

**HOCKING COLLEGE
BOARD OF TRUSTEES MEETING**

**Tuesday, September 25, 2012
6:00 P.M.
Logan Campus
Logan, Ohio
Regular Meeting**

- **Call to Order** Chairman Brooks
- **Roll Call** Ms. Vandeman
- **Administer Oath of Office To New Trustee** Chairman Brooks
- **Approval of Minutes** Chairman Brooks
 - August 28, 2012 Regular Meeting
- **Annual Election of Officers** Chairman Brooks
- **Executive Session** Chairman Brooks
- **Academic and Student Affairs Committee Report** Trustee Tucker/Dr. Bridges
- **Budget Committee Report** Trustee Troxel/Ms. Fetty
 - Monthly Financial Reports
 - Approval of Revised FY13 Budget*
- **Facilities Committee Report** Trustee Budzik/Dr. Short
- **Personnel Committee Report** Trustee Taulbee/Mr. Sanders
- **President's Report** Dr. Erickson
 - Governor's Task Force on State Share of Instruction (SSI)
- **Chairman's Report** Chairman Brooks
- **Old Business** Chairman Brooks
- **New Business** Chairman Brooks
 - Date of Next Meeting: October 23, 2012 at Main Campus
- **Adjournment** Chairman Brooks

*Board Action Required

September 25, 2012

The Regular Meeting of the Hocking College Board of Trustees was held Tuesday, September 25, 2012, at the Hocking College Energy Institute, Logan, Ohio.

Administrators attending: Dr. Bridges, Vice President of Academic and Student Affairs/Provost; Gina Fetty, Vice President of Financial Services; Dr. Myriah Short, Vice President of Administrative Services; Ben Dalton, CIO; John Sanders, Director of Human Resources; Laura Alloway, Director of Marketing and Public Relations; Deans: Ken Bowald; Sue Chiki, Chuck Taylor and Susan White; Interim Deans of Nursing and Allied Health: Tammy Keith, Dr. Bonnie Allen-Smith; Joe Wakeman, Associate Provost for Curriculum and Instruction; Libby Villavicencio, Foundation Director; and Al Matthews, Hocking College Chief of Police.

Additional attendees: Rebecca Albers, Attorneys, Ohio Office of the Attorney General; staff; and media.

CALL TO ORDER

Chairman Brooks called the meeting to order at 6:00 P.M.

ROLL CALL

Nancy Vandeman, Board Secretary, called the roll:

Board members present: Chairman Brooks, Trustee Budzik, Trustee Edwards, Trustee Rentschler, Trustee Stone, Trustee Taulbee, Trustee Troxel, Trustee Tucker, and Trustee Wells.

Board members absent: None

Members present constitute quorum: Yes.

OATH OF OFFICE

Chairman Brooks administered the Oath of Office to Dr. Larry Rentschler of Perry County. Dr. Rentschler was appointed as a trustee by the Caucus of School Board Presidents to serve a first term from September 1, 2012 – August 31, 2015, (Addendum 1).

Chairman Brooks also administered the Oath of Office to Mr. Gary Edwards of Athens County. Mr. Edwards was appointed as a trustee by Governor John Kasich to serve a first term from September 18, 2012 – August 26, 2015, (Addendum 2).

ANNUAL ELECTION OF OFFICERS

Chairman Brooks explained that a nominating committee meeting scheduled in advance of the board meeting had been canceled due to the attendance falling short of a quorum. Consequently, names of interested candidates would now be placed in nomination for the offices of the Board.

Trustee Taulbee nominated Trustee Troxel for Board Chair; seconded by Trustee Wells. Trustee Edwards nominated Chairman Brooks for a subsequent term, but Chairman Brooks respectfully declined.

After no further nominations, Trustee Troxel was elected Chair by unanimous vote.

Chairman Brooks thanked Trustee Paula Tucker for her service and asked for nominations for the Vice Chair position. Trustee Troxel nominated Trustee Taulbee; seconded by Trustee Budzik.

After no further nominations, Trustee Taulbee was elected Vice Chair by unanimous vote.

By unanimous approval, Vice President of Financial Services, Ms. Gina Fetty, was reappointed as Board Treasurer.

Dr. Erickson then explained the College's decision to restructure job responsibilities, and named as successor, Ms. Jestinah McDonald, to the position as Board Secretary. Trustee Budzik moved, seconded by Trustee Stone, the appointment of Ms. McDonald as the Board Secretary. The motion was carried unanimously. Chairman Troxel and members of the Board followed with an expression of appreciation to Ms. Vandeman for her years of service as secretary.

