

Guide for EasyTech Tablet Compatible Items

ITEM TITLE	ITEM TYPE	GRADE
Hardware Fundamentals	Processor and I/O Devices	K-2
	Data Storage	K-2
	Printer	K-5
	Scanner	K-5
	Network Basics	1-5
	Mobile Devices 3-5	3-5
	Computer Basics Unit Quiz	3-5
	Computer Navigation Unit Quiz	3-5
	Mobile Devices 6-8	6-8
	Basic Components	6-8
	Networking	6-8
	Computer Fundamentals Unit Quiz	6-8
Software Fundamentals	Windows and Controls	1-5
	Toolbars and Menus	1-5
	Software	1-5
	Computer Basics Unit Quiz	3-5
	Cloud Computing	6-8
	Computer Navigation Unit Quiz	3-5
	Program Menus and Toolbars	5-8
	Software, Buttons, and Controls	5-8
	Navigating Ribbon Interfaces	5-8
	Computer Fundamentals Unit Quiz	6-8
Online Safety	Sending Email Messages	3-5
	Responding to Email Messages	3-5
	Cyberbullying for Grades 3-5	3-5
	Instant Messaging	5-8
	Community Sites	5-8
	Online Safety	6-12
	Sourcing and Ethics	2-5
	Email Basics Unit Quiz	3-5
	Blogs	5-8
	Dealing with Cyberbullying	6-12

Online Safety	Ethical Use of Digital Resources	6-12
	Validity and Sourcing	6-8
	Online Searches	2-5
Keyboarding	A B C D E	K-1
	F G H I J	K-1
	K L M N O	K-1
	P Q R S T	K-1
	U V W X Y Z	K-1
	Numbers	K-1
	Words, Spaces, and Enter	K-1
	Cursor, Arrows, and Tab	K-1
	Shift and Symbols	K-1
	Home Row	2-5
	Upper Row	2-5
	Lower Row	2-5
	Number Row	2-5
	Shift Key	2-5
	Drill 1	2-3
	Drill 2	4-5
	Keyboarding	6-8
	Keyboarding Drill	6-8
	Prescriptive Keyboarding (3-5)	3-5
	Prescriptive Keyboarding (6-12)	6-12
Word Processing	Creating Documents	1-3
	Formatting Text	1-3
	Word Processing Primary Grades Unit Quiz	3-3
	Creating and Organizing Content	3-5
	Revising and Formatting	3-5
	Proofreading and Editing	3-5
	Page Layout	3-5
	Desktop Publishing	3-5
	Proofreading and Correcting 1	3-4
	Proofreading and Correcting 2	4-5
	Word Processing Intermediate Grades Unit Quiz	3-5
	Creating Original Works	6-8
	Proofreading and Correcting	6-8
	Word Processing Middle Grades Unit Quiz	6-8

Visual Mapping	Grouping and Labeling	0-2
	Attributes and Linking	0-2
	Idea Webs	2-4
	Formats and Outlining	2-4
	Visual Mapping Unit Quiz	3-4
Spreadsheets	Parts of a Spreadsheet	2-5
	Tables and Data	2-5
	Cell Formatting	2-5
	Columns and Rows	2-5
	Spreadsheet Basics Unit Quiz	3-5
	Pie Charts	2-5
	Bar Charts	2-5
	Line Charts	2-5
	Graphing in Spreadsheets Unit Quiz	3-5
	Adding and Subtracting	4-5
	Multiplying and Dividing	4-5
	Copying Formulas and Functions	4-5
	Formulas in Spreadsheets Unit Quiz	4-5
	Using Spreadsheets: Parts and Navigation	6-8
	Using Spreadsheets: Basic Formatting	6-8
	Using Spreadsheets: Analyzing Data	6-8
	Using Spreadsheets: Formulas	6-8
	Using Spreadsheets: Functions	6-8
	Using Spreadsheets: Sharing and Filtering	6-8
	Trends and Forecasts	6-8
Spreadsheet Software Unit Quiz	6-8	
Presentations	Audience and Organization	3-8
	Composing Slides	3-8
	Enhancing Slides	3-5
	Evaluating and Presenting	3-8
	Presentation Basics Quiz	3-5
	Elements and Basic Design	6-8
	Lines, Lists, and Structure	6-8
	Effects and Views	6-8
	Hyperlinks	6-8
	Presentation Software Unit Quiz	6-8

Email and Online Communication	Sending Email Messages	3-5
	Responding to Email Messages	3-5
	Email Basics Unit Quiz	3-5
	Instant Messaging	5-8
	Blogs	5-8
	Mapping	5-8
	Podcasts	5-8
	Community Sites	5-8
	Communicating Online Unit Quiz for Grade 5	5-5
	Communicating Online Unit Quiz for Grades 6 to 8	6-8
Web Browsing	Basic Components	2-5
	Online Searches	2-5
	Browsing and URLs	2-5
	Sourcing and Ethics	2-5
	Web Browsing Basics Unit Quiz	3-5
	Browsing Basics	6-8
	URLs	6-8
	Web Searches	6-8
	Ethical Use of Digital Resources	6-12
	Web Browsing Unit Quiz	6-8
Multimedia	Brushes and Lines	0-2
	Shapes and Fills	0-2
	Desktop Publishing	6-8
	Audio/Video	6-8
	Multimedia and Databases Unit Quiz	6-8
Databases	Databases: Data Classification	K-3
	Databases: Tables, Records, and Fields	1-3
	Databases: Search and Filter	1-4
	Databases: Sort and Filter	1-4
	Data and Database Basics Unit Quiz	3-4
	Databases: Database Creation	4-5
	Databases: Queries and Reports	4-5
	Database Creation, Queries, and Reports Unit Quiz	4-5
	Databases	6-8

Internet Usage	Internet Essentials	6-8
	Online Communications: Personal	6-8
	Search Strategies	6-8
	Online Communication: Public	6-8
	Online Communication: Shared	6-8
	Mapping Tools and Global Citizenship	6-8