

XYZ CONTRACTORS

DAILY TIME & MATERIAL RECORD _____ date

XYZ Contractors
 "When you need it done right!"
 4444 Fifth St., Suite 666
 Lancaster, CA 93535
 Phone (661) xxx-xxxx
 Cell (661) xxx-xxxx
 Ca. Contr. Lic. #000000

Project Owner's Name: JOHN Q. CUSTOMER		Brief Description of Project: Replace windows damaged by stucco	
Project Address: 747 BOEING ST, SUITE 757		Project City: BENICIA	Project Zip Code: 94510
General Contractor: BIG TIME BUILDERS		General Contractor Address: 6492 HAMMER LANE	

City: CONCORD	Zip Code: 94510
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A. MATERIALS:

B. LABOR:

QTY.	DESCRIPTION OF MATERIALS	@	AMOUNT
4	4-0 X 5-0 XOX SLIDERS	142.88	571.52
6	5-0 X 6-0 XOX SLIDERS	197.55	1185.30
2	2-0 X 3-0 XO SLIDERS	88.42	176.84
5	1-0 X 4-0 FIXED	71.21	356.05
2	4 X 4 GLASS BLOCK PANELS	548.40	1096.80
1	5-0 X 5-0 GARDEN WINDOW	317.10	317.10
TOTAL MATERIALS		3703.61	

WORKER	HOURS	RATE	AMOUNT
Jim Clydsdale	4	52.12	571.52
Tom Jones	6	28.41	1185.30
Tim Allen	2	28.41	176.84
Bob Villa	5	28.41	356.05
Norm Abrams	2	21.14	1096.80
Joe Blow	1	18.14	317.10
TOTAL LABOR		3703.61	

This is Form T&M
 Time & Material Invoice
 to ORDER
 CALL ACT Contractors Forms at
 1-(800) 820-5656

DESCRIPTION OF WORK PERFORMED
Remove all windows damaged by stucco contractor. Supply new windows and install.

C. DAILY TOTALS:

TOTAL LABOR	3703.61
TOTAL MATERIALS	3703.61
DAILY TIME & MATERIALS TOTAL	7407.22

Submitted by contractor or contractors agent _____ date _____

Acknowledged by General Contractor or Owner _____ date _____