeting De	8	Tools
Sep 15, 2008 11:59 PM	Central Time	22760103	5572766	Live Meeting De	40	Tools
Sep 12, 2008 2:05 PM	Central Time	22737936	5572766	Live Meeting De	6	Tools

Legend: [More Options] = More Options [Time & Charges] = Time & Charges [Download Content] = Download Content

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- ✦ On the [Create Anytime Subscription](#) page, enter a conference title for your meeting. This is an optional field, but is recommended to help in identifying your meetings. Required fields are indicated with an asterisk.

**My Account Dashboard**

For help, click on tutorials in the left navigation.

Welcome, Selena

**Create 24x7 Subscription**

\* Indicates required field.

**Conference Information**

Host's Name: Selena Murasli

Conference Title:

Dial-In: ☒ Domestic Toll-free ☐ International/Toll ☐ Both

Expected Participants:

Web Service:

Promotion Code:

**Conference Preferences**

Name Record: ☒ Yes ☐ No

Entry & Exit Options:

Conference Continuation: ☒ Yes ☐ No

Conference Quickstart: ☐ Yes ☒ No

**Submit** **Cancel**

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## 2. Setting up new Conference Anytime subscriptions (cont.):

- ✦ Select your preference for Domestic (US, CA & Puerto Rico) toll free, toll service, or Both for dial-in audio access. Both is recommended.

**My Account Dashboard**

Welcome, Selena

For help, click on tutorials in the left navigation.

**Create 24x7 Subscription**

\* indicates required field.

**Conference Information**

Host's Name: Selena Muraski

Conference Title: Live Meeting 2007

Dial-In:\* ☒ Domestic Toll-free ☐ International/Toll ☐ Both

Expected Participants:\* 20

Web Service: Live Meeting Standard

Promotion Code:

**Conference Preferences**

Name Record:\* ☒ Yes ☐ No

Entry & Exit Options:\* Tones

Conference Continuation:\* ☒ Yes ☐ No

Conference Quickstart:\* ☐ Yes ☒ No

Submit Cancel

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- ✦ Select the maximum expected number of participants you expect to attend for any meeting. This setting can be changed at a later date, if needed.

**My Account Dashboard**

Welcome, Selena

Welcome to the newly redesigned myAccount Dashboard.

**Create 24x7 Subscription**

\* indicates required field.

**Conference Information**

Host's Name: Selena Muraski

Conference Title: Live Meeting 2007

Dial-In:\* ☒ Domestic Toll-free ☐ International/Toll ☐ Both

Expected Participants:\* 20

Web Service: Live Meeting Standard

Promotion Code:

**Conference Preferences**

Name Record:\* ☒ Yes ☐ No

Entry & Exit Options:\* Tones

Conference Continuation:\* ☒ Yes ☐ No

Conference Quickstart:\* ☐ Yes ☒ No

Submit Cancel

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## 2. Setting up new Conference Anytime subscriptions (cont.):

- ✦ Select Live Meeting Standard as your web service. This web service will be automatically integrated for launching, joining and billing purpose with your ConferenceAnytime audio service.

**My Account Dashboard**

Welcome, Selena

For help, click on tutorials in the left navigation.

**Create 24x7 Subscription**

\* indicates required field.

**Conference Information**

Host's Name: Selena Muraski

Conference Title: Live Meeting 2007

Dial-In\*: ☒ Domestic Toll-free ☐ International/Toll ☐ Both

Expected Participants\*: 20

Web Service: Live Meeting Standard

Promotion Code:

**Conference Preferences**

Name Record\*: ☒ Yes ☐ No

Entry & Exit Options\*: Tones

Conference Continuation\*: ☒ Yes ☐ No

Conference Quickstart\*: ☐ Yes ☒ No

Submit Cancel

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- ✦ Select the desired Conference Preferences settings, or leave the default settings. The default settings are recommended for all Conference Preferences. Select the Submit button to complete your ConferenceAnytime Subscription setup. Your new subscription will appear in the Dashboard and is ready for immediate use.

**My Account Dashboard**

Welcome, Selena

Welcome to the newly redesigned myAccount Dashboard.

**Create 24x7 Subscription**

\* indicates required field.

