PRESBYTERIAN APARTMENTS, INC.
PROJECT NO. 034SH006
FINANCIAL REPORT
WITH SUPPLEMENTARY INFORMATION
AND INDEPENDENT AUDITOR'S REPORT
DECEMBER 31, 2010 AND 2009



# **CONTENTS**

INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS	1 -2
FINANCIAL STATEMENTS	
Statements of Financial Position	3 -4
Statements of Activities	5
Statements of Cash Flows	6 -7
Notes to Financial Statements	8 -12
SUPPLEMENTARY INFORMATION	
Supplementary Information Required by HUD	14 -22
Schedule of Expenditures of Federal Awards	23
Note to Schedule of Expenditures of Federal Awards	24
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Governmental Auditing Standards	25-26
Independent Auditor's Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133	27-28
Schedule of Findings and Questioned Costs	29
-	30
Summary Schedule of Prior Year Audit Findings	
Certification of Officers	31
Managing Agent's Certification	32





CERTIFIED PUBLIC ACCOUNTANTS

### MEMBERS

AMERICAN AND PENNSYLVANIA INSTITUTES OF CERTIFIED PUBLIC ACCOUNTANTS

### INDEPENDENT AUDITOR'S REPORT

The Board of Directors Presbyterian Apartments, Inc. Harrisburg, Pennsylvania

HUD Field Office Director Philadelphia, Pennsylvania

We have audited the accompanying statements of financial position of Presbyterian Apartments, Inc. (a nonprofit Corporation), HUD Project No. 034SH006, as of December 31, 2010 and 2009, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Presbyterian Apartments, Inc. as of December 31, 2010 and 2009, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 21, 2011, on our consideration of Presbyterian Apartments, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audits.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of Presbyterian Apartments, Inc. taken as a whole. The accompanying supplementary information on pages 14 through 22 is presented for the purposes of additional analysis as required by the U.S. Department of Housing and Urban Development and is not a required part of the basic financial statements of Presbyterian Apartments, Inc.. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is also not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

McKonly & Asbury, LLP

Camp Hill, Pennsylvania March 21, 2011

### STATEMENTS OF FINANCIAL POSITION

DECEMBER 31, 2010 AND 2009

ASSETS	2010		2009	
Current Assets				
Cash and cash equivalents	\$ 138,791	\$	71,325	
Accounts receivable - tenants	1,843		1,177	
Accounts receivable - grants	23,534		-	
Accounts receivable - other	5,942		7,757	
Contributions receivable	112,000		-	
Prepaid expenses	37		3,333	
Total current assets	282,147		83,592	
Noncurrent Assets				
Restricted Deposits				
Replacement reserve	212,588		181,905	
Tenant deposits held in trust	 19,411		16,341	
Total restricted deposits	231,999		198,246	
Fixed Assets				
Land	183,519		183,519	
Building and improvements	4,856,603		4,840,736	
Furniture and equipment	452,075		420,199	
Construction in progress	614,162		-	
	 6,106,359		5,444,454	
Less accumulated depreciation			(4,752,507)	
Fixed assets - net	 1,245,936		691,947	
Total assets	\$ 1,760,082	\$	973,785	

The accompanying notes are an integral part of these financial statements.

LIABILITIES AND NET DEFICIT	2010	2009
Current Liabilities		_
Accounts payable - operations	\$ 292,859	\$ 86,672
Accounts payable - related party	46,013	6,092
Accrued expenses		
Wages and vacation	19,320	16,760
Other	3,576	-
Current maturities of long-term debt	77,046	74,766
Prepaid revenue	-	350
Total current liabilities	438,814	184,640
Noncurrent Liabilities		
Tenant deposits held in trust	17,593	16,145
Long-term debt - net of current maturities		
Mortgage payable	630,077	707,129
Flexible subsidy loan		
Loan payable	1,671,580	1,671,580
Accrued interest payable	291,918	275,293
Total liabilities	3,049,982	2,854,787
Net assets		
Unrestricted	(1,412,325)	(1,881,002)
Temporarily restricted	 122,425	-
Total liabilities and net deficit	\$ 1,760,082	\$ 973,785

