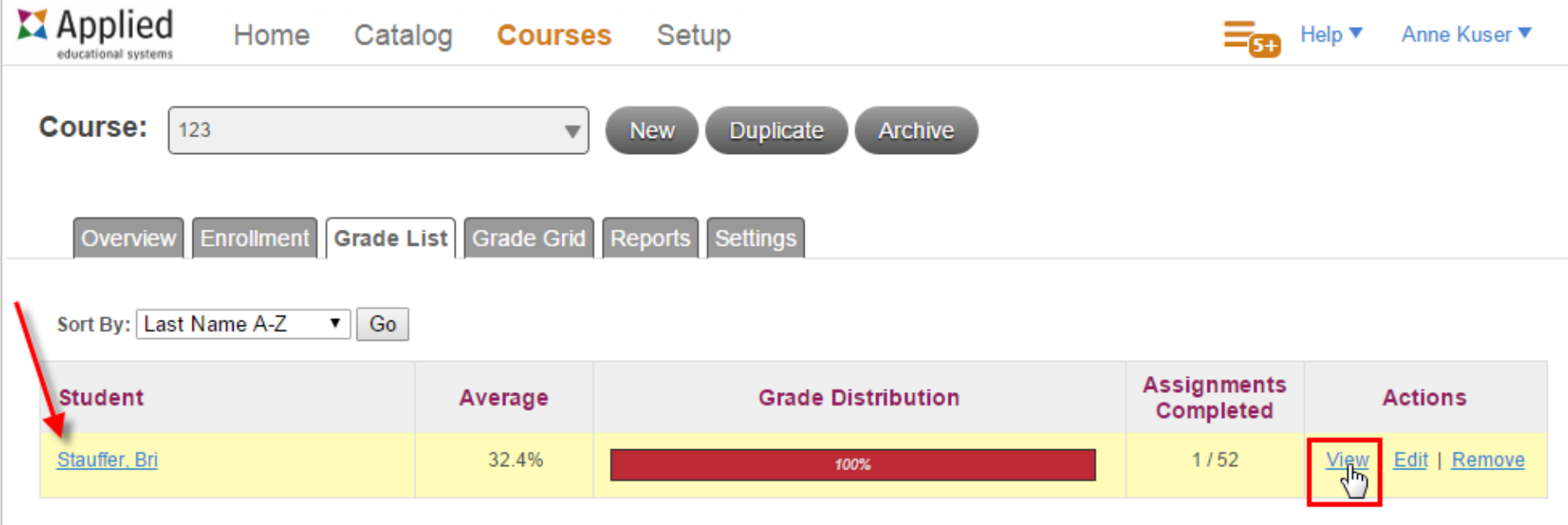


Reset a Student Grade

Start by logging in to your teacher account at learn.aeseducation.com

Then go to the course that the student is in.

Once in the course, find the student on your Grade List and click View:



The screenshot shows the 'Courses' page in the Applied educational systems interface. The 'Course' dropdown is set to '123'. The 'Grade List' tab is selected. The table below shows the student 'Stauffer, Bri' with an average of 32.4% and 100% grade distribution. The 'View' link in the Actions column is highlighted with a red box and a red arrow.

Student	Average	Grade Distribution	Assignments Completed	Actions
Stauffer, Bri	32.4%	100%	1 / 52	View Edit Remove

When you click View, this will open the student's Grade Activity.

Locate the Quiz/Exam and click View. This will show you the Test Data.

[Overview](#)
[Enrollment](#)
[Grade List](#)
[Grade Grid](#)
[Reports](#)
[Settings](#)

Student:

Stauffer, Bri

Show All

Show:

All Modules

☒ Quizzes
 ☒ Tests

Go

Showing grades for all dates.

Module / Unit	Type	Completion Date	Grade	Actions
Computing Systems Module Test	Test	02/04/2015	11/34 32.4%	View Reset
Job Seeking Skills Applications and Resumes	Quiz	Lessons In Progress		
Job Seeking Skills Applications and Resumes	Quiz	Lessons In Progress		
Medical Terminology Abbreviations	Quiz	Lessons In Progress		
Medical Terminology Word Parts: Roots	Quiz	Lessons In Progress		

Grade Average
32.4%

Grade Distribution

100%

Grade Views
[Past 2 Weeks](#)
[Past Month](#)
[Show All](#)

- A. Reset the grade by clicking the Rest Test/Quiz link
- B. You can see the history of the test here.
- C. For more information, you can see question details for the student's attempt.