EXECUTIVE SESSION

Trustee Budzik moved, seconded by Trustee Stone, for the Board of Trustees to enter into Executive Session to prepare for, conduct, or review a collective bargaining strategy; and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

On a roll call vote:

Voting Yes: Trustee Budzik, Trustee Stone, Trustee Brooks, Trustee Edwards, Trustee Rentschler, Trustee Taulbee, Trustee Tucker, Trustee Wells, and Chairman Troxel.

Voting No: None.

In addition to the Board of Trustees, Attorney Albers, Dr. Erickson, Dr. Bridges, Dr. Short, Ms. Fetty, and Mr. Sanders, were invited to attend the session.

The Board adjourned into Executive Session at 6:12 P.M.

REGULAR SESSION

Chairman Brooks announced the return to the Regular Session at 7:03 P.M.

APPROVAL OF MINUTES

Referencing the minutes of the August 28, 2012 Regular Meeting of the Board of Trustees, Chairman Troxel asked for additions or corrections. None identified, Trustee Rentschler moved, seconded by Trustee Budzik, the approval of the minutes as presented. The motion carried unanimously.

ACADEMIC AFFAIRS AND BUDGET COMMITTEE REPORTS

No report.

BUDGET COMMITTEE REPORT

Former Board Chair, Trustee Brooks, invited Ms. Fetty to present the reports. Ms. Fetty briefly reviewed the monthly and fiscal year to date reports, (Addendum 3). Addressing the revenue shortfall from summer quarter and autumn semester, she presented the *Notes to Proposed Revised Budget – FY 2013* and the *Proposed Revised Budget – FY 2013*, (Addendum 4). Trustee Brooks followed with the reading of revised FY 2013 unrestricted education and general fund budget resolution.

Trustee Budzik moved, seconded by Trustee Taulbee the approval of the revised budget resolution. The motion was carried unanimously.

RESOLUTION 2013-06
FY 2013 Revised Unrestricted Educational and General Fund Budget

WHEREAS, the Board has previously adopted a balanced budget for FY 2013, and

WHEREAS, the Vice President of Financial Services was charged with monitoring the realization of revenues and the expenditure of funds in accordance with the Board approved budget for FY 2013, and

WHEREAS, the previously adopted budget was to remain in effect for FY 2013 or until such time that a budget revision was prepared and approved, if warranted, and

WHEREAS, revenues for "Tuition, Fees and Other Student Charges" are expected to fall short of their original projection due to a reduction in enrollment for FY 2013 for summer quarter and autumn semester being experienced by two-year institutions across the State, most notably those having just converted to semesters,

THEREFORE, BE IT RESOLVED that the Board of Trustees of Hocking College adopts the proposed FY 2013 revised budget for the Unrestricted Educational and General (E&G) Fund.

FACILITIES COMMITTEE REPORT

No report.

PERSONNEL COMMITTEE REPORT

No report.

PRESIDENT'S REPORT

President Erickson welcomed the two new trustees to the Board. He announced the following College activities:

- The Ohio Board of Regents Trustee Conference is scheduled for November 13, 2012 in Columbus. Trustees are encouraged to attend and to please advise him or Nancy Vandeman of their availability to attend.

- The College will be hosting a half-day trustees retreat in November. The Association of Community College Trustees (ACCT) may be engaged in providing board training. More information will follow.

President Erickson reported on his recent attendance at the Governor's SSI summit chaired by The Ohio State University President Gordon Gee. The task force, comprised of two and four year public college presidents, is charged with developing the metrics for the fair distribution of the state's education subsidy. The task force recommendations will be completed by Thanksgiving.

CHAIRMAN'S REPORT

Chairman Troxel spoke to the financial challenges confronting the College. On behalf of the Board of Trustees, he assured the employees and union leadership that the Board will act in the best interest of the College and its students.

OLD BUSINESS

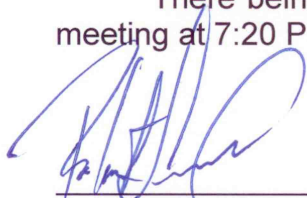
None.

NEW BUSINESS

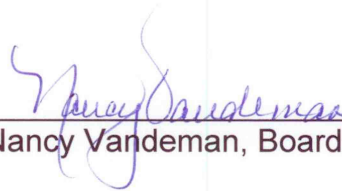
The next regular board meeting is scheduled for October 23, 2012 at the main campus.

ADJOURNMENT

There being no further business, Trustee Brooks moved to adjourn the meeting at 7:20 P.M.



Trustee Troxel, Chairman



Nancy Vandeman, Board Secretary