STATEMENTS OF ACTIVITIES

DECEMBER 31, 2010 AND 2009

	Ţ	Inrestricted		mporarily Restricted		Total 2010		2009
Revenue		mestreted	- 1	CSUICICU		2010		2007
Rent	\$	1,002,944	\$		\$	1,002,944	\$	944,443
Financial	Ψ	739	Ψ	-	Ψ	739	Ψ	799
Grants		481,085		-		481,085		15,000
Contributions		481,083		122,425		122,475		13,000
				122,423		•		12 420
Other		30,482		- 100 105		30,482		13,428
Total revenue		1,515,300		122,425		1,637,725		973,670
Expenses								
Administrative		219,645		_		219,645		206,780
Utilities		318,031		_		318,031		261,587
Operating and maintenance		255,651		_		255,651		230,483
Taxes and insurance		106,327		_		106,327		95,245
Interest		39,053		_		39,053		41,410
Depreciation		107,916		_		107,916		123,525
Total expenses		1,046,623		-		1,046,623		959,030
Change in net deficit		468,677		122,425		591,102		14,640
Net Assets (Deficit) - Beginning		(1,881,002)		<u>-</u> _		(1,881,002)		(1,895,642)
Net Assets (Deficit) - Ending	\$	(1,412,325)	\$	122,425	\$	(1,289,900)	\$	(1,881,002)

The accompanying notes are an integral part of these financial statements.

STATEMENTS OF CASH FLOWS

YEARS ENDED DECEMBER 31, 2010 AND 2009

	2010			2009	
Cash Flows from Operating Activities					
Cash received from rentals	\$	1,002,278	\$	936,694	
Interest received		264		326	
Other cash received		496,478		41,365	
Total receipts		1,499,020		978,385	
Administrative		43,747		27,549	
Management fees		42,065		61,773	
Utilities		301,012		274,720	
Salaries and wages		266,496		224,866	
Operating and maintenance		85,807		108,483	
Property and liability insurance		30,309		28,637	
Miscellaneous taxes and insurance		3,262		59,389	
Tenant security deposits	1,424			-	
Interest on mortgage	22,428		24,641		
Total disbursements	796,550			810,058	
Net cash provided by operating activities	702,470		168,327		
Cash Flows from Investing Activities					
Net deposits to reserve for replacement		(30,208)		(53,411)	
Purchase of fixed assets		(530,024)		(12,322)	
Net cash used in investing activities		(560,232)		(65,733)	
Cash Flows from Financing Activities					
Principal payments on long-term debt		(74,772)		(72,559)	
Net increase in cash					
and cash equivalents		67,466		30,035	
Cash and Cash Equivalents:					
Beginning		71,325		41,290	
Ending	\$	138,791	\$	71,325	

STATEMENTS OF CASH FLOWS (Cont'd)

YEARS ENDED DECEMBER 31, 2010 AND 2009

	2010	2009
Reconciliation of Changes in Net Deficit to		
Net Cash Provided by Operating Activities		
Changes in net deficit	\$ 591,102	\$ 14,640
Adjustments to reconcile changes in net deficit to net		
cash provided by operating activities		
Loss on disposal of assets	-	308
Interest earned on replacement reserve account	(475)	(473)
Depreciation	107,916	123,525
Changes in assets and liabilities:		
(Increase) decrease in:		
Accounts receivable	1,149	(8,099)
Accounts receivable - grants	(23,534)	-
Contributions receivable	(112,000)	-
Prepaid expenses	3,296	1,127
Cash restricted for tenant deposits held in trust	(3,070)	1,082
(Decrease) increase in:		
Accounts payable - operations	74,306	24,013
Accounts payable - related party	39,921	6,092
Accrued expenses	6,136	(9,729)
Accrued interest	16,625	16,769
Prepaid revenue	(350)	350
Tenant deposits held in trust	 1,448	(1,278)
Net cash provided by operating activities	\$ 702,470	\$ 168,327
Supplemental schedule of noncash investing activities		
Total purchase of fixed assets	\$ 661,905	\$ -
Less amount in accounts payable	 (131,881)	
Cash paid for fixed assets	\$ 530,024	\$ -

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS

# Note 1. Nature of Organization and Significant Accounting Policies

<u>Nature of Organization</u>: Presbyterian Apartments, Inc., is a nonprofit organization located in Harrisburg, Pennsylvania. The Project contains 165 apartments, of which 29 receive subsidies under Section 8 Housing Assistance payments agreements with the U. S. Department of Housing and Urban Development (HUD). The Project's mortgage was originally financed under HUD Section 202 and renovations have been financed through the HUD Flexible Subsidy Program.