**Conference Information**

Host's Name: Selena Muraski

Conference Title: Live Meeting 2007

Dial-In\*: ☒ Domestic Toll-free ☐ International/Toll ☐ Both

Expected Participants\*: 20

Web Service: Live Meeting Standard

Promotion Code:

**Conference Preferences**

Name Record\*: ☒ Yes ☐ No

Entry & Exit Options\*: Tones

Conference Continuation\*: ☒ Yes ☐ No

Conference Quickstart\*: ☐ Yes ☒ No

Submit Cancel

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### 3. Setting up Web Only Meetings

- ✦ To setup a web only conference, select Web Only, then fill in the required information. You have the option to enter a phone number and passcode you wish to be displayed on your web conference. Select the Submit button.

**My Account Dashboard**

Welcome, Selena

Welcome to the newly redesigned myAccount Dashboard.

**Create Web Only**

\* Indicates required field.

**Conference Information**

Host's Name: Selena Muraski

Conference Title:

Date: 9/17/2008 (m/d/yyyy)

Time: 8 : 00 AM

Time Zone: Central Time

Daylight Saving Time: ☒ Yes ☐ No

Duration: 0 : 00

Expected Participants: 20

Web Service: iLinc

Promotion Code:

**Audio Conference**

Phone Number:

Passcode:

**Submit** **Cancel**

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- ✦ After submitting your request to create a new web only meeting, you will receive an online confirmation and email invitations (Presenter and Audience). In addition, your Web Only meeting will be displayed in the Scheduled Conferences and the Quickview panels of the Dashboard.
- ✦ To launch your Web Only meeting, select the Launch Web Conference icon ( ⚡ ).

**My Account Dashboard**

Welcome, Selena

For help, click on tutorials in the left navigation.

**Scheduled Conferences**

Date & Time	Time Zone	Confirmation #	Type	Phone #	Participant Passcode	Title	Tr
Sep 19, 2008 8:00 AM	Central Time	22772763	Web			Live Meeting Test	⚡

Legend: = More Options = Moderate = Launch Web Conference = Alternate Numbers = Invite Others

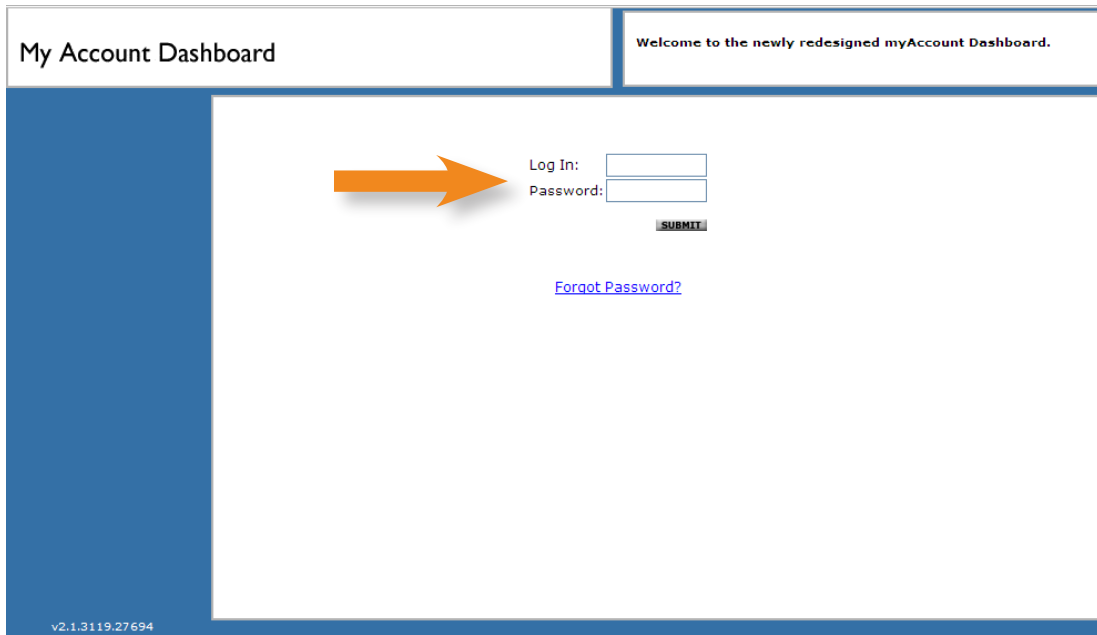
**Create**

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## 4. Inviting others to your meeting:

### Option 1 - MyAccount Dashboard.

- ✦ If you have internet access to MyAccount Dashboard you can easily send email invitations to your Live Meeting conference call from your email client account, enabling access to your client email phonebook. Simply login to your MyAccount Dashboard.



