

Expense Management for Higher Education

10 Reasons to Choose Chrome River

Chrome River Feature	Higher Education Benefit
<p>1 Easiest, and Most Intuitive User Interface</p> <ul style="list-style-type: none"> • 1-Click expense type selection using the Chrome River Expense Bar which is configured for the unique needs of each institution • Automated integration with travel and card program data enabling users to simply drag-and-drop the items onto their expense reports • Intuitive yet powerful expense allocation capabilities that make it simple for the user to apply the proper coding (including automated filtering and searching) • Full mobile receipt and expense report submission works across devices and allows a consistent user experience 	<p><i>Employees start using Chrome River EXPENSE in a matter of minutes, <u>reducing training and support costs</u>. Preparing expense reports has never been this easy (or this pleasant).</i></p>
<p>2 Most Flexible Pre-Trip Authorization Functionality</p> <ul style="list-style-type: none"> • Uniquely configured Pre-Trip Authorizations to accommodate specific needs of the university • Accommodates <u>any</u> expense type, not just airfare, car & hotel • Allows authorized amounts to be encumbered against the appropriate budget or funding source 	<p><i>The institution now has <u>unparalleled visibility and accuracy</u> in managing budgets, funding sources and programs.</i></p>
<p>3 Ease of Data Integration</p> <ul style="list-style-type: none"> • Proven integration to Banner, PeopleSoft, SAP, Oracle, and other ERPs common to the education environment • Open platform for integration to travel data via online booking tools (OBTs), travel management companies (TMCs), and Global Distribution Systems (GDSs) • Seamless integration to corporate card and p-card programs • Fully integrated GSA Per-Diem data and entry capabilities • Expense and travel Pre-Approval integration back to budget data for encumbrances 	<p><i>The seamlessly automated flow of data <u>increases efficiency while reducing time and error</u> over manual data entry processes.</i></p>

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<p>4 Most Flexible, Most Configurable Business Rules Engine in the Industry</p> <ul style="list-style-type: none"> • Conditional “if-then-else” rules logic to easily handle even the most complex policy compliance rules, approval routing rules, tax rules and security rules • Dynamic approval routing by expense line item allows automated multi-level workflow • Virtually any rule can be implemented using Chrome River’s industry-leading rules engine • Easy for clients to modify and update 	<p><i>Infinitely flexible policy, control, workflow, allocation and approval options allow business processes to be <u>optimized and improved over time</u>.</i></p>
<p>5 Easy Tracking of Guest Traveler Expenses</p> <ul style="list-style-type: none"> • Specific abilities to enter and track expenses for guest travelers (non-employees) • Full delegate (or proxy) features allow expenses to be entered accurately by a university employee on behalf of the guest 	<p><i>Now, universities can have <u>extraordinary visibility</u> into expenses for all travelers – even for non- employees.</i></p>
<p>6 Instant, Simple Expense Coding</p> <ul style="list-style-type: none"> • Filtering through cost centers, projects or funding sources takes only a couple of keystrokes: Chrome River maps the correct values behind the scenes and simply prompts the user with intuitive descriptions to ensure correct allocation. • Each expense entry can be easily split to multiple cost centers, projects or funding sources by amount or percentage with unique descriptions for each split. 	<p><i>Ease of allocating expenses greatly <u>reduces accounting errors and improves the user experience</u> at time of entry.</i></p>
<p>7 Advanced, Robust Business Intelligence Reporting with Dashboards</p> <ul style="list-style-type: none"> • Real-time spend analytics gives immediate access to <u>all</u> expense data • Charting, scheduling, calculations, sorting, pivoting and other advanced functions included • Dashboards provide valuable ‘at a glance’ information for busy professionals 	<p><i>Universities can make <u>more informed decisions</u> with accurate and timely access to expense data at the click of a button.</i></p>

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<p>8 Superior Implementation, Value and Support</p> <ul style="list-style-type: none"> • A turn-key, fully configured system designed specifically for you and delivered at a reasonable, fixed price • Includes an “all phases” and “all stages” philosophy to take you from a pilot go-live to full university rollout • A dedicated project team provides consistency and accountability throughout the entire process 	<p><i>Allows for the <u>most efficient</u> use of university project resources and the <u>quickest route to capitalize</u> on the project and technology.</i></p>
<p>9 Separate, QA/Testing Environment</p> <ul style="list-style-type: none"> • QA tested configurations are seamlessly migrated to Production with a fully automated deployment solution. • No manual re-configuration of Production once QA testing is complete. • Customer ‘live’ data is regularly migrated to the QA environment to assist with the most accurate testing and product support. 	<p><i>Provides a <u>cost effective and simple</u> way to test all new configurations thoroughly before moving them to the Production environment at any time.</i></p>
<p>10 Best On-Going Service & Support in the Industry.</p> <ul style="list-style-type: none"> • Full phone, email and Web support is all included – no separate service packages required. • Friendly, knowledgeable Support team. • Support is local (US-based) – no off-shore support. • Nimble and customer-focused development initiatives continually delight university clients with useful new features. • Chrome River's Management team is directly accessible to all of our clients. Each client is a valued addition to our growing client base. 	<p><i>Chrome River's high touch philosophy of client support has resulted in <u>unparalleled client satisfaction</u> and an open, interactive user community.</i></p>

“ *However we can help spread the word, we want to do it. We love you guys!*

University Travel Manager,
2,000+ User Implementation

“ *Our choice of Chrome River was made in part to the very friendly user interface, easy configurability and the clear commitment to impactful customer service – all aspects in which Chrome River was the clear winner.*

“ *You don't realize how much equity Chrome River has in our organization. It's the most praised and sought after application. Everyone always asks why everything can't run like Chrome River.*

Travel Expense Manager,
1,000+ Employees

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