



1525 Cottage Grove Avenue  
Benicia, CA 94510  
800.820.5656  
actforms@sbcglobal.net  
CA License No. 999999  
(B) General Building

Owner's Name: JOHN Q. CUSTOMER		Owner's Address: 949 GRANT STREET, SUITE 4A			
Owner's City: BENICIA	Owner's Zip Code: 94510	Owner's Home Phone: 707.747.4735	Owner's Work Phone: 800.820.5656		
Project Address: 747 BOEING STREET, SUITE 757		Project City: CONCORD	Project Zip Code: 94510	Project Phone: 510.015.1111	Date: 8-10-08

In conformance with and as a part of the existing contract dated 8-10-0  
OWNERS AUTHORIZED AGENT to make change (s) to the above project and/or on  
below and/or otherwise needed to complete the requirements of the scope of work on

a. Scope of the extra work: Add replacing air handler .

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b. Payments for this order to be made as follows and will effect the schedule of prog.

\$3000.00 to be paid with payment number one covering material  
payment.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**THIS IS FORM CO2  
EXTRA WORK ORDER**

**THIS IS ONE OF THE FORMS  
INCLUDED IN THE FULL VERSION OF  
ACT CONTRACTORS FORMS ON DISK  
FOR CALIFORNIA  
GENERAL CONTRACTORS  
SOFTWARE**

Date of completion as set forth in the existing  
contract is hereby extended 4 days  
because of the time necessary to complete  
this Extra Work Order.

PREVIOUS contract total amount incl

This Extra Work Order will rest  
original contract price in

**1.800.820.5656**

REVISED contract total amount incl

**OWNER'S ACCEPTANCE:** The above Extra Work Order shall be performed under the same c  
below signifies your agreement and approval of this change order.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(signature of owner or authorized agent) (date of)

**CONTRACTOR'S ACCEPTANCE:** YOUR COMPANY NAME HERE, agrees to perform this Extra  
specifications and stated price.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(signature of contractor or authorized agent) (date)