

Youth Music Academy – Choir and Orchestra
Policies and Information for Academic Year 2016-2017

Please print and keep a copy of these policies for reference throughout the year.

Patrick Henry College is a faith-based institution and has established clear mission and worldview statements, which all full-time and adjunct faculty embrace. While participants in the PHC-YMA will not be asked to sign any statements of faith or worldview, we do ask that all participants become acquainted with the views of the college and behave in a way that demonstrates respect for these views. Please refer to our website for more information: www.phc.edu/music_yma.php

TUITION AND FEES:

Choir:

- First student - \$400 – year
- Second student - \$250 – year
- Third and subsequent students - \$100 – year

Orchestra:

To encourage the growth of the orchestra, tuition for this ensemble is again being offered at a reduced rate!

- First student - \$250 – year
 - Second student - \$150 – year
 - Third and subsequent students - \$100
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- Choir minimum age: Students must be 13 years old by the first day of rehearsals for that semester. Orchestra students do not have a minimum age at this time; admission is based on ability.
 - A \$50 discount is offered to students who register early for the full year. To secure this discount, students must submit registration forms with shirt fees (if needed) and at least half of their tuition payment by April 30.
 - A \$50 late fee must be added to any registrations submitted after August 1.
 - Families may submit payment for all tuition and fees with their registration form, or they may split their tuition into 2 payments. The first tuition payment must accompany the registration and the second payment is due by the first rehearsal day of the second semester; shirt fees must accompany the registration forms. Please make a copy of your paperwork, noting times and amounts when payments are due.
 - If space is available, directors may hold auditions mid-year. Students who join for the second semester will be charged half of the regular tuition rates.
 - If you are able, please consider giving a donation to YMA to help provide scholarship money to students as well as defray concert set up and transportation costs. Those families who donate any amount will be acknowledged in our concert program as “Friends of YMA” unless they indicate a desire to remain anonymous.
 - Some scholarship money may be available for student families in financial need. If you would like to be considered for a scholarship, please contact one of the directors.

WITHDRAWALS:

- Any student who registers and then withdraws, must do so in writing **before** the second rehearsal of the year or semester and will be refunded the corresponding amount (year/semester) less a \$50 processing fee per student. No refunds for withdrawals after the second rehearsal of the semester will be granted.
- Refunds are only made twice per year, in September and January. Once a statement of withdrawal is made in writing to PHC/YMA, a check will be cut for any money owed at the next available refund date.

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ABSENCES:

- When emergencies or other events cause your student to be absent from rehearsals and/or performances, a **parent must email** the appropriate director as soon as possible. Please provide as much notice as possible. Do not send messages by the students; the directors need notice of absences in writing from a parent. CHOIR: Rod Appleton, rod.appleton@c21nm.com; ORCHESTRA: Todd Morrison, morrison@dawsongap.com
- Unexcused absences from scheduled rehearsals and performances may impact a student's future participation in YMA.
- The Saturday rehearsals before concerts are mandatory for performance in the concert. **Please check scheduled SAT dates and plan accordingly.**
- Take a moment now to mark all scheduled rehearsals, performances, and events on your calendar!

INCLEMENT WEATHER/EMERGENCY POLICY:

- The Youth Music Academy follows the Loudoun County Public School policy regarding closings and delays in case of bad weather or emergencies. In the event that Loudoun County Public Schools are closed all day, the YMA will not meet that day. In the event of a Loudoun County Public School delayed opening, either one or two-hour delay, the YMA will meet as regularly scheduled. In the event of a Loudoun County Public School early closing, YMA will not meet.
- School closings, delays, or early dismissals will be announced on the radio, local television stations, or can be found on the Loudoun County Public School website, www.loudoun.k12.va.us

DRESS CODE:

In keeping with PHC's dress code, please follow these guidelines when on campus or representing PHC on outings:

- *Business Casual.* During business hours (8:30 AM to 5:00 PM, Monday through Friday), students are to dress as a professional would when working in a well-dressed business environment while in one of the College's educational buildings. In addition to the general guidelines above, students must observe the following guidelines:
 1. Men wear collared shirts, tucked in; nice sweaters and vests are also acceptable. No sweatshirts. Nice slacks (dress pants or Dockers style). No shorts, cargo pants, or denim. Dress shoes or loafers should be worn; shoes should be professional and in good repair. No tennis shoes or casual sandals.
 2. Women wear blouses and nice tops (no spaghetti straps or cleavage showing), and skirts, dresses, or slacks (dress slacks or Dockers style). No shorts or jeans. Women are to wear dress shoes; sandals that would be considered professional business attire may also be worn. Tennis shoes and flip-flops are not permitted. Refrain from excessive or gaudy jewelry and excessive make-up.

PERFORMANCE WEAR (BOTH ENSEMBLES):

- Students will need to **purchase a PHC-YMA polo shirt** if they do not already have one, and wear it for casual performances and trips during the year. Returning students who have a YMA shirt from prior years do not need to purchase a new shirt if the one they have still fits well and is in good condition.
- **Formal performance wear** for ALL students: **long-sleeved white button down collared dress shirt/blouse and black dress shoes**
 1. **Gentlemen: black slacks and long black necktie**
 2. **Ladies: black floor length skirt**
- **Casual performance wear:** YMA polo shirt, khaki slacks (preferred for everyone), or khaki skirt for the ladies (at least mid-calf length), and comfortable dress shoes suitable for walking (no sneakers or flip-flops).