My Account Dashboard


Welcome to the newly redesigned myAccount Dashboard.

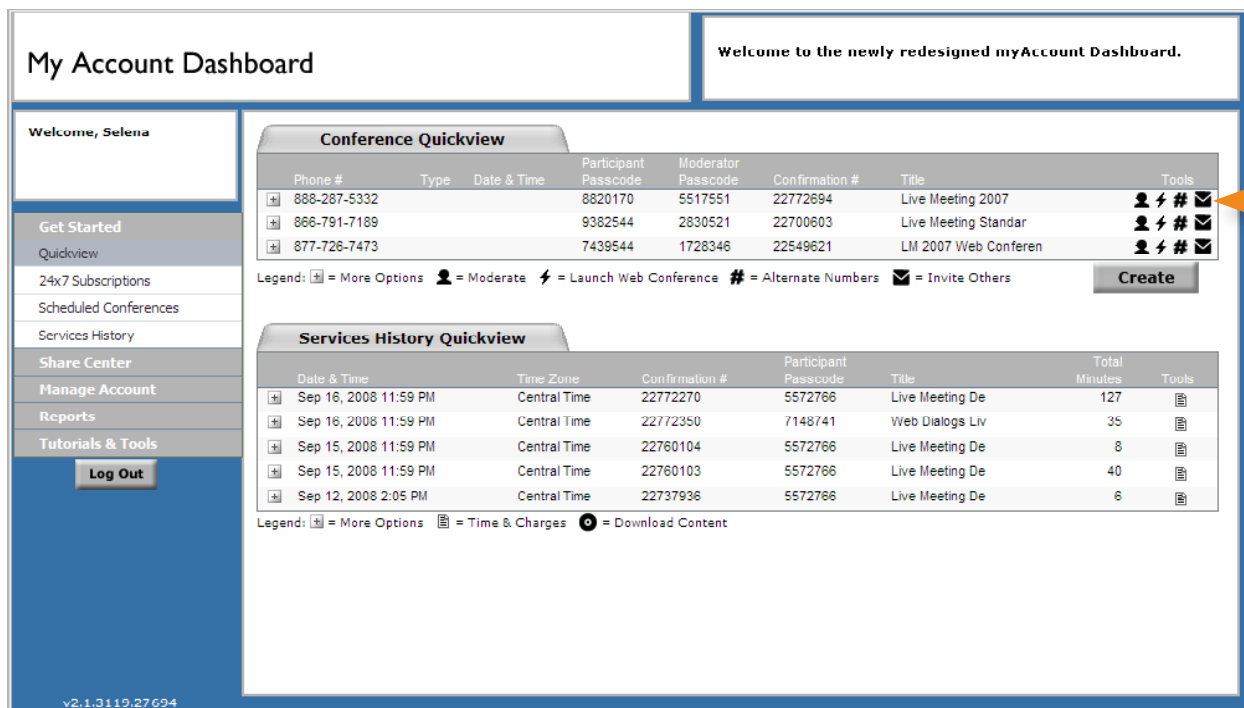
Log In:

Password:

[Forgot Password?](#)

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- ✦ After logging in to your MyAccount Dashboard, click on the Invite Others icon (  ) associated with the desired conference.



My Account Dashboard
















Welcome to the newly redesigned myAccount Dashboard.






Welcome, Selena

**Get Started**






- Quickview
- 24x7 Subscriptions
- Scheduled Conferences
- Services History
- Share Center
- Manage Account
- Reports
- Tutorials & Tools




**Conference Quickview**

Phone #	Type	Date & Time	Participant Passcode	Moderator Passcode	Confirmation #	Title	Tools
+ 888-287-5332			8820170	5517551	22772694	Live Meeting 2007	    
+ 866-791-7189			9382544	2830521	22700603	Live Meeting Standar	    
+ 877-726-7473			7439544	1728346	22549621	LM 2007 Web Conferen	    

Legend:  = More Options  = Moderate  = Launch Web Conference  = Alternate Numbers  = Invite Others

**Services History Quickview**

Date & Time	Time Zone	Confirmation #	Participant Passcode	Title	Total Minutes	Tools
+ Sep 16, 2008 11:59 PM	Central Time	22772270	5572766	Live Meeting De	127	
+ Sep 16, 2008 11:59 PM	Central Time	22772350	7148741	Web Dialogs Liv	35	
+ Sep 15, 2008 11:59 PM	Central Time	22760104	5572766	Live Meeting De	8	
+ Sep 15, 2008 11:59 PM	Central Time	22760103	5572766	Live Meeting De	40	
+ Sep 12, 2008 2:05 PM	Central Time	22737936	5572766	Live Meeting De	6	

