



**HOCKING COLLEGE
BOARD OF TRUSTEES MEETING**

**Tuesday, October 22, 2013
6:00 PM**

**Hocking College Logan Campus
Regular Meeting**

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| ▪ Call to Order | Chairman Taulbee |
| ▪ Roll Call | Mrs. McDonald |
| ▪ Administer Oath of Office to New Trustee | Chairman Taulbee |
| ▪ Approval of Minutes* | Chairman Taulbee |
| ▪ September 24, 2013 Regular Meeting | |
| ▪ Executive Session | Chairman Taulbee |
| ▪ Budget Committee Report | Trustee Brooks/Ms. Fetty |
| ▪ Facilities Committee Report | Trustee Budzik/Dr. Davis |
| ▪ Personnel Committee Report | Chairman Taulbee |
| ▪ Academic and Student Affairs Committee Report | Trustee Tucker/Dr. Bridges |
| ▪ Foundation Report | Ms. Villavicencio |
| ▪ Chairman's Report | Chairman Taulbee |
| ▪ President's Report | Dr. Erickson |
| ▪ Old Business | Chairman Taulbee |
| ▪ New Business | Chairman Taulbee |
| ▪ Next Meeting: TBA | |
| ▪ Adjournment | Chairman Taulbee |

*Board Action Required

October 22, 2013

The Regular Meeting of the Hocking College Board of Trustees was held Tuesday, October 22, 2013, at the Hocking College Logan Campus, Logan, Ohio.

Administrators attending: Dr. Bonnie Allen-Smith, Dean of Allied Health; Laura Alloway, Director of Marketing and Public Relations; Dr. Carl Bridges, Vice President of Academic and Student Affairs/Provost; Dr. Myriah Davis, Vice President of Administrative Services; Dr. Ron Erickson, President; Gina Fetty, Vice President of Fiscal Operations; Neil Hinton, Dean of Engineering Technologies; and Tammy Keith, Dean of Nursing.

Additional attendees: staff.

CALL TO ORDER

Chairman Taulbee called the meeting to order at 6:02 pm.

ROLL CALL

Jestinah McDonald, Board Secretary, called the roll:

Board members present: Mike Brooks, Mike Budzik, Gary Edwards, Andrew Stone, Keith Taulbee, Robert Troxel, and Paula Tucker.

Board members absent: None

Members present constitute quorum: Yes

ADMINISTRATION OF OATH OF OFFICE

Chairman Taulbee administered the oath of office to Bob Troxel to reinstate him to a second term of office, September 1, 2013 – August 31, 2016 (Addendum 1).

APPROVAL OF MINUTES

Chairman Taulbee asked if there were any changes or corrections to the minutes from the September 24, 2013 regular meeting. There being none, Trustee Edwards moved, seconded by Trustee Brooks, that the minutes be approved as presented. Motion passed unanimously.

EXECUTIVE SESSION

Chairman Taulbee requested a motion to adjourn into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Trustee Brooks moved, seconded by Trustee Budzik.

On a roll call vote:

Voting Yes: Trustee Brooks, Trustee Budzik, Trustee Edwards, Trustee Stone, Trustee Taulbee, Trustee Troxel, and Trustee Tucker.

Voting No: None

In addition to the Board of Trustees, Dr. Erickson was invited to attend the session.

The Board adjourned to Executive session at 6:05 pm.

REGULAR SESSION

Chairman Taulbee announced the return to the Regular Session at 6:57 pm.

BUDGET COMMITTEE REPORT

Trustee Brooks indicated that there would be no financial report. However, he did direct the Board's attention to a statement of net assets handout (Addendum 2) and notified them that the College's annual financial audit will begin on November 12.

FACILITIES COMMITTEE

Trustee Budzik invited Dr. Davis to present the report. Dr. Davis outlined a draft Capital Plan (Addendum 3) and the projects that have been prioritized for the next six years. She explained that the Plan is due next week and that the College had received some guidance from the State on what types of projects to consider. The main focus of the Plan will be to work on specific deferred maintenance projects. If the College is successful in getting funding, every building on main campus will get a new roof and new HVAC or chiller system. Dr. Davis indicated that a final copy of the Plan would be available at the next Regular Meeting.