Presbyterian Homes, Inc. (PHI), doing business as Presbyterian Senior Living (PSL), is the parent organization of Presbyterian Apartments, Inc., and has approval rights for Board of Director appointments.

<u>Use of Estimates</u>: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the use of estimates based on management's knowledge and experience. Due to their prospective nature, actual results could differ from those estimates.

<u>Revenue Recognition</u>: Rental revenue is recognized on the accrual method. Accordingly, revenue is recognized as earned, and expenses are recognized as incurred. A monthly housing assistance payment is received from the Department of Housing and Urban Development for leases to qualifying low-income tenants.

Grant revenue is recognized to the extent that eligible costs are incurred.

Accounts Receivable: Tenant receivables are carried at original rental amount less an estimate made for doubtful receivables based on management's review of all outstanding amounts on a regular basis. Management determines the allowance for doubtful accounts by regularly evaluating individual tenant receivables and considering a tenant's financial condition, credit history and current economic conditions. Management has not identified any tenant receivables at year-end that, based on the tenant's financial condition, credit history, and current economic conditions, suggest a reserve would be appropriate. Tenant receivables are written off when deemed uncollectible. Recoveries of tenant receivables previously written off are recorded when received.

A tenant receivable is considered to be past due based on how payments are received compared to the tenant's payment history. Interest is not generally charged on trade receivables.

<u>Fixed Assets</u>: Fixed assets are stated at cost. Depreciation is provided on the straight-line method over the useful lives of the various assets; 20 to 40 years for buildings and improvements, and 5 to 10 years for furniture, machinery, and equipment.

<u>Impairment</u>: The Organization reviews its long-lived assets for impairment on an exception basis whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable through future cash flows. If it is determined that an impairment loss has occurred based on the expected cash flows, a loss is recognized in the statement of activities.

NOTES TO FINANCIAL STATEMENTS

<u>Net Asset Classifications</u>: The Organization reports information regarding its financial position and activities according to two classes of net assets: unrestricted net assets and temporarily restricted net assets. Unrestricted net assets are not restricted by donors, or the donor-imposed restrictions have expired. Temporarily restricted net assets contain donor-imposed restrictions that permit the Organization to use or expend the assets as specified. The restrictions are satisfied either by the passage of time or by actions of the Organization.

<u>Income Taxes</u>: The Organization is exempt from Federal income tax under Internal Revenue Code Section 501(c)(3). The Organization adheres to the provisions of Financial Accounting Standards Board Codification 740, Income Taxes. ASC 740 prescribes a comprehensive model for financial statement recognition, measurement, classification and disclosure of uncertain tax positions. The Organization has concluded that it does not have any uncertain tax positions that require recognition or disclosure in the financial statements.

<u>Cash Equivalents</u>: For purposes of the Statements of Cash Flows, the Organization considers all highly-liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

Advertising Costs: The Organization expenses all advertising costs as incurred.

<u>Tenant Security Deposits</u>: Tenant security deposits are held in a bank account in the name of the Project.

<u>Subsequent Events</u>: Management evaluated events subsequent to December 31, 2010, and through March 21, 2011, the date the financial statements were available to be issued.

<u>Reclassification</u>: Certain items in the 2009 financial statements have been reclassified to conform to the presentation of the 2010 financial statements.

Note 2. Long-Term Debt

			2010	2009
Loans payable - HUD	(A)	\$	1,671,580	\$ 1,671,580
Accrued interest payable - HUD	(A)		291,918	275,293
Mortgage payable - HUD	(B)		707,123	781,895
		<u> </u>	2,670,621	2,728,768
Less current portion of mortgage			(77,046)	(74,766)
		\$	2,593,575	\$ 2,654,002

- (A) These loans are made as part of the HUD flexible subsidy program. The flexible subsidy program provides funds for major repair and replacement expenditures. The terms of these loans are as follows:
  - The entire principal balance is due upon the sale of the project building or upon full payment of the HUD mortgage.
  - Other principal payments can be made only from surplus cash with the written permission of the District Housing Commissioner of HUD.

