



June 27, 2016

Dear Parents and Guardians,

I hope this letter finds you well and enjoying the summer. It's hard to believe that the 2016-2017 school year is right around the corner! God continues to bless St. Marcus and again, we will have record enrollment. Parents like you are a huge part of those continued blessings, and we are excited to partner with you in your child's education. Below are a few updates as we continue to work hard over the summer and get ready for another school year:

Household Income Verification Form

This form is included with this letter. It needs to be filled out and returned by the first day of school. **Students will not be able to start classes until this form has been returned!** The form determines how many Title services our children receive. Last year, we were unable to offer as many services as we could have because we did not have 100% of the forms returned. Please help us provide as much support as possible to our students by returning this form by or before the first day of school!

North Campus Main Office Contact

To reach the North Campus office directly, call 414-539-4843.

Athletics

- See athletics website for updates on all Mustang athletic opportunities: [ATHLETICS HOME PAGE](#)
- Register now for Summer Camps! [MUSTANG SUMMER CAMPS](#)
- St. Marcus will be requiring athletic physicals for student-athletes in the 2016-2017 school year. (More details to follow.)
- All student-athletes will also need to return a signed Participant Waiver. (More details to follow.)
- Registration for fall sports (volleyball, soccer, and cross country) will open in August.

Staffing & Home Visits

In grades K4-8th, your child's teacher will contact you to set up a home visit during July or early August. If your child is in Middle School (grades 5th-8th), they will have different teachers for different subjects, so an advisor will serve as the main point of contact throughout the year. Your child's advisor will contact you to set up your home visit.

As our school continues to grow, so also does our administrative team. There are a few changes and additions for the upcoming school year:

Principal – Ms. Erin Hollmann

Director of Personnel – Mr. Jon Boche

Director of School Operations – Mrs. Tracy Saugstad

Primary Director – Mrs. Maria Smessaert

Middle School Director – Mr. Garrett Mandeville

5th/6th Dean of Curriculum & Instruction – Mr. Kurt Stielow

7th/8th Dean of Curriculum & Instruction – Mr. Andrew Becker

(Continued on reverse!)

The following teachers are new to St. Marcus or are transitioning into new positions. Please join us in welcoming them!

Mr. Jimmy Christensen – 3rd grade (North Campus)
Ms. Sarah Detro - K5 (North Campus)
Ms. Jomoni Haynes - K4
Mr. Matt Rieck – 1st grade
Ms. Petra Krause - Administrative Assistant to Director/Dean (new position)
Mrs. Paula Adamson - Middle School Library & Middle School Resource Teacher
Mrs. Sue Keese - Middle School Replacement Curriculum Teacher
Mrs. Jackie Torres - Primary Grades Resource Teacher (new position)
Ms. Jayda Hoerres – 8th Math
Ms. Laura Kolander – 5th/6th Social Studies
Mr. Pete Langbartels – 7th/8th Science
Ms. Erin Peterson – 8th ELA

Reminder: Dismissal Times & Aftercare Billing

Dismissal times are as follows:

Grades K4-4th – 3:15pm Monday-Friday

Grades 5th-8th – 3:30pm Monday-Friday

Aftercare will again be offered for students who have a positive balance of \$25.00 or higher in their account. Aftercare begins at 3:45pm for ALL GRADE LEVELS. Charges are \$5 per day per child.

In order to take advantage of all the services St. Marcus has to offer, I strongly encourage parents to work toward a positive balance of at least \$100 by the start of the 2016-2017 school year. Parents who were able to do this last year started the year in a very good place.

Important Upcoming Dates

July/August – Home Visits

8/17 – Mandatory Parent Meeting (5pm, 6pm open classrooms) (MAIN Campus)

8/18 – Mandatory Parent Meeting (5-6:30pm) (NORTH Campus)

8/20 – Mandatory Parent Meeting (9am, 10am open classrooms) (MAIN Campus)

8/20 – *Tools of Life and Leadership* Workshop (11am-4pm) (8th grade students and parents only)

8/24 – First Day of School!

9/10 – M-House BBQ (Adults only)

Attached with this letter you will find the following:

- 2016-2017 Academic Calendar
- Household Income Verification Form (Complete and return by 8/24!)
- School Supply List
- Media Release Form (Fill out and return to school office only if you **do not** want your child in pictures/videos)
- Uniform Policy
- School Wide Parent Handbook

Blessings,



Henry Tyson
Superintendent