



U.S. General Services Administration

Federal Acquisition Service

CHANGE IS COMING AND ITS NAME IS

PROFESSIONAL SERVICES SCHEDULE (PSS)

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Introduction

GSA is continually taking steps to improve the MAS Program. In order to improve the usability of the schedules and reduce the administrative burden on stakeholders, FAS has identified the need to create a new single Multiple Award Schedules (MAS) that encompass professional services only

So What's it Called?

**The Professional Services
Multiple Award Schedule
(PSS)**

Why the Change?

- Scope overlap across multiple Schedules
- Confusion in determining which Schedule is the best fit
- How best to utilize multiple Schedules to acquire a total solution
- Challenge for GSA's industry partners managing multiple MAS contracts

Which Schedules are defined as Professional Services?

- 520 – Financial and Business Solutions (FABS)
- 541 – Advertising and Integrated Marketing Services (AIMS)
- 70 – IT Services (SIN C132-51, Professional Information Technology)
- 738II – Language Services
- 738X – Human Resources & Equal Opportunity Services (SIN C595-21, Human Resource Services)
- 871 – Professional Engineering Services (PES)
- 874 – Mission Oriented Business Integrated Services (MOBIS)
- 874-V – Logistics Worldwide (Logworld)
- 899 – Environmental Services
- 00CORP – Consolidated Services

Benefits

- Improved contract usability; agencies can obtain and contractors can provide total service solutions through one contract vehicle.
- Increased program efficiency by managing fewer contracts and solicitations.
- Reduced administrative costs to industry by reducing the number of contracts they manage.
- Eliminate the need to submit separate offers for professional services; firms would have the ability to submit a modification request instead – this equates to a substantial decrease in time required to add new services.

Proposed Actions

- Pre-existing platform currently constructed for the Consolidated (00CORP) MAS program to be rebranded.
- Removal of all non professional services SINs from the Consolidated Schedules program.
- Migrate 339 contractors to 00CORP
- Issue Professional Services Solicitation – anticipated date: March 2015
- Continue support of two SINs whose host Schedules are not included in this consolidation. SINs C132-51- Information Technology Professional Services and C595-21, Human Resources Services.

Question and Answers

Q: What information can FAS share about the initiative?

A: Early Work on this initiative has included internal planning, discussions with industry associations, and feedback from several federal agency customers. Conceptually, the idea of having one professional services schedule has been well received. As a result, FAS has begun moving towards the implementation of the initiative.

Questions and Answers Cont.

Q: How will the single host schedules be affected?

A: Going forward, with the exception of the Consolidated (00CORP) Schedule:

Firms who hold two or more contracts will be migrated into 00CORP

All firms regardless of whether migrated or not will be modified to the new Professional Services Schedule with no change to anything other than program name and solicitation number which governs future clause updates, deletions and/or changes
The host schedule programs will be eliminated

Questions and Answers Cont.

Q: What is the impact to existing contracts that are migrating to the Professional Services Schedule?

A: Firms who hold only ONE contract –

- **No change to the contract number;**
- **No change to SINs for all affected Schedules except Consolidated which will no longer carry the alpha “C” designation for any SINs other than C132-51 and C595-21;**
- **Performance period will remain unchanged;**
- **The terms and conditions of all professional services contracts, regardless of Schedule would remain unchanged.**

Questions and Answers Cont.

Q: What is the impact to existing contracts that are migrating to the Professional Services Schedule (continued)?

A: Firms who hold two or more contracts –

- ***Change to the contract number due to migration;***
- ***Performance period will change;***
- ***Terms and conditions of the single Schedules will carry over to migrated contract unless duplication in pricing, labor categories or escalation exist – Negotiations possible***

Questions and Answers Cont.

Q: Why are IT (70) (SIN C132-51 only) and HR (738X) (SIN C595-21 only) being included in the new Professional Services Schedule?

A: These SINS have significant sales and are used frequently; more importantly, they allow Contracting Officers to access nonprofessional services in an integrated manner when a total service solution is required. However, it's important to understand that these SINs are still available under their respective host schedule. We are only including these two SINs in an effort to provide a total solution to Professional Services.

Questions and Answers Cont.

Q: Is this initiative part of the FSSI program?

A: No, this initiative is not part of the FSSI program. The initiative is one, of several, supporting the development of FAS's Professional Service Category. The Professional Services Category is one of 17 FAS has established to better serve its federal agency customers.

Questions and Answers Cont.

Q: Given the planned migration of FABS, MOBIS and other schedules to the new Professional Services Schedule, what is the projected timeline for migration?

A: Migrations f/firms with 2 or more contracts – 10/2014

Single schedule holders will be migrated through the mass modification procedures once PSS solicitation is issued.

Questions and Answers Cont.

Q: When would an agency no longer be able to issue under FABS or any other single schedule program and instead issue under the new Professional Services Schedule?

A: All single schedule contracts are anticipated to close after the PSS solicitation is issued (anticipated date 3/2015) and contract MODS are issued. Keep in mind the agency will still be able to order “FABS” SINs – only difference is overall program name will no longer be FABS – It will now be Professional Services Schedule (PSS)

Questions and Answers Cont.

Q: When will we be able to submit an offer under the new Professional Services Schedule?

A: Once the new Professional Service Schedule is posted to FBO, offers will be accepted.

Q: If the solicitation is issued under the FABS schedule, is it possible to submit a proposal to the Army as we have a MOBIS schedule and they will soon be combined?