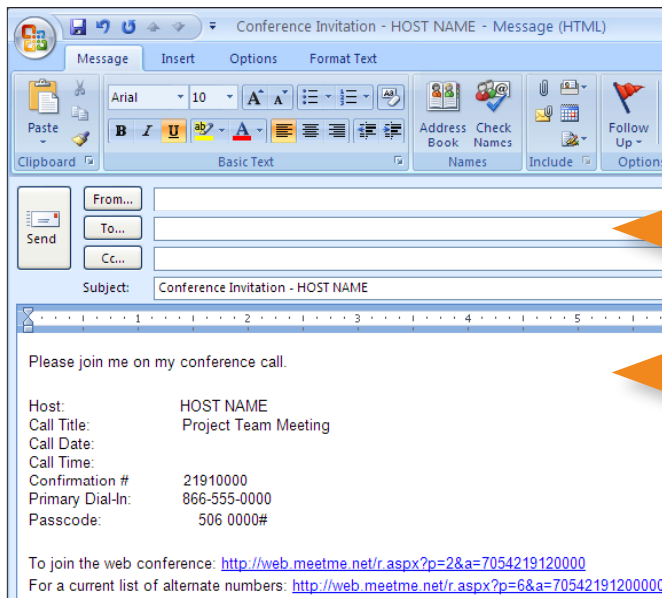
Legend:  = More Options  = Time & Charges  = Download Content

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## 4. Inviting others to your meeting (cont.):

### Option 1 - MyAccount Dashboard (cont.).

- ✦ Your email client will be opened and populated with your ConferenceAnytime and Live Meeting participant information. Simply add email addresses from your email client phone book.



### Option 2 - Participant Invitation.

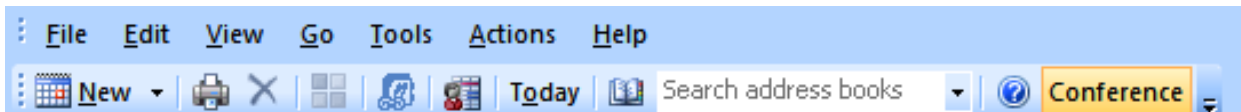
- ✦ A link to your Live Meeting conference is included in your participant invitation email template. Select the email template from your email client and add meeting details to the body of the email. From your desktop email client, add any desired email addresses and send the email invitation.

Audience Invitation	
<p><b>Alliance Group</b></p> <p>Please forward this e-mail to all meeting members participating in the conference noted below.</p>	
<p><b>Meeting Information</b></p> <p>Company: Test Company</p> <p>Host: Host Test</p> <p>Meeting Title: test</p>	
<p><b>To Join Audio Conference</b></p> <p>Dial-In: 1 (866) 228-5331</p> <p>1 (630) 424-7772 International</p> <p>Passcode: 5189 579#</p> <p>A complete list of available dial-in numbers can be found at the bottom of this document.</p> <p><a href="#">For a current list of available local and International Freephone telephone numbers click here.</a></p>	
<p><b>To Join Web Conference</b></p> <p>IMPORTANT: PLEASE REVIEW PRIOR TO THE WEB CONFERENCE.</p> <p>To ensure your computer is properly updated, log on as if you were to start the meeting, per the instructions noted below. Prior to logging into the meeting, ensure popup blocker is turned off on your browser.</p> <ul style="list-style-type: none"> <li>&gt; Dial the audio conference dial-in number noted above and enter the passcode as prompted.</li> <li>&gt; click on this meeting URL: <a href="http://web.meetme.net/r.aspx?p=2&amp;a=7054227273040">http://web.meetme.net/r.aspx?p=2&amp;a=7054227273040</a></li> <li>&gt; On the Meeting Center page, enter your name and e-mail address.</li> <li>&gt; click on the "Sign-in" button.</li> <li>&gt; Accept the Terms and Conditions, if applicable, and click "Sign-in" button.</li> <li>&gt; Should your computer require any updates to accommodate web conferencing, an additional message will be displayed. Follow the instructions to prepare your computer for the meeting. These updates should take 5 to 10 minutes to complete.</li> </ul>	