NOTES TO FINANCIAL STATEMENTS

- Simple interest at the rate of 1% per annum is payable at the time of principal payments. Interest has accrued since the note's inception.
- (B) This mortgage payable as of December 31, 2010, represents a permanent building loan provided by HUD. The monthly installments of principal and interest are \$8,100. Interest is being charged at 3.0%. The mortgage note is secured by the apartment project.

Following are minimum principal payments of the mortgage payable for each of the next five years and in the aggregate as of December 31, 2010:

Year	Amount
2011	\$ 77,046
2012	79,383
2013	81,797
2014	84,285
2015	86,849
Future years	 297,763
	\$ 707,123

The Organization paid interest costs totaling \$22,428 and \$23,730 in 2010 and 2009.

# Note 3. HUD-Restricted Deposits and Funded Reserves

### Replacement Reserve

Under the regulatory agreement, the Project is required to set aside amounts for the replacement of property and other project expenditures approved by HUD. These deposits are held in separate accounts and generally are not available for operating purposes. The required monthly deposit for 2010 and 2009 was \$4,451.

# Residual Receipts Reserve

Funds deposited into the residual receipts reserve are determined annually and must be deposited after the end of each fiscal year. Use of these funds is contingent upon HUD's prior written approval. No payments were due for 2010 or 2009.

### **Note 4. Rent Increases**

Under the regulatory agreement, the Project may not increase rents charged to tenants without prior HUD approval.

NOTES TO FINANCIAL STATEMENTS

# **Note 5. Related Party Transactions**

Some members of the Board of Directors of Presbyterian Apartments, Inc., are also officers of Presbyterian Senior Living. Presbyterian Senior Living is the management agent. Management fees are calculated at 6.5% of revenues as specified on the management certification. Total management fees paid to Presbyterian Senior Living were \$68,340 and \$61,773, for the years ended December 31, 2010 and 2009, respectively. Management fees included in accounts payable – related party were \$22,780 and zero as of December 31, 2010 and 2009.

Presbyterian Senior Living also pays expenses on behalf of the Organization and is reimbursed as project funds allow. Total reimbursements due to PSL included in accounts payable – related party were \$23,233 and \$6,092 as of December 31, 2010 and 2009.

# Note 6. Temporarily Restricted Net Assets

Temporarily restricted net assets at December 31, 2010 and 2009, are available for the following purposes:

	2	2010	 2009
Replace call bell system	\$	18,000	\$ -
Replace hot water heating system		100,000	-
Other		4,425	 -
	\$	122,425	\$ -

### Note 7. Retirement Plan

The Organization participates in the PHI Defined Contribution Retirement Plan covering substantially all its employees. The Organization's contributions to the Plan are based on the eligible compensation of the employee. During 2010 and 2009, the Organization contributed \$6,464 and \$5,713 to the Plan, respectively.

### Note 8. Grant

In 2010, the Organization received a grant from the Pennsylvania Housing Finance Agency (PHFA) through its Preservation through Smart Rehab Program for energy efficiency improvements to the Project. Grant revenue from PHFA totaled \$471,285 in 2010.

# **Note 9. Functional Allocation of Expenses**

The costs of providing programs and other activities have been summarized on a functional basis below. Accordingly, certain costs have been allocated among programs and management and general.

NOTES TO FINANCIAL STATEMENTS

	 2010	 2009
Program services Management and general	\$ 925,331 121,292	\$ 865,804 93,226
Total expenses	\$ 1,046,623	\$ 959,030

# Note 10. Current Vulnerability due to Certain Concentrations

The Project's sole asset is a 165 unit apartment project. The Project's operations are concentrated in the multifamily real estate market. In addition, the Project operates in a heavily regulated environment. The operations of the Project are subject to administrative directives, rules and regulations of federal, state, and local regulatory agencies, including, but not limited to, HUD. Such administrative directives, rules, and regulations are subject to change by an act of Congress or an administrative change mandated by HUD. Such changes may occur with little notice or inadequate funding to pay for the related cost, including the additional administrative burden, to comply with a change.

