

INTERPRETER SERVICES DRESS CODE

A professional appearance and cleanliness are important in forming an impression of quality patient care. Employees directly represent Skagit Valley Hospital and therefore, should use good judgment in selecting clothing and maintaining appropriate standards of appearance and dress. In order to retain a professional image, all extremes in dress, including jewelry, hair color/style, body piercing, exposed midriffs, etc. are inappropriate and should be avoided.

The following list is a guideline of what attire is appropriate and inappropriate:

Appropriate:

- Dresses (length cannot be more than three inches above the knee)
- Suits/pantsuits
- Skirts (length cannot be more than three inches above the knee)
- Blouses/Shirts (not sleeveless)
- Blazers
- Vests
- Pants/Dockers/Khakis/Cords (must be clean and ironed) – No cargo pants or low cut styles or capris.
- Any type of business shoe – low heels, flats or professional soft soled shoes or stylish clogs. All footwear must be clean and in good repair and should not present a safety hazard for the employee. Athletic shoes when necessary must be clean and professional looking. Interpreters must use closed toe shoes because we enter clinical areas.
- Stockings and hose must be used at all times.

Inappropriate:

- Any type of denim (including jean dresses, denim shirts, denim pants, denim skirts, etc.)
- Any material resembling denim regardless of color
- Casual/sport T-shirts/low v-neck T-shirt with sleeves above biceps (including logo merchandise)
- Casual shorts or bib overalls
- Stirrup pants and leggings
- Casual sandals, casual boots, sandals or flip flops, casual slip on shoes/sandals
- Flannel shirts or sweats
- Scrubs
- Halter tops, short/crop tops, tank tops, sports attire/exercise wear, low v-neck tops
- Hats or caps (except due to medical condition)
- Perfumes or strongly scented products

When dressing for work, care should be taken that when reaching and/or bending, that your clothing will cover your midriff/lower back, etc completely.

Hosiery must be worn at all times with dresses and skirts. Socks may be worn with pants but must cover the ankle completely. No bare legs or ankles.

Skagit Valley Hospital is confident each interpreter will use his/her best judgment in following this policy. This is not an all-inclusive list; thus, management reserves the right to determine appropriateness. A rule of thumb: if you are unsure an article of clothing is acceptable, most likely it is not. If in doubt, don't wear it.