#### 4. Inviting others to your meeting (cont.):

##### Option 3 - Outlook Calendar Scheduling

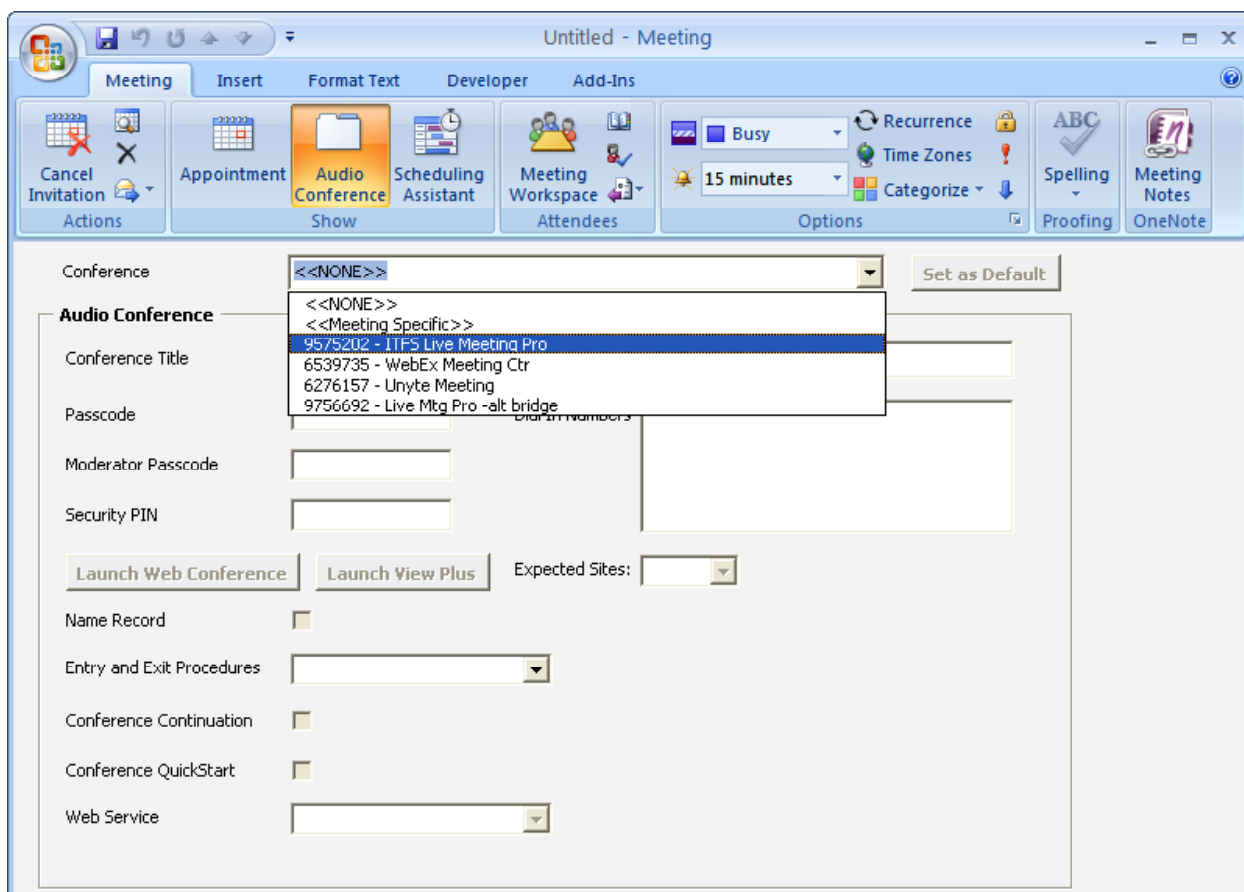
+ You can schedule a web conference by utilizing the Plug-In tool. The plug-in will appear on your outlook toolbar as shown below.



**Step 1.** Single-Click the selected day and time-slot for the meeting on the Day view of your Outlook Calendar.

**Step 2.** Click the Conference button in the toolbar area of Outlook Calendar.  
This will open a meeting window with an additional tab marked Audio Conference.

**Step 3.** Click the Audio Conference icon in the toolbar area of the Meeting window. Click the drop-down arrow from the Audio Conference section and select Live Meeting from the list.