# **Note 11. Contingencies**

The Project is currently in a dispute with the City of Harrisburg regarding a significant increase in trash collection fees during the year ended December 31, 2008. The Project has ceased payment of the trash fees, but has accrued the trash portion of the bills received from the City of Harrisburg. Total accrued trash collection expense included in accounts payable at December 31, 2010 and 2009, totaled \$101,728 and \$59,692, respectively.

# SUPPLEMENTARY INFORMATION REQUIRED BY HUD

# STATEMENT OF FINANCIAL POSITION DATA

# DECEMBER 31, 2010

Account		
Number	ASSETS	
	Current Assets	
1120	Cash - operations	\$ 138,791
1130	Accounts receivable - tenants	1,843
1140	Accounts receivable - grants	23,534
1140	Accounts receivable - other	5,942
1140	Contributions receivable	112,000
1200	Prepaid expenses	37
1100T	Total current assets	282,147
1191	Tenant deposits held in trust	19,411
	Restricted Deposits	
1320	Replacement reserve	212,588
	Fixed Assets	
1410	Land	183,519
1420	Building	4,856,603
1440	Building equipment	134,361
1450	Furniture for project - tenant use	89,472
1460	Furnishings	192,802
1465	Office furniture and equipment	26,154
1470	Maintenance equipment	9,286
1490	Construction in progress	614,162
1400T	Total fixed assets	6,106,359
1495	Less accumulated depreciation	(4,860,423)
1400N	Fixed assets - net	1,245,936
1000T	Total assets	\$ 1,760,082

Account		
Number	LIABILITIES AND NET DEFICIT	
	Current Liabilities	
2110	Accounts payable - operations	\$ 292,859
2110	Accounts payable - related party	46,013
2190	Accrued expenses	22,896
2170	Current maturities of long-term debt	77,046
2122T	Total current liabilities	438,814
2191	Tenant deposits held in trust	17,593
	Long-term debt	
2320	Mortgage payable - net of current portion	630,077
2325	Flexible subsidy loan payable	1,671,580
2330	Accrued interest payable - flexible subsidy	291,918
2300T	Total long-term liabilities	2,593,575
2000T	Total liabilities	3,049,982
	Net assets (deficit)	
3131	Unrestricted	(1,412,325)
3132	Temporarily restricted	122,425
3130	Total net assets (deficit)	(1,289,900)
	, ,	
2033T	Total liabilities and net deficit	\$ 1,760,082

STATEMENT OF ACTIVITIES DATA

YEAR ENDED DECEMBER 31, 2010

# Account Number

Number		
	Revenue	
5120	Rent - gross potential	\$ 922,454
5121	Tenant assistance payments	82,799
5140	Rent - commercial	29,255
5170	Parking spaces	 9,483
5100T	Total potential rent revenue	1,043,991
5220	Vacancies - apartments	 (41,047)
5152N	Net rental revenue	1,002,944
5410	Revenue from investments - operations	264
5440	Revenue from investments - reserve for replacements	 475
5400T	Total financial revenue	739
5910	Laundry and vending revenue	10,326
5970	Gifts	603,560
5990	Miscellaneous revenue	20,156
5900T	Total other revenue	634,042
5000T	Total revenue	1,637,725
]	Expenses	
6210	Advertising	4,108
6310	Office salaries	75,195
6311	Office expenses	3,573
6320	Management fee	68,340
6330	Manager salaries	24,562
6340	Legal expenses - project	730
6350	Audit expense	22,175
6360	Telephone and answering services	9,109
6390	Miscellaneous administrative expense	 11,853
6263T	Total administrative expenses	219,645

STATEMENT OF ACTIVITIES DATA (Cont'd)

