Here when you need us.

Do you spend hours every month maintaining your database, website, online forms or social community?

Let us help.

MemberClicks Maintenance Packages provide you with a full suite of professional services for a low monthly fee.

▶ Save with maintenance packages.

Our regular maintenance rates start at $100 per hour. But choose either of the packages below, and you'll receive discounted rates.

Package 1

- 3 hours / mo.
- 3 month minimum
- **$270** / mo. *(10% off!)*

Package 2

- 6 hours / mo.
- 3 month minimum
- **$480** / mo. *(20% off!)*

All requests are billed in 15 minute increments (minimum 15 minutes). If you go over your alloted time, additional hours will be billed to your hourly rate.

MemberClicks

Maintenance packages include:

Website Maintenance

- Editing of articles and menu items
- Creation of new articles and menu items
- Inserting images for page layout
- Resizing of images

Database Maintenance

- Setup of expiration dates and messaging
- Confi guration of user groups and permissions
- Customization of member search results layout
- Extra data uploaded
- Setup of admin notifi cations to track changes
- Creation of custom searches
- Creation of saved searches
- Setup of reports

Online Forms Maintenance

- Setup of payment processing
- Form creation
- Form updates
- Setup of confirmation settings and emails

Social Community Maintenance

- Creation of events
- Creation of community forum topics
- Creation of polls
- E-list set up
- Configuration of committees

How it works

Authorized Service Administrators submit their requests via email to the professional services email address. Then our MemberClicks Specialists get to work.

We offer a 2-day turnaround time. Any exceptions to this turnaround time are communicated within 1 business day.

We also offer a same-day rush service for those critical projects that need immediate attention.

Learn more today!

Learn more by contacting a MemberClicks Specialist at **maintenance@memberclicks.com.**

MemberClicks