
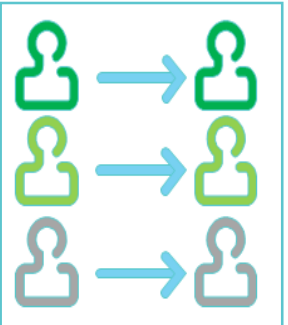



## Five Minute Exercise

### Effective Knowledge Transfer - Targeting the Sharing to the *Specific* Disciplines in your Team

<p><b>Reminder:</b> Best practice = Share in a targeted and defined way; specific knowledge nuggets and insight shared to specific audiences.</p>		
<p>Not <b>single</b> project-wide sharing Not <b>one</b> perspective:</p>		<p>Insight / Content kept together with no breakdown. The team is considered one audience.</p>
<p><b>Multi</b>-discipline / <b>Multi</b>-perspective:</p>		<p>vs.</p> <p>Insight / Content broken down per each discipline in the team. Each discipline is respected as its own audience.</p>
<p><b>Effective Knowledge Transfer Exercise:</b></p> <p><b>A.</b> Ask this question: what disciplines from your team are involved in defining specific project and client requirements?</p> <p><b>B.</b> As part of your Retrospects or After Action Reviews, you gain insight to improve future team outcomes and results. Ask yourselves now: do you break that insight out into ‘nuggets’, to feed back into and target the same specific discipline list in <b>A</b>?</p> <p><b>C.</b> Is there a gap between the disciplines in <b>A</b> vs. <b>B</b>? Or do you keep the insight as total team insight – without clearly separating it out?</p>		
<p><b>Discipline List</b></p> <ul style="list-style-type: none"> <li>List for <b>A</b> and <b>B</b> above should, be the same.</li> <li>This targeting of disciplines is critical in the Five Step Effective Knowledge Transfer loop, shown here.</li> </ul> <p>a) b) c) d) e) f) g) h)</p>	<p><b>Effective Knowledge Transfer</b> <b>The Key Five Steps *:</b></p> 	
<p>Source* : PMI Pulse Report – March 2015: “Capturing the Value of PROJECT MANAGEMENT Through Knowledge Transfer”</p>		