

AUTOMATION WITHOUT THE PAIN:

DOCUMENT AUTOMATION SERVICES

COMPANY AT A GLANCE

500 experienced employees across the United States and India

15 years of industry experience

Techserve Alliance® member

Certified Minority Business Enterprise

SSAE 16 Certified

OUR PROMISE

Immediate ROI via 99+% data accuracy

Minimal to zero upfront capital expense

Commitment service levels with guaranteed year-over-year improvements

Performance-based SLA model

DOCUMENT AUTOMATION

Our document automation solutions remove the constraints of a paper-based workflow and migrate data into an easily accessible and scalable online environment. Our solutions were designed to seamlessly integrate with such ERP platforms as Oracle Financials®, PeopleSoft® and SAP®, providing your business with an end-to-end automation workflow.

- Document digitalization and extraction
- Document indexing & classification
- Data entry and quality assurance
- Intuitive user portals
- Business intelligence & data exporting
- Tier-3 data center asset security
- Custom configurable workflow

ACCOUNTS PAYABLE AUTOMATION

Our expertise in paper-based automation and data entry processing allows us to offer best-in-class AP solutions, tailored to the unique volume and complexity of your business. From simple data extraction and QA processes to customized workflows, XTGlobal™ can provide a right-sized solution for your organization.

- Document digitization & data entry
- Business rule engine development
- 99+% data accuracy guarantee
- Custom approval workflows
- Document indexing & tracking
- 2 and 3-way PO matching
- Intuitive role-based user portals
- Robust reporting

BUSINESS PROCESS OUTSOURCING

From accounting services and IT support to supply chain management and CRM, our goal is to leverage our industry expertise and operational efficiencies to deliver significant cost savings to your organization.

- Process transition services
- Non-Voice BPO services
- Data management & augmentation
- Document digitization
- Data entry services



INTEGRATIONS & ROLE-BASED PLATFORM ACCESS

ERP PLATFORMS

XTGlobal supports enterprise integrations with such platforms as Oracle Financials®, PeopleSoft® and SAP®.

VENDORS

Provide vendors with portal access, allowing for invoice searching, payment statuses and data exports.

APPROVERS & EXCEPTION HANDLERS

XTGlobal offers the highest levels of customizable approval and exception handling.

UNLIMITED USER LICENSES

Create unlimited user accounts, each with role-based access and permissions based on your company needs.

DOCUMENT COLLECTION & FORMS

XTGlobal or the client scans documents on scanners equipped with our proprietary software, or sends data to XTGlobal via client portal, data feed, direct upload, EDI, email or FTP. Data can also be entered directly via online forms within the portal.

TIER 3 DATA CENTER

XTGlobal provides an image repository at a Tier-3 data center, where images are made available in a secure online environment.

DATA EXTRACTION

XTGlobal uses proprietary software to extract and validate data, which allows for mapping data to templates and IT support.

QC & DATA VALIDATION

XTGlobal provides QA and QC processes by validating and correcting names, numbers and dates with 99+% GUARANTEED ACCURACY, including handwritten data.

BUSINESS RULE ENGINE

XTGlobal can customize business rules provided by the client when applicable. Examples include automatic defaults, PO tolerances and table lookups.

DATA EXTRACTION & IMPORT

XTGlobal imports data feeds provided by the client to populate fields not found on the scanned image. XTGlobal also provides extracted data to the client's internal, external and back-end systems in any format required.