Overview
Enrollment
Grade List
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Reports
Settings

Stauffer, Bri : Computing Systems Module Test

Return

Most Recent Attempt

Points Earned: 11 [Edit Grade](#)

Points Possible: 34

Module Test Grade: 32.4% [Reset Test](#)

History of Attempts

Date Taken	Score	Percent	Date Reset
02/04/2015 04:12PM	11/34	32.4%	

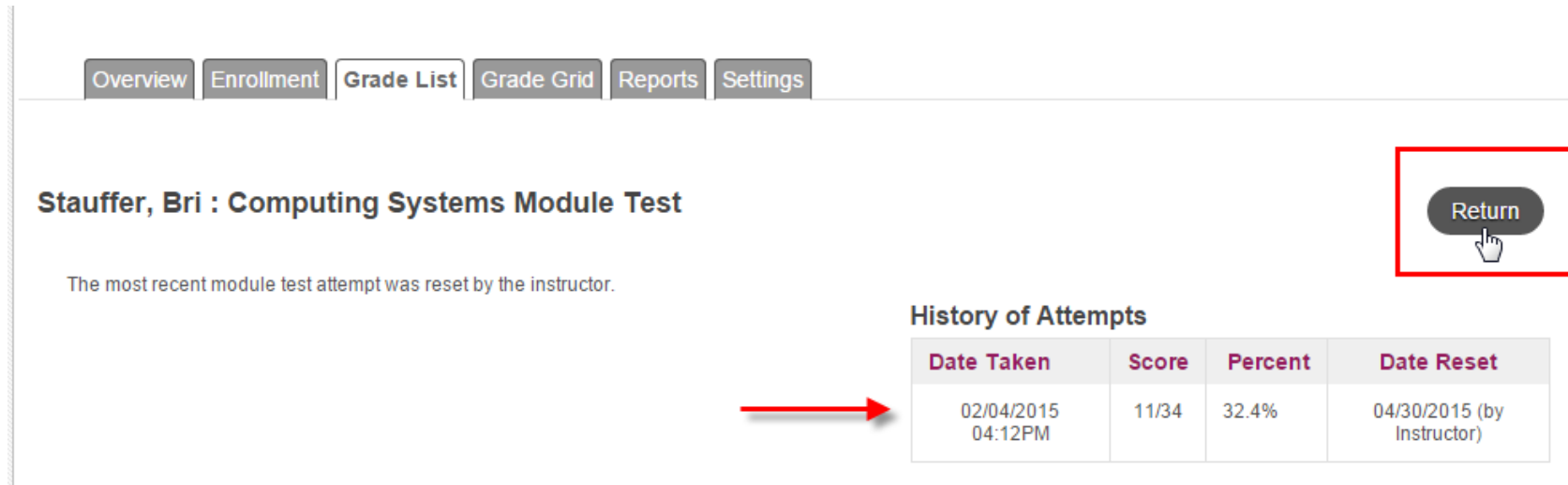
Details for the most recent quiz attempt

Question	Expected Answer	Student Answer	Possible	Earned
Larry Burton is creating a password for an new online account. Which of the following would make a good password?	La\$\$y3B!r3t!n	La\$\$y3B!r3t!n	1	1

When you click to reset the grade, a window will come up asking if you want to reset it. Click Yes.



You will then see the Reset Information in the History. Click Return to go back to the student's data.



Overview Enrollment **Grade List** Grade Grid Reports Settings

Stauffer, Bri : Computing Systems Module Test

The most recent module test attempt was reset by the instructor.

History of Attempts

Date Taken	Score	Percent	Date Reset
02/04/2015 04:12PM	11/34	32.4%	04/30/2015 (by Instructor)

Return

Back in the list, you will see Reset by Instructor.

Once this is complete, your student can retake the Quiz/Test.

Overview Enrollment Grade List Grade Grid Reports Settings

Student: Stauffer, Bri Show All

Show: All Modules ☒ Quizzes ☒ Tests Go Showing grades for all dates.

Module / Unit	Type	Completion Date	Grade	Actions
Job Seeking Skills Applications and Resumes	Quiz	Lessons In Progress		
Computing Systems Module Test	Test	Reset by Instructor		View

Still need help? Don't worry!

Just contact the AES Support Team, we'd be happy to help.

Phone – 800-220-2175 ext. 8

Email – support@aeseducation.com