A: No, a firm must be a holder of the FABS SINs in order to participate on a FABS acquisition.

Questions and Answers Cont.

Q: As a small business, we currently have only one GSA Schedule for language services. Can you clarify how this change will impact us (if at all)?

A: The move to Professional Services Schedule is intended to be transparent to any single schedule holder, small or large. The intent is to issue a mass mod to all existing single schedule holders changing their pre-existing program name from FABS, MOBIS, Language, etc. to Professional Services Schedule. All other terms and conditions are intended to remain the same.

Questions and Answers Cont.

Q:I have a MOBIS contract. If we were to wait until the stand alone MOBIS contract was migrated, at what point should we expect this to be complete and thus be able to add PES SINS we want to offer via a MOD request? Based on my read of the milestones, I can't tell if this is in January or in March of next year.

A: For those firms who currently only have one schedule contract, we will be modifying to change program name and solicitation number that will govern future refreshes – anticipated date of action is March 2015. Once the mass mod issues to all single schedule holders, they will have the ability to modify their contracts to add other services they provide. The key right now is to work with firms who have multiple contracts to move them over to the existing “consolidated” program – anticipated date of completion of this process is Dec 2014.

In concert with that we will then put together the new PSS Solicitation and notify industry through the FBO that we will no longer accept offers under the single schedule solicitations – anticipated date of action is Mar 1, 2015.

Questions and Answers Cont.

Q: If I currently have 2 or more contracts (Schedules being moved to Professional Services Schedule) would it be best for me to migrate now or wait for GSA initiate the MOD to move my contracts over? For example – I have a PES, a Language and a LogWorld schedule contract?

A: Yes, it is best to migrate now and in an effort to facilitate that process, GSA will be issuing instructions during the month of October to all firms who currently hold more than one contract. This letter will explain the process of migrations and include instructions to begin the process.

Questions and Answers Cont.

Q: I have a Schedule 70 IT contact and have SIN 132-51. I have no other contracts in the professional services offerings. Will my schedule contract be moved to the new Professional Services Schedule? If not, would it be beneficial for my company to migrate to this schedule?

A: No. What we are doing in no way impacts the Schedule 70 program. These are two separate programs where we are in essence “sharing” SIN 132-51 to allow the PSS contractors the ability to offer a total solution. Our SIN will be identified as C132-51. And if this firm only has that SIN and no other participating PSS schedule contract (e.g.MOBIS, PES, etc.) then it may not be beneficial to see out a contract under the PSS program. However, once the PSS Solicitation is posted, there will be nothing that prevents them from submitting an offer – the key to remember is that SIN C132-51 is being retained under the PSS program to allow firms who offer a multitude of professional services the ability to offer a total solution.

Questions and Answers Cont.

Q: If a contracting office want to release a solicitation through a current schedule – for example, LOGWORLD – what is the latest date they can do so? Suppose, for example, that GSA begins migration in January, Company A migrates to PSS on January 10, but Company B isn't slated to migrate until February 10. If Agency XYZ posts a solicitation to LOGWORLD (not PSS) on January 25, does that mean that company A cannot propose but Company B can?

A: The scenario you outline in your question is no different than what we currently operate under today. If a contract has been migrated to the PSS Schedule and is awarded the Logistics SIN, they will be able to respond to and RFQs posted to Logworld (this follows through for any of the affected schedules). As indicated in our original Interact post, each of the individual schedules will be closed in the future but up to that point in time, contracts with the respective SINs on the PSS Schedule will still be able to respond to agency posted RFQs. Referring back to your specific question, company A will be able to respond to the RFQ posted by Agency XYZ.

Questions and Answers Cont.

Q: We are interested in knowing how the proposed changes will ensure maximum opportunities for small business concerns. It would be extremely beneficial to provide an article discussing how the changes will impact awards to small business concerns and to assist agencies in meeting their federal/DoD targets.

A: Moving to the PSS Schedule will no have a negative impact on small businesses at all. In fact, the benefits not only to small business but to large is that firms will no longer have multiple contracts to manage. Every professional service they provide will be under one contract number. The key to remember is that this solution is providing all firms the ability to consolidate services they already provide and then as a firm grows, they can add new services through the MOD process as versus submission of an offer. It will not impact CTAs or prime/sub relations – instead it will aide in the management of those relations because firms will only be dealing with one contract per firm.

Questions and Answers Cont.

Q: There are approximately 500 Schedule contract holders with multiple professional services Schedules. GSA states that there will be no change to the contract number or period of performance for contracts being migrated. How is that going to work when a contractor has, for example, a PES and a MOBIS? Isn't the goal to get both the PES and MOBIS on a single Schedule contract? Could you please explain how this will work?

A: There are approximately 339 firms who currently hold more than one contract in the affected programs. To ensure these firms contracts are migrated in a timely manner with no impact on customer relations, FAS would provide industry with concise instructions on the migration process. Assistance would be provided and each firm will work with their Contract Specialist to establish the new contract that consolidates the single host schedule contracts into one. Those contracts which are migrated will have a new established period of performance of one base period plus three option periods. Firms do not have to wait until the PSS Schedule is issued to begin the migration process. The existing individual program contracts would remain in place for active BPA(s) until the next option period and/or end date of the BPA(s); whichever comes first. However, any new work would be performed under the new single schedule consolidated contract.

Thank you!

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