CHROMERIVER

Product Data Sheet

DIRECT PAY

Automate Corporate Card Payments and Employee Reimbursements.

Chrome River DIRECT PAY automates and simplifies the process of making payments to corporate card providers and reimbursements for employee expenses. As a complementary service to Chrome River EXPENSE, our automatic and electronic payment capability efficiently handles the end-to-end expense payment process and provides quick funding directly into an employee's bank account. Utilizing this service, your employees will love how quickly DIRECT PAY can improve the "expense check" reimbursement process. And, cash flow can be controlled while ensuring that corporate card payments are made on time. Chrome River lets business flow.



APPROVED EXPENSES ARE REVIEWED AND EXPORTED

DIRECT PAY CREATES ACH FINANCIAL TRANSFERS

PAYMENTS MADE TO EMPLOYEES AND CORPORATE CARDS

Eliminate paper checks

The secure DIRECT PAY service will simply debit your organization's bank account for all specified approved expenses and credit your employees' corporate cards and personal bank accounts. This means that there are no more paper checks to manage, print, or mail and greatly reduces your administrative processing costs associated with generating payments. Increased control, speed and efficiency allow your operation to focus on more strategic business tasks.



Transfer reimbursements to employee bank accounts

When an employee submits an expense report, they want their expense check — yesterday! The last thing they want is a paper check that they have to take to the bank on their lunch hour, after work or while on vacation. Chrome River DIRECT PAY transfers expense reimbursements into your employees' bank accounts with a turnaround time of three business days. All of your employees are eligible for DIRECT PAY and the setup is easy. The employee self-service bank account maintenance in our secured and encrypted vault also relieves your accounts payable staff from having to store, maintain and update.

ACH processing service

By utilizing DIRECT PAY's ACH processing service, you are eliminating a number of the back-end steps in the reimbursement process for the AP department, freeing them up to focus on other, higher level tasks. With DIRECT PAY, approved expenses are exported as both journal and cost entries to your organization's financial system and into electronic payment files for the bank-to-bank and bank-to-credit card provider transfers. Once the transfers are sent, the employees' expenses are marked as 'Paid' with the correct payment date. Because all of the transactions are handled automatically, there is no duplicative data entry,

Auto-payment of corporate cards

Chrome River DIRECT PAY can also make automated payments to employees' corporate cards. For approved expenses that were incurred on an employee's corporate card, a separate payment file is created by DIRECT PAY that sends payments for these amounts directly to the corporate card provider. A built-in reconciliation report lists all transactions being exported, amounts being paid and who is being paid. It couldn't be simpler and your corporate card management is a lot easier.

The Chrome River DIRECT PAY service makes life easier for your AP staff and makes your employees happy by getting their expense reimbursement quicker. Chrome River lets business flow.

Chrome River is making my life easier...it's making ALL of the employees' lives easier.

Financial System Manager, 5,000 Employees

Features

- Lowers expense report payment processing costs through process efficiency
- Streamlines process with end-to-end handling of reimbursement process
- Reduces payment cycle time to 3 business days based on your approval of expenses
- Eliminates re-keying of information to other systems
- Increases employee satisfaction
- Improves internal communication regarding payment timing

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