YEAR ENDED DECEMBER 31, 2010

#### Account Number Expenses (Continued) 6450 Electricity 221,183 Water 39,484 6451 6452 Gas and steam 40,038 6453 Sewer 17,326 6263T Total utilities expense 318,031 Payroll 120,868 6510 6515 Supplies 45,121 Contracts 39,447 6520 6521 Rent free unit 3,296 6525 Garbage and trash removal 42,037 Security contract 6530 4,107 6590 Miscellaneous operating and maintenance 775 6550T Total operating and maintenance expense 255,651 6710 3,262 Real estate taxes 6711 Payroll taxes 20,426 28,556 6720 Property and liability insurance 15,874 6722 Workmen's compensation Health insurance and other employee benefits 6723 38,209 Total taxes and insurance 6700T 106,327 6820 Interest expense 39,053 6800T Total financial expenses 39,053 6000T Total cost of operations before depreciation 938,707 5060T 699,018 Profit before depreciation 6600 Depreciation 107,916 5060N Operating profit 591,102 3247 Change in unrestricted net assets from operations 468,677 3248 Change in temporarily restricted net assets from operations 122,425 3250 Change in total net assets from operations 591,102 Total mortgage principal payments required during the year S1000-010 74,772 S1000-020 Total of 12 monthly deposits during the year into the replacement reserve account, as required by the regulatory agreement 53,412 S1000-030 Replacement reserves, or residual receipts and releases which

985

are included as expense items on this Profit and Loss statement

STATEMENT OF CASH FLOWS DATA

YEAR ENDED DECEMBER 31, 2010

Account Number		
	Cash Flows from Operating Activities	
S1200-010	Rental receipts	\$ 1,002,278
S1200-202	Interest receipts	264
S1200-030	Other operating receipts	496,478
S1200-040	Total receipts	1,499,020
S1200-050	Administrative	43,747
S1200-070	Management fees	42,065
S1200-090	Utilities	301,012
S1200-100	Salaries and wages	266,496
S1200-110	Operating and maintenance	85,807
S1200-140	Property and liability insurance	30,309
S1200-150	Miscellaneous taxes and insurance	3,262
S1200-160	Tenant security deposits	1,424
S1200-180	Interest on mortgage	 22,428
S1200-230	Total disbursements	796,550
S1200-240	Net cash provided by operating activities	702,470
(	Cash Flows from Investing Activities	
S1200-250	Net deposits into reserve for replacement	(30,208)
S1200-330	Purchase of fixed assets	 (530,024)
S1200-350	Net cash used in investing activities	(560,232)
(	Cash Flows from Financing Activities	
S1200-360	Principal payments on long-term debt	 (74,772)
S1200-470	Net increase in cash and cash equivalents	67,466
(	Cash and Cash Equivalents:	
S1200-480	Beginning	 71,325
S1200T	Ending	\$ 138,791

STATEMENT OF CASH FLOWS DATA (Cont'd)

YEAR ENDED DECEMBER 31, 2010

#### Account Number Reconciliation of Changes in Net Deficit to Net Cash Provided by Operating Activities 3250 Changes in net deficit 591,102 Adjustments to reconcile changes in net deficit to net cash provided by operating activities Interest earned on replacement reserve account (475)6600 Depreciation 107,916 Changes in assets and liabilities: (Increase) decrease in: S1200-490 Accounts receivable 1,149 S1200-500 Accounts receivable - grants (23,534)S1200-500 Contributions receivable (112,000)S1200-520 Prepaid expenses 3,296 S1200-530 Cash restricted for tenant deposits held in trust (3,070)(Decrease) increase in: S1200-540 74,306 Accounts payable - operations S1200-540 Accounts payable - related party 39,921 Accrued expenses S1200-560 6,136 Accrued interest S1200-570 16,625 Tenant deposits held in trust S1200-580 1,448 S1200-590 Prepaid revenue (350)S1200-610 Net cash provided by operating activities 702,470

### SCHEDULE OF RESERVE FOR REPLACEMENT

YEAR ENDED DECEMBER 31, 2010

Account		
Number		
1320P	Balance - January 1, 2010	\$ 181,905
1320DT	Monthly deposits	53,412
1320INT	Interest	<u>475</u> 235,792
1320WT 1320OWT	Withdrawals - approved by HUD Other withdrawals - bank service fees	(23,165)
1320	Balance - December 31, 2010	\$ 212,588

COMPUTATION OF SURPLUS CASH - ANNUAL

YEAR ENDED DECEMBER 31, 2010

Account		
Number		
S1300-010	Cash	\$ 158,202
	Current obligations	
S1300-075	Accounts payable due within 30 days	338,872
S1300-100	Accrued expenses	19,320
2191	Tenant security deposits	 17,593
S1300-140	Total current obligations	 375,785
S1300-150	Surplus cash (deficiency)	\$ (217,583)

