



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE

MAR 27 2015

Ms. Tracey Foster
Elite Professional Education, LLC
1452 North Highway #1
Suite 100
Ormond Beach, Florida 32174

Dear Ms. Foster:

This letter is to confirm that as of March 26, 2015, the Department of Human Services (DHS) has approved your updated course material. It is the Department's expectation that moving forward, all course work will reflect the newly approved child abuse recognition and reporting curriculum in accordance with Act 31 of 2014 entitled "2 Hour Child Abuse Recognition and Reporting in Pennsylvania". Your curriculum is approved for two hours of training and may be provided to those persons subject to obtain continuing education as a condition of license renewal in any of the health-related boards under the jurisdiction of the Department of State (DOS). This approval is contingent upon Elite Professional Education, LLC providing the updated course material to all of the individuals who were trained using the prior curriculum.

DHS reserves the right to revoke approval of your curriculum at any time for reasons including, but not limited to,:

- Failure to adhere to your approved course content;
- Repeat complaints regarding the training and/or trainers; and
- Training audiences other than those for which you are approved.

If you submitted your curriculum for continuing education approval through DOS for professional licensees identified as mandated reporters, DOS will send you a separate letter with your continuing education provider number and course number.

If you have any questions, please contact Elizabeth Grassmyer, of my staff, at egrassmyer@pa.gov or (717) 346-0445.

Sincerely,

A handwritten signature in cursive script that reads "Cathy A. Utz".

Cathy A. Utz
Acting Deputy Secretary

c: Ms. Elizabeth Grassmyer



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE

July 27, 2016

Ms. Tracey Foster
Elite Professional Education, LLC
1452 North Highway #1
Suite 100
Ormond Beach, Florida 32174

Dear Ms. Foster:

This letter is to confirm the Pennsylvania Department of Human Services' (DHS) approval of your child abuse recognition and reporting curriculum in accordance with Act 31 of 2014 entitled "3 Hour Child Abuse Recognition and Reporting in Pennsylvania". Your curriculum is approved for three hours of training and may be provided as an online course to those persons seeking initial licensure in any of the health-related boards under the jurisdiction of the Department of State (DOS).

DHS reserves the right to revoke approval of your curriculum at any time for reasons including, but not limited to:

- Failure to adhere to your approved course content;
- Repeat complaints regarding the training and/or trainers; and
- Training audiences other than those for which you are approved.

If you submitted your curriculum for continuing education approval through the Pennsylvania Department of State (DOS) for professional licensees identified as mandated reporters, DOS will send you a separate letter with your continuing education provider number and course number.

If you have any questions, please contact Ms. Elizabeth Grassmyer of my staff at egrassmyer@pa.gov or (717) 346-0445.

Sincerely,

A handwritten signature in cursive script that reads "Cathy A. Utz".

Cathy A. Utz
Deputy Secretary

c: Ms. Elizabeth Grassmyer