

**HINDS COMMUNITY COLLEGE
RGT INTERVIEW
EVALUATION FORM**

Name _____ Date _____

I. ACT (15%)

ACT Composite _____
English Subscore _____
Math Subscore _____
Reading Subscore _____
Science Subscore _____

19 -----1 point
20-21 ---2 points
22-23 ---3 points
24-25 ---4 points
26-27 ---5 points
28-29 ---6 points
30 or above -7 points

II. ACADEMICS (20%)

Prerequisites:
BIO 2511 _____
BIO 2513 _____
BIO 2521 _____
BIO 2523 _____
MAT 1313 _____
A=4
B=3
C=2
D=1
F=0

ACT TOTAL _____

ACADEMICS TOTAL _____

III. INTERVIEW (65%)
(Total From Rubric)

INTERVIEW TOTAL _____

IV. REPEAT APPLICANT (20%)

Evaluate the applicant based on what they have done, if anything, to improve their application from the previous year.

0 1 2 3 4 5 6 7 8 9 10

REPEAT APPLICANT TOTAL _____

GRAND TOTAL _____

Hinds Community College – Radiologic Technology Applicant Interview Rubric

Scored by: _____

Applicant Name: _____ Date: _____

Criteria	1	2	3	4	Score
Appearance	Overall appearance is untidy Choice in clothing is inappropriate for any job interview (torn, unclean, wrinkled) Overall appearance is not businesslike or professional	Appearance is somewhat untidy Choice in clothing is inappropriate (shirt un-tucked, tee-shirt, tight/revealing pieces, etc.) Overall appearance is not businesslike or professional	Overall neat appearance Choice in clothing is acceptable for the type of interview (open-collar shirt, denim pieces) Overall appearance is somewhat businesslike and professional	Overall appearance is very neat Choice in clothing is appropriate for any job interview (suit, blazer, slacks, button-down shirt) Overall appearance is businesslike and professional	
Communication	Speaking is unclear – very difficult to understand message of what is being said (i.e. mumbling) Volume is inappropriate for interview (i.e. spoke too loudly, too softly)	Speaking is unclear – lapses in sentence structure and grammar Volume is uneven (varied)	Speaking is clear with minimal mistakes in sentence structure and grammar Volume is appropriate	Speaks clearly and distinctly with no lapse in sentence structure and grammar usage; speaks concisely with correct pronunciation Volume conveys business tone	
Posture and Eye Contact	Does not look at persons involved in the interview process; keeps head down; minimal eye contact (less than 70% of the time); does not have good posture; slouching	Sits up straight; average posture; establishes eye contact with interviewers during the interview 70 - 80% of the time	Sits up straight, good posture; establishes eye contact with interviewers during the interview 80 - 90% of the time	Sits up straight, excellent posture; looks relaxed and confident; establishes eye contact with interviewers during the interview 90-100% of the time	
General Attitude	Lack of interest and enthusiasm about the interview; passive and indifferent	Somewhat interested in the interview; shows little enthusiasm	Shows basic interest in the interview; shows some enthusiasm	Appropriately interested and enthusiastic about the interview process	
Responses to Questions and	Answers with “yes” or “no” and fails to elaborate or explain	Gives well-constructed responses, but sounds rehearsed or unsure	Gives well-constructed responses, does not sound rehearsed, applicant is somewhat hesitant or unsure	Gives well-constructed, confident responses that are genuine	
Knowledge of Radiologic Procedures	Applicant was not able to name or describe any imaging procedures as outlined in the PowerPoint on the program website	Applicant was able to name and describe 1 to 2 imaging procedures as outlined in the PowerPoint on the program website	Applicant was able to name and describe 3 to 4 imaging procedures as outlined in the PowerPoint on the program website	Applicant was able to name and describe 5 or more imaging procedures as outlined in the PowerPoint on the program website	
Punctuality	Applicant was late for interview			Applicant was on time for interview	
Overall Demonstration of Interview Skills	Demonstration of poor interview skills with little confidence displayed	Demonstrated limited proficiency; limited demonstration of competent interview skills in a generally confident manner	Demonstrated average proficiency; average demonstration of competent interview skills in a generally confident manner	Highly proficient; appropriately utilized interview skills in an enthusiastic, motivating and engaging manner	

Total Points: _____