### SCHEDULE OF CHANGES IN FIXED ASSET ACCOUNTS

YEAR ENDED DECEMBER 31, 2010

Account		]	Beginning		A 1100	D 1 .'		Ending
Number	L I	Φ.	Balance	¢	Additions	Deletions	φ	Balance
1410	Land	\$	183,519	\$	-	\$ -	\$	183,519
1420	Buildings		4,840,736		15,867	-		4,856,603
1440	Building equipment		120,183		14,178	-		134,361
1450	Furniture for project - tenant use		89,472		-	-		89,472
1460	Furnishings		177,561		15,241	-		192,802
1465	Office furniture and equipment		23,697		2,457	-		26,154
1470	Maintenance equipment		9,286		-	-		9,286
1490	Construction in progress		-		614,162	-		614,162
1400T	Total fixed assets		5,444,454		661,905	-		6,106,359
1495	Accumulated depreciation		4,752,507		107,916	-		4,860,423
1400N	Total net book value						\$	1,245,936

# Schedule of Additions to Buildings

<b>Description</b>	<u>Amount</u>		<u>Description</u>		<b>Amount</b>		
Heat pumps Countertops Wallpaper	\$	11,744 988 3,135	Monitor Cubicles	\$	735 1,722		
	\$	15,867	Schedule of Additions to	\$ Construction i	2,457 n Progress		

Schedule of Additions to Office Furniture

# Schedule of Additions to Building Equipment

			<u>Description</u>	<u>Amount</u>
<b>Description</b>	:	<u>Amount</u>		
			Construction in Progress	\$ 614,162
Refrigerators	\$	14,178		

# Schedule of Additions to Furnishings

<b>Description</b>	<u>A</u>	<u>mount</u>
Carpeting	\$	15,241

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED DECEMBER 31, 2010

		Federal			
		C.F.D.A.	Federal		
Federal G	rantor	Number	E	kpenditures	
U.S. Depa	artment of Housing and Urban Development				
1	Housing for the Elderly				
	Outstanding mortgage balance	14.157	\$	707,123	
2	Operating Assistance for Troubled Multi-Family				
	Housing Projects (Flexible Subsidy Fund)				
	Outstanding principal balance	14.164		1,671,580	
	Accrued interest payable	14.164		291,918	
				1,963,498	
3	Lower Income Housing Assistance Program				
	Section 8 - Moderate Rehabilitation	14.856		82,799	
U.S. Depa	urtment of Energy				
	Passed through the Pennsylvania Housing Finance Agency				
4	ARRA - Weatherization Assistance for	81.042		471,285	
	Low-Income Persons				
	Total expenditures of federal awards		\$	3,224,705	

See Notes to Schedule of Expenditures of Federal Awards.

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

# Note 1. General

The accompanying schedule of expenditures of federal awards reflects the activity of all federal awards programs of Presbyterian Apartments, Inc.

# **Note 2. Basis of Presentation**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Presbyterian Apartments, Inc., Project No. 034SH006, and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.



BEST PLACES DA TO WORK IN TO WORK FOR O

CERTIFIED PUBLIC ACCOUNTANTS

#### **MEMBERS**

AMERICAN AND PENNSYLVANIA INSTITUTES OF CERTIFIED PUBLIC ACCOUNTANTS

# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Board of Directors Presbyterian Apartments, Inc. Harrisburg, Pennsylvania

HUD Field Office Director Philadelphia, Pennsylvania

We have audited the financial statements of Presbyterian Apartments, Inc., HUD Project No. 034SH006 as of and for the year ended December 31, 2010, and have issued our report thereon dated March 21, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Presbyterian Apartments, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Presbyterian Apartments, Inc.'s internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's financial statements will not be prevented, or detected and corrected on a timely basis.

(continued)

25

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Presbyterian Apartments, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Presbyterian Apartments, Inc. in a separate letter dated March 21, 2011.

This report is intended solely for the information and use of the board of directors, management, others within the organization, and the Department of Housing and Urban Development and is not intended to be and should not be used by anyone other than these specified parties.

