Present: Mike Link, Luke Zigovits, Eric Newman, Curt Brye, Shawna Connor, Leslie Kruemple, Jan Rasikas GM, Cathy Sis notes

Guest: Susan Weber BoD Candidate

Phoned In Guest: Peter Bergquist BoD Candidate

Absent: Larry Homstad

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| --- | --- | --- | --- |
| **Time &****Amount**  | **Topic / actions** | **Notes** | **Action Items** |
| 6:00pm30mins | **Light Dinner** – and beverages served at 6pm |  |  |
| 6:30pm10mins | **Welcome to guests / visitors:**Potential BoD Candidates | Susan Weber and Peter Bergquist introduced themselves and expressed their interest in VFC Board membership | **Action Item (AI): Jan**Send Peter sample packet materials |
| 6:40pm5mins | **Check in -** Go around on state of mind; affirmation of preparedness to act |  |  |
| 6:45pm2mins | **Review Agenda** – add any consent items to agenda that need discussion at this time | Add new drawings from PJ to Learning hour |  |
| 6:47pm3min | **Consent items:** 1. Approval of July minutes
	* Motion/Second
	* Mike/Eric
	* approved as presented
 |   |  |
| 6:50pm 60mins | **BoD Learning Initiative and Expansion Project Preparedness** **Study Topic** – 1. CBLD Co-op Café recorded topics or other VFC related items
2. Spend time to review and update Growth Roadway Calendar
 | Watched CBLD library video of Sean Doyle, GM of Seward Co-op on cooperative equity, financial health and building commonwealth for expansion. Good discussion about class A, B and C stocks. Shawna and Leslie K re-introduced the Growth Roadway Calendar with updated entries and show how items can move when needed.Financial information and training is top of mind. Search for tools from other Co-ops and from CBLD library and Leslie Watson.Shawna and Leslie K as the appointed board leaders for the Growth Roadway Calendar will choose opportunities for learning during this time at BoD meetings.  | **Action Item (AI):** **Jan** Contact Bloomingfoods Co-op to request financial process outline for expansion.**AI: Curt**Ask Leslie Watson consultant, to recommend from CBLD library any tools/videos/articles for learning about co-op expansion financials**AI: Shawna & Leslie K*** Shawna and Leslie will continue to move red items in Growth Roadway doc to keep current for our timeline.
* Will search for, and choose tools to use as training/learning during BoD Learning Initiative hour.

**AI: Mike & Leslie**Meet to go over examples of a project timeline scenarios in detail.**AI: Curt / Shawna**Communicate with Leslie Watson regarding training materials. **AI: All BoD**Standing phone conference call with Leslie W, 1st Wednesday of every month at 9 a.m. Let Curt know if you are joining the call. |
| 7:50pm10mins | **Executive Limitations monitoring – GM**1. L.5 GM Succession

Motion/SecondMike/Ericaccepted as presented1. L.6 Asset Protection

Motion/SecondShawna/Lukeaccepted as presented | 1. L.5 Policy Report
2. L.6 Policy Report

Sept 22-24 on-site full financial audit |  |
| 8:00pm10mins | **Governance Process monitoring – BoD**1. Review Results of BoD Evaluation Survey
 | Reviewed BoD survey results and noted improvements in areas of attendance and orientation as compared to previous survey results. Board discussed other areas and noted their alignment on a majority of areas, and with low standard deviation.Topics of note:* Encouraging board candidacy with special mailing to members early April
* Committee work within the policy governance structure
* Representing diverse opinions both within the board and outside the board
* Mike has perfect board attendance!!
 | **AI: Jan**Marketing team designs postcard, with BoD approval, sent in early April 2016 as a ‘plea for BoD candidacy’ paid by governance budget. **AI: Curt**Ask Leslie W for aggregate survey data from other co-ops who take the same board eval survey for perspective on our results. |
| 8:10pm5mins | **Old Business**1. Annual Board Retreat scheduled with new CBLD consultant
2. Article V language change for the Sept ballot

Motion/SecondEric/Mikeaccepted as presented article V language | Annual Board Retreat November 14th Saturday Time: TBDPlace: Nature NooksWho: BoD, Jan GM and Andrew Store MgrFacilitator: Leslie Watson CBLD ConsultantTopics: TBDRepeat Article V language as recommended by attorney in the ballot | **AI: Jan**Reserve Nature Nooks for Nov 14th **AI: Curt**Determine retreat topics with Leslie W |
| 8:15pm10mins | **New Business**1. GM FYI Report

  | BoD and GM had opportunity to converse on key issues.Annual Owners Meeting (AOM) preparations and AOM materials for Sept BoD mtg review:* President, GM, Financial AOM report deadlines
* Agenda and BoD roles for mtg
* Date for practice-run
* Expansion info
 | **AI: All BoD** September board mtg date changed to September 23rd **AI: Jan**Include AOM items for Sept agenda  |
| 8:25pm5mins | **Member communication** | Pea Soup author assignment for Dec, Jan, Feb issue: determined next meeting |  |
| 8:30pm0mins | **Closed Session**  | none |  |
| 8:30pm | **Adjournment** Thank youMotion/SecondMike/Eric |  |  |