Trustee Brooks asked for clarification on the Workforce Development and Training Center project. Dr. Davis explained that it is the renovation of the Inn at Hocking College and that the title of the project had been modified to align more with Governor Kasich's funding plan. Dr. Davis further explained that, based on conversations that have taken place, the College has a reasonable expectation of a \$4 million state appropriation each biennium. With that in mind, the Plan will outline an approximately \$4 million ask.

Trustee Tucker asked if plans were still to relocate the music programs to main campus. Dr. Davis responded that the College does have an architect on staff who is looking at the best location for it. The original plan was to locate it into the old bookstore building but that may not be feasible. The relocation project is one included in the 2015 biennium Plan. Dr. Erickson pointed out that the cost associated with the move could be offset by the sale of Washington Hall.

PERSONNEL COMMITTEE REPORT

Chairman Taulbee presented a draft resolution to change the Board bylaws in regards to meetings of the board as well as a proposed new meeting schedule (Addendums 4 & 5). The current wording calls for a minimum of ten (10) meetings per year. After looking at the Board's business, Chairman Taulbee felt that it could be accomplished in as little as four (4) meetings. He stressed that reducing the minimum number would still allow for the Board to have more meetings if needed, but would ensure that those were meaningful meetings and not just scheduled to reach the ten minimum. Chairman Taulbee explained that the bylaws require the Personnel Committee to review any proposed changes to the bylaws and, if

approved, refer to the Board for a vote. Before the committee meets, he wanted to get the other Trustees' thoughts on reducing the number of meetings. Trustee Troxel asked what percentage of meetings each Trustee would need to attend and would reducing the number cause an issue with not meeting that requirement. Trustee Stone pointed out that the attendance requirement (mentioned to be 75% but later confirmed to be only 60%) is over a two year period.

Trustee Brooks stated that he is in favor of reducing the number of meetings required. He indicated that, in the past, the old board met as much as once a week, which was too much. He had talked to the Board of Regents Chancellor (Petro at that time) who had suggested 10 meetings per year. He had also checked with Ohio University and other four-year universities, and their boards only meet four times per year. Many successful companies such as Wal-Mart, Apple, and Rocky Brands only have four meetings per year. An option is to have longer meetings (half-day) but less often, then the same amount of business could get done but with less meetings.

Trustee Troxel indicated that while Trustee Brooks had listed several successful organizations, Hocking College is not yet in a position where the Board can step back. He also indicated that he felt those Trustees who are not in executive positions (officers or committee chairs), would lose contact with college personnel with no opportunity to touch base as officers and committee chairs do. Chairman Taulbee responded that all Trustees have the ability and responsibility to contact whoever they need to at the college. Trustee Troxel commented that he would like to see what other Ohio community colleges do and asked that the Board Secretary inquire with the other colleges and report back. Trustee Brooks requested that the public four-year universities be included in the report. Trustee Troxel further requested that the other colleges be identified by name in order to see if there exists any correlation between the college's success (such as enrollment numbers) and the number of meetings that the board has. Trustee Brooks commented that any correlation would be doubtful since all but two of Ohio's community colleges have experienced a decline in enrollment.

Trustee Budzik stressed the importance of public participation and making sure having less meetings would not limit that. He indicated that he feels the College is still improving, and that there are still some serious and significant challenges ahead. The perception of the people that the College serves might be adjusted if the number of meetings is reduced. Chairman Taulbee commented that the Board should not be the figurehead of the college, Dr. Erickson should. The Board should be more of a silent partner that operates in the background so the public perception should not be affected.

Dr. Erickson expressed his appreciation to the Board for considering a change in the meeting schedule. While the request did not come from the college personnel, he acknowledged that preparing for the meetings each month does require a lot of work by college staff. He predicted that having less regular meetings may make the role of sub-committees more important and allow them to be used to full advantage.

Trustee Tucker stated her concern that the proposed meeting schedule did not include a meeting at the start of each academic term or before graduation.