**Step 4.** Click the Appointment icon on the Meeting window toolbar.

**Step 5.** Fill in the Subject, address the invitation, and click Send.

## 4. Inviting others to your meeting (cont.):

### Option 3 - Outlook Calendar Scheduling (cont.)

- ✦ The Host receives a calendar meeting with phone number, passcode, moderator code and web link information already populated. The Participant receives a calendar invitation containing the phone number, passcode and web link information.

## 5. How participants join your meeting:

### Join using the “Meet-me” link

- ✦ Participant’s who receive your email invitation, either from the “Invite Others” email option from your Dashboard, or from the Audience Invitation email option, will be able to easily join your meeting by using the link that is included in the email template. This link directs your participants to join the web conference from the “Meeting Center”, where the participant is prompted to enter only their name, email address and company name.

**Meeting Center**

Welcome to the Meeting Center!

If you are a web conference participant, enter the information requested under "Join a Web Conference", and click on "Sign In" to be joined into the web conference.

**Web Conference**

Welcome to the web conference scheduled by your host. We hope you will find this meeting productive as you combine web services with your audio conference.

**Participant Sign-In**

If you are a web conference participant, enter the information requested and click on "Sign In" to be joined into the conference.

Your Name:

Email Address:

Company:

Remember my information ☐

**Sign In**

## 6. Launching Your Web Conference:

### Option 1 - Presenter Invitation

- ✦ A link to your Live Meeting conference is included in the presenter invitation. Simply click on this link and it will open your browser and launch the Meeting Center page. In the Meeting Center, just accept the terms and conditions and click on Start. Your Live Meeting will launch and you are ready to go!

### Presenter Invitation

**Alliance Group**

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**To Join Audio Conference**

Dial-In: 1 (866) 228-5331  
1 (630) 424-7772 International

Enter Passcode: 5189 579#

Press \*

Enter Moderator Code: 5627 417# (for security purposes, please keep confidential)

A complete list of available dial-in numbers can be found at the bottom of this document.

[For a current list of available local and International Freephone telephone numbers click here.](#)

**To Join Web Conference**

**IMPORTANT: PLEASE REVIEW PRIOR TO THE WEB CONFERENCE**

To ensure your computer is properly updated, log on as if you were to start the meeting, per the instructions noted below. Prior to logging into the meeting, ensure popup blocker is turned off on your browser.

- > Dial the audio conference dial-in number noted above and enter the passcode as prompted.
- > Click on this meeting URL:  
<http://web.meetme.net/r.aspx?p=5&a=/U5422/72/3U2U>
- > On the Meeting Center page, enter your name and e-mail address.
- > Click on the "Sign-in" button.
- > Accept the Terms and Conditions, if applicable, and click "Start" to enter your conference.
- > Should your computer require any updates to accommodate web conferencing, an additional message will be displayed. Follow the instructions to prepare your computer for the meeting. These updates should take 5 to 10 minutes to complete.

## 6. Launching Your Web Conference (cont.):

- ✦ After logging in to your MyAccount Dashboard, click on the Start Web icon ( ⚡ ) associated with the desired conference and your Live Meeting conference will be launched.

### My Account Dashboard

Welcome, Selena

- Get Started
- Quickview
- 24x7 Subscriptions
- Scheduled Conferences
- Services History
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[Log Out](#)

v2.1.3119.27694

Welcome to the newly redesigned myAccount Dashboard.

#### Conference Quickview

Phone #	Type	Date & Time	Participant Passcode	Moderator Passcode	Confirmation #	Title	Tools
888-287-5332			8820170	5517551	22772894	Live Meeting 2007	⚡ # ☑
866-791-7189			9382544	2830521	22700603	Live Meeting Standar	⚡ # ☑
877-726-7473			7439544	1728346	22549621	LM 2007 Web Conferen	⚡ # ☑

Legend: = More Options = Moderate = Launch Web Conference = Alternate Numbers = Invite Others

[Create](#)

#### Services History Quickview

Date & Time	Time Zone	Confirmation #	Participant Passcode	Title	Total Minutes	Tools
Sep 16, 2008 11:59 PM	Central Time	22772270	5572766	Live Meeting De	127	
Sep 16, 2008 11:59 PM	Central Time	22772350	7148741	Web Dialogs Liv	35	
Sep 15, 2008 11:59 PM	Central Time	22760104	5572766	Live Meeting De	8	
Sep 15, 2008 11:59 PM	Central Time	22760103	5572766	Live Meeting De	40	
Sep 12, 2008 2:05 PM	Central Time	22737936	5572766	Live Meeting De	6	

Legend: = More Options = Time & Charges = Download Content



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