



# ADMINISTRATOR RECOMMENDATION

**INSTRUCTIONS TO PARENTS:** Please complete this section and give this form to the Head of School or Principal with a stamped envelope. Your signature below indicates that you understand that this confidential recommendation is a required part of your child’s admission application and that you will not have access to it.

Applicant Name: \_\_\_\_\_ Applying for Grade: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**INSTRUCTIONS TO ADMINISTRATORS:** Please complete this recommendation and 1) return it to Horizon Prep in the enclosed, stamped envelope, 2) fax to (858) 759-5827 or 3) email to [info@horizonprep.org](mailto:info@horizonprep.org). This student’s application cannot be processed until all recommendations have been received. This information will remain confidential and will not be disclosed to the student’s parent/guardian.

Student Information	BELOW AVERAGE	AVERAGE	GOOD	VERY GOOD	EXCELLENT (TOP 5%)	N/A
Academic Potential						
Academic Achievement						
Intellectual Curiosity						
Effort/Determination						
Honesty/Integrity						
Maturity for Age						
Responsibility						
Honesty/Integrity						
Maturity for Age						
Responsibility						
Leadership						
Relationship with Peers						
Respect for Authority						
Emotional Stability						
Attendance						

Family Information	BELOW AVERAGE	AVERAGE	GOOD	VERY GOOD	EXCELLENT (TOP 5%)	N/A
Participation in School Community						
Participation in Child's Education						
Communication with School						
Support of School Rules and Faculty						
Fulfillment of Financial Responsibility						

Has this student ever been subject to any disciplinary action while attending your school? If yes, please explain.

---



---



---

Please comment on this student's character, citizenship, and potential for leadership. \_\_\_\_\_

---



---



---

Please comment on this student's contributions to your school community. \_\_\_\_\_

---



---

Please provide any additional comments regarding the student or family that may help to inform our admissions decision:

---



---

Parent involvement:       Much       Usually       Rarely       Not Involved

Parent Cooperation:       Very Cooperative       Usually Cooperative       Not Cooperative

Please check one of the following:       I highly recommend       I recommend with reservations

I recommend       I do not recommend

Please explain if you "recommend with reservation" or "do not recommend": \_\_\_\_\_

---



---



---

**ADMINISTRATOR'S NAME:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

School: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_