Chairman Taulbee closed the discussion by thanking the Trustees for their input and stating that the Personnel Committee would meet to review the proposed changes and take the Trustees' comments into consideration. A revised resolution will be presented at the next regular meeting.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE REPORT

Trustee Tucker invited Dr. Bridges to report. Dr. Bridges stated that the Higher Learning Commission's (HLC) final report from their recent focus visit had been received. The report is very complimentary of the College's efforts thus far. The visiting team is recommending that no other focus visit and no more monitoring are needed. The next visit by HLC will be a full visit in 2016. Trustee Stone requested that a copy of the report from HLC be provided to the Board.

Trustee Budzik commended Dr. Bridges on his recent article in the Verbatim newsletter regarding the challenges and the joys of teaching. He really enjoyed reading it.

Trustee Brooks commended the colleges marketing department for preparing the Verbatim newsletter. He commented that the college is getting less coverage in the local newspapers these days and there are people in the community who want to know what is going on. He gives copies of the newsletter to a couple of neighbors and they really appreciate being informed.

FOUNDATION REPORT

No report.

CHAIRMAN'S REPORT

Chairman Taulbee issued his thanks once again to the Trustees for the healthy discussion that took place at this meeting.

PRESIDENT'S REPORT

Dr. Erickson thanked Trustee Brooks and Dr. Bridges for attending the OACC Trustees Conference on Monday. He reported that they had met Dr. Kevin Boys, president of Southern State College and co-chair of the capital bill funding commission under Dr. McDavis. Dr. Boys will be visiting Hocking on Wednesday, October 30, for lunch at the Inn and to review the plans for renovation and creation of the training center. Dr. Erickson invited all of the Trustees to attend.

Dr. Erickson announced that Nikki Dioguardi has been approved by the Ohio Office of the Attorney General to serve as legal counsel to the College, which allows her to join the staff as counsel and HR director. She will begin here duties on November 4.

Dr. Erickson reported that a special caucus meeting will be held on November 14. During the first caucus meeting, the College was unsuccessful in attracting Perry County candidates for the Board. Since then, Dr. Erickson has visited with Tom Johnson, mayor of Somerset, and he has offered his help in soliciting interest and has also submitted his own letter of interest. Thus far, five letters of interest have been received. Dr. Erickson suggested

that he and Chairman Taulbee meet with each of the candidates and talk to them about their desire to serve on the Board.

Dr. Erickson offered thanks to Laura Alloway, Director of Marketing and PR, for her efforts to replace directional signage on campus.

Dr. Erickson highlighted an article that recently appeared in the Logan Daily regarding a recent seminar hosted in by the Logan-Hocking Chamber of Commerce. Dr. Erickson and Dean Hinton had attended the seminar that was focused on compressed natural gas (CNG). It was organized in conjunction with former Logan Campus Dean, Jerry Hutton. Dean Hinton indicated that from that seminar, opportunities have arisen where the Logan Transit System and the City of Logan may partner with the College to upgrade the compressor station at Logan Campus and help get a metering system so that the College can offer CNG to the general public. Dr. Erickson suggested that if the station could be open to the public, it may provide incentives to the local community and students to do conversions on their vehicles and then use the College's station to fill up. Dr. Erickson further suggested that CNG has been struggling to meet a tipping point for public demand. The College may be able to help create momentum with students.

Dean Hinton also reported that a new advanced energy instructor had been hired who brings a lot of industry experience to the program. The new instructor and his students are assessing the wind generator and exploring possibilities for repairing the existing one and using the retrofit parts that were purchased to create a second generator for the Logan Campus.

OLD BUSINESS

None.

NEW BUSINESS

The next regular board meeting is scheduled for December 10 in Nelsonville. That meeting will be followed by the annual holiday celebration so time and location will be finalized at a later date.

ADJOURNMENT

There being no further business, Trustee Stone moved, seconded by Trustee Brooks that the meeting be adjourned at 7:54 pm.



Keith Taulbee, Chairman



Jestinah McDonald, Board Secretary