Present: Mike Link, Larry Homstad, Luke Zigovits, Curt Brye, Jan Rasikas GM

Phoned In: none

Absent: Shawna Connor, Leslie Kruemple,

|  |  |  |  |
| --- | --- | --- | --- |
| **Time &****Amount**  | **Topic / actions** | **Notes** | **Action Items** |
| 6:00pm30mins | **Light Dinner** – and beverages served at 6pm |  |  |
| 6:30pm10mins | **Welcome to guests / visitors:** | None |  |
| 6:40pm5mins | **Check in -** Go around on state of mind; affirmation of preparedness to act. | Curt gave attendance record for past Board meetings to Cathy to update on the BoD SharePoint  | **Cathy** – update BoD attendance on SharePoint grid |
| 6:45pm2min | **Review Agenda** – add any consent items to agenda that need discussion at this time |  |  |
| 6:47pm3min | **Consent items:** 1. Approval of May minutes
	* **M**otion/**S**econd Mike/Larry
	* Accepted as presented
 |  |  |
| 6:50pm 60mins | **BoD Learning Initiative and Expansion Project Preparedness** **Study Topic** – 1. CBLD Co-op Café recorded topics or other VFC related items
2. Spend time to review and update Growth Roadway Calendar
 | 1. CBLD recorded talks from Co-op Café Events: NCG’s Dave Olsen on understanding the competition; naturals, independent grocers, and big box chain stores.
2. Shawna and Leslie are the leads on Growth Roadway Calendar and both are absent for this meeting. Reschedule for August
3. BoD reps and GM meet with City Counsel reps and City Administrator to introduce expansion planning
 | **Jan** – contact NCG to begin basic costs on a plan C assumption **Shawna & Leslie** – prepare Growth Roadway Calendar update for August meeting.**Jan** – sets a meeting date with City and BoD representatives  |
| 7:50pm10mins | **Executive Limitations monitoring – GM**1. L.3 Financial Planning and Budgeting new format
* M/S Mike/Luke
* Accepted as presented
1. L.7 Compensation and Benefits
* M/S Larry/Mike
* Accepted as presented
 | Board decides whether-GM’s interpretations are reasonable-there is data to determine compliance-if the data indicates compliance-Board agrees with GM’s assertions of compliance |  |
| 8:00pm5mins | **Governance Process monitoring - BoD**1. M.5 GM Personnel Policies
* M/S Mike/Luke
* Approved
 | Board decides if its own performance is in line with its expectations for itself expressed in policy Curt gets a hard copy to GM.Jan get CDS templates for employment agreement for GM position. | **Curt** – writes GM eval & compensation letter for the file. **Jan** – present template on Employment Agreement before next GM eval in 2016. |
| 8:05pm5mins | **Old Business**1. Letter to local business
2. Update on Twin Pines Endowment Fund 501c(3)
3. BoD Self-Evaluation
 | 1. Letter delivered
2. Marketing dept supports fund-raising for the matching $5k.
3. BoD self-eval results reviewed at the August meeting
 | **BoD** - prepared for feedback**Curt** – send Board eval document to BoD and GM in July |
| 8:10pm20mins | **New Business**1. GM FYI Report
* July BoD get-together and mtg
1. Policy Governance Policy Language Review
2. Class C Redemption Request
* M/S Luke/Larry
* Accepted
1. New Board Member Orientation
2. Fall BoD Retreat, CBLD consultant facilitates
3. Approve new member Eric Newman
* M/S Larry/Mike
* Approved to serve until Sept 2015 election
 | 1. Items on FYI
* Bike the Barns question
* ***BoD July Dinner at Larry and Christie’s July 15 w/ brief mtg SAVE THE DATE***
1. Language revisions needed. Put a time in the annual BoD calendar.
2. Class C redemption request approved
3. Choose a date
4. Tentative date for Fall BoD Retreat Nov. 7 Saturday, ask management staff to join. Time 9-3 tentative. BoD chooses topic by August 2015.
5. Welcome Eric! Thank you for serving your Co-op!
 | **Jan –** ask Bjorn if folks can participate in Bike the Barns by car **Jan** – email details for July Dinner and BoD mtg**Curt** – choose an BoD Annual Calendar time for policy revisions**Curt & Jan** - schedule orientation date for Eric N **Curt** - check with Art S on Nov 7th date for BoD retreat |
| 8:30pm5mins | **Member communications** | BoD reviews what’s needed for member communication in Pea Soup * New calendar of BoD authors to write the Board’s Eye View in Pea Soup newsletter scheduled for July 15th meeting.
* Curt’s next update is due August 8th
 | 6-17-15 Bullets for Curt* Redeemed class C
* Scheduled fall retreat
* L.3 and L.7 Accepted
* M.5 Accepted
* Reviewed preliminary site plans
 |
| 8:35pm0mins  | **Closed Session** If necessary  | None  |  |
| 8:35pm  | **Adjournment** Thank you |  |  |