

## UWCI Community Web Site Web User Account Request Form

**Purpose:** Use this form to submit requests for **UWCI Web user account creation, revocations, or changes**. New web access accounts will not be created without this completed and signed form on file at UWCI.

**Directions:** Please submit the completed and signed form to UWCI in care of Vanessa Sedrel, Community Investment Director, or email a signed copy to [vsedrel@unitedwaydm.org](mailto:vsedrel@unitedwaydm.org). Your request will be completed as soon as possible and an email will be sent to the agency director to verify the addition, removal, or change of web user access.

**Request date:** \_\_\_\_\_  
mm/dd/yyyy

**Agency Name:** \_\_\_\_\_

**User account information:** (Please print)

**Name:** \_\_\_\_\_  
First Middle Last Suffix

**Gender:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_  
m/f

**Phone number:** \_\_\_\_\_ **Phone Extension:** \_\_\_\_\_ **Phone Type:** \_\_\_\_\_  
(xxx) xxx-xxxx Office / Home / Mobile

**Job Title:** \_\_\_\_\_

Date for account creation/revocation/change to occur: \_\_\_\_\_  
mm/dd/yyyy

Reason for creation/revocation/change: \_\_\_\_\_

Creation/revocation/change authorized by:

Agency Director: \_\_\_\_\_  
Print name

\_\_\_\_\_  
Directors's Signature Date approved mm/dd/yyyy

United Way of Central Iowa reserves the right to limit or revoke access to any part of the United Way of Central Iowa website(s) for any account, at any time.