McKonly & Asbury, LLP

Camp Hill, Pennsylvania March 21, 2011



BEST PLACES
AN ASSOCIATION MEMBER
MEMBER
MEMBER

BEST PLACES

to Work in

2003\2004\2005\2006\2007\2009

CERTIFIED PUBLIC ACCOUNTANTS

#### **MEMBERS**

AMERICAN AND PENNSYLVANIA INSTITUTES OF CERTIFIED PUBLIC ACCOUNTANTS

# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

The Board of Directors Presbyterian Apartments, Inc. Harrisburg, Pennsylvania

HUD Field Office Director Philadelphia, Pennsylvania

# **Compliance**

We have audited the compliance of Presbyterian Apartments, Inc., HUD Project No. 034SH006 with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Presbyterian Apartments, Inc.'s major federal programs for the year ended December 31, 2010. Presbyterian Apartments, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Presbyterian Apartments, Inc.'s management. Our responsibility is to express an opinion on Presbyterian Apartments, Inc.'s compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Presbyterian Apartments, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Presbyterian Apartments, Inc.'s compliance with those requirements.

(continued)

27

In our opinion, Presbyterian Apartments, Inc. complied, in all material respects, with the requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2010.

# Internal Control Over Compliance

Management of Presbyterian Apartments, Inc. is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Presbyterian Apartments, Inc.'s internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Presbyterian Apartments, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Board of Directors, management, others within the organization, and the Department of Housing and Urban Development and is not intended to be, and should not be, used by anyone other than these specified parties.

McKonly & Asbury, LLP

Camp Hill, Pennsylvania March 21, 2011

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED DECEMBER 31, 2010

### SUMMARY OF AUDITOR'S RESULTS

- 1. The auditor's report expresses an unqualified opinion on the financial statements of Presbyterian Apartments, Inc.
- 2. No material weaknesses were identified during the audit of the financial statements.
- 3. No instances of noncompliance material to the financial statements of Presbyterian Apartments, Inc. were disclosed during the audit.
- 4. No material weaknesses were identified during the audit of the major federal award programs.
- 5. The auditor's report on compliance for the major federal award programs for Presbyterian Apartments, Inc. expresses an unqualified opinion on all major federal programs.
- 6. Audit findings, which were required to be reported in accordance with Section 510 (a) of OMB Circular A-133, are reported in this schedule.
- 7. The programs tested as major programs were:

Section 202 Direct Loan (CFDA # 14.157)
Operating Assistance for Troubled Multi-Family Housing Projects (CFDA # 14.164)
Weatherization Assistance for Low-Income Persons (CFDA # 81.042)

- 8. The threshold for distinguishing between Type A and Type B programs was \$300,000.
- 9. Presbyterian Apartments, Inc. did not qualify as a low-risk auditee.

# FINDINGS – FINANCIAL STATEMENT AUDIT

None.

### FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

None.

SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS

YEAR ENDED DECEMBER 31, 2010

# **Finding 2009-1**

Condition: For the year ended December 31, 2009, there is a lack of oversight and segregation of duties at the project. The property manager is responsible for the depositing, recording, and reconciling of cash receipts, as well as the recording and payment of cash disbursements. There is no review or approval over the cash receipts or cash disbursements process, including bank reconciliations and journal entries.

*Recommendation*: The project should implement adequate internal controls over the cash receipts and cash disbursements process to ensure proper recording and disposition of receipts and disbursements and to minimize the risk of loss due to fraud. The project should also implement procedures to ensure that all bank reconciliations and journal entries are reviewed and approved by management.

*Current Status*: The project moved the accounting function to the corporate office of the management agent during the year ended December 31, 2010, where there is sufficient accounting personnel and adequate internal controls were implemented over the cash receipts and cash disbursements process.

CERTIFICATE OF OFFICERS

YEAR ENDED DECEMBER 31, 2010

We hereby certify that we have examined the accompanying financial statements and supplementary information of Presbyterian Apartments, Inc. and, to the best of our knowledge and belief, the same is complete and accurate.

Corporate Officers	Date

MANAGING AGENT'S CERTIFICATION

YEAR ENDED DECEMBER 31, 2010

We hereby certify that we have examined information of Presbyterian Apartments, Inc. an and accurate.	1 , 0		
Presbyterian Senior Living	Date		





### **MEMBERS**