



Name: _____
 Client ID: _____
 Tax Year: 2015
 Tax Preparer: _____

Questionnaire

Please check the appropriate box and include all necessary details and documentation.

<u>Personal Information:</u>	Yes	No
Did your marital status change during the year? If yes, explain: _____		
Did your address change from last year?		
Can you be claimed as a dependent by another taxpayer?		
Did you <u>change</u> any bank accounts that have been used to direct deposit (or direct debit) funds from (or to) the IRS or other taxing authority during the tax year?		
Did you receive an Identity Protection Pin from the IRS or have you been a victim of identity theft? If yes, please attach the IRS letter.		
<u>Dependent Information:</u>	Yes	No
Were there any changes in dependents from the prior year? If yes, explain: _____		
Do you have any children under age 19 or a full-time student under age 24 with unearned income in excess of \$2,100?		
Do you have dependents who must file a tax return?		
Did you provide over half the support for any other person(s) other than your dependent children during the year?		
Did you pay for child care while you worked or looked for work?		
Did you pay any expenses related to the adoption of a child during the year?		
If you are divorced or separated with child(ren), do you have a divorce decree or other form of separation agreement which establishes custodial responsibilities?		
Did any dependents receive an Identity Protection Pin from the IRS or have you been a victim of identity theft? If yes, please attach the IRS letter.		
<u>Purchases, Sales and Debt Information:</u>	Yes	No
Did you start a new business or purchase rental property during the year?		
Did you acquire a new or additional interest in a partnership or S corporation?		
Did you sell, exchange, or purchase any real estate during the year?		
Did you purchase or sell a principal residence during the year?		
Did you foreclose or abandon a principal residence or real property during the year?		
Did you acquire or dispose of any stock during the year?		
Did you take out a home equity loan this year?		
Did you refinance a principal residence or second home this year?		
Did you sell an existing business, rental, or other property this year?		
Did you lend money with the understanding of repayment and this year and it became totally uncollectable?		

Did you have any debts canceled or forgiven this year, such as home mortgage or student loans?		
Did you purchase a qualified plug-in electric drive vehicle or qualified fuel cell vehicle this year?		
<u>Income Information:</u>	Yes	No
Did you have any foreign income or pay any foreign taxes during the year, directly or indirectly, such as from investment accounts or partnerships or a foreign employer?		
Did you receive any income from property sold prior to this year?		
Did you receive any unemployment benefits during the year?		
Did you receive any disability income during the year?		
Did you receive tip income not reported to your employer this year?		
Did any of your life insurance policies mature, or did you surrender any policies?		
Did you receive any awards, prizes, hobby income, gambling or lottery winnings?		
Do you expect a large fluctuation in income, deductions, or withholding next year?		
<u>Retirement Information:</u>	Yes	No
Are you an active participant in a pension or retirement plan?		
Did you receive any Social Security benefits during the year?		
Did you make any withdrawals from an IRA, Roth, Keogh, SIMPLE, SEP, 401(k), or other qualified retirement plan?		
Did you receive any lump-sum payments from a pension, profit sharing or 401(k) plan?		
Did you make any contributions to an IRA, Roth, Keogh, SIMPLE, SEP, 401(k), or other qualified retirement plan?		
<u>Education Information:</u>	Yes	No
Did you, your spouse, or your dependents attend a post-secondary school during the year, or plan to attend one in the coming year?		
Did you have any educational expenses during the year on behalf of yourself, your spouse, or a dependent?		
Did anyone in your family receive a scholarship of any kind during the year?		
Did you make any withdrawals from an education savings or 529 Plan account?		
Did you pay any student loan interest this year?		
Did you cash any Series EE or I U.S. Savings bonds issued after 1989?		
Did you make any contributions to an education savings or 529 Plan account?		
<u>Health Care Information:</u>	Yes	No
Did you have qualifying health care coverage for every month of 2015, such as employer-sponsored health coverage or government-sponsored health coverage (Medical/Medicaid) for your entire family? "Your family" for health care coverage refers to you, your spouse if filing jointly, and anyone you can claim as a dependent. If yes, please attach any Form(s) 1095-B and or 1095-C you received.		
Did anyone in your family qualify for an exemption from the health care coverage mandate?		
Did you enroll for lower cost Marketplace Coverage through healthcare.gov under the Affordable Care Act? If yes, please provide any Form(s) 1095-A you received.		
Did you make any contributions to a Health savings account (HSA) or Archer MSA?		
Did you receive any distributions from a Health savings account (HSA), Archer MSA, or Medicare Advantage MSA this year?		
Did you make any contributions to an ABLE (Achieving a Better Life Experience) account? If yes, attach any Form(s) 1099-QA you received.		

Did you receive any withdrawals from an ABLE (Achieving a Better Life Experience) Account? If yes, attach any Form(s) 1099-QA you received.		
Did you pay long-term care premiums for yourself or your family?		
If you are a business owner, did you pay health insurance premiums for your employees this year?		
<u>Itemized Deduction Information:</u>	Yes	No
Did you incur a casualty or theft loss or any condemnation awards during the year?		
Did you pay out-of-pocket medical expenses (Co-pays, prescription drugs, etc)?		
Did you make any cash or noncash charitable contributions (clothes, furniture, etc.)? If yes, please provide evidence of such as a receipt from the donee organization, a canceled check or record of payment, to substantiate all contributions made.		
Did you donate a vehicle or boat during the year? If yes, attach Form 1098-C or other written acknowledgement from donee organization.		
Did you have an expense account or allowance during the year?		
Did you use your car on the job, for other than commuting?		
Did you work out of town for part of the year?		
Did you have any expenses related to seeking a new job during the year?		
Did you make any major purchases during the year (cars, boats, etc.)?		
Did you make any out-of-state purchases (by telephone, internet, mail, in person) that the seller did not collect state sales or use tax?		
<u>Miscellaneous Information:</u>	Yes	No
Did you make gifts of more than \$14,000 to any individual?		
Did you utilize an area of your home for business purposes?		
Did you engage in any bartering transactions?		
Did you retire or change jobs this year?		
Did you incur moving costs because of a job change?		
Did you pay any individual as a household employee during the year?		
Did you make energy efficient improvements to your main home this year?		
Did you receive a distribution from, or were you a grantor or transferor for a foreign trust?		
Did you have a financial interest in or signature authority over a financial account such as a bank account, securities account, or brokerage account, located in a foreign country?		
Do you have any foreign financial accounts, foreign financial assets, or hold interest in a foreign entity?		
Did you receive correspondence from the State or the Internal Revenue Service? If yes, explain: _____		
Do you have previous years of tax returns that are either unfiled or filed unpaid balances due?		
Do you want to designate \$3 to the Presidential Election Campaign Fund? If you check yes, it will not change your tax or reduce your refund.		

Questions/Concerns: _____

This information is complete and correct to the best of my (our) knowledge.

Taxpayer signature _____ Date _____

Spouse signature _____ Date _____