# Webinara + Onstream Step-by-Step Guide

By Webinara | support@webinara.com

Version 1.0



# Welcome to the World of Webinars

• We look forward to help you succeed with your webinars, follow the step-by-step guide on the next slides to get started...





# Login – first time

By now you have received your username / password from Onstream, or received an email from Webinara.

https://www.webinara.com/login/ Username: XXXXXXX Password: XXXXXX

PS: You <u>cannot</u> login with the <u>social</u> <u>logins</u> the first time, more on that a bit later, on how you connect your social account for easier login.



## Go to profile, when logged in...



## Add Profile Image



## Add Profile Image



## Add Profile Image



## Go to My Account



## My Account - Change email?



## My Account - Change password

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## My Account - Connect Social Accounts



## My Webinara page

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## **Webinar Published Email**



Your webinar is published! Congratulations, your webinar has been reviewed and approved

#### Hi Kristian,

Thank you again for using Webinara. Your webinar has now been reviewed and approved. We hope you get many attendees and wish you good luck with your webinar.

For valuable tips on how to prepare and execute your webinar, please see our blog.

This webinar has now been published: How to Build a Social Media Content Calendar

For your Webinara account overview: <u>My Webinara</u>

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## Webinars with 1-click Registration



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## My Webinara - Onstream tab



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# What the process looks like from the end-user side of things (the attendees)



## **Webinars Overview**



## **Upcoming Webinar Email**

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These webinars have entered the radar within your search area



#### How to Market on Social Media Like a Global Brand

When: Aug 02 - 02:00 PM - 03:00 PM Timezone:America/Chicago Categories: Marketing Strategy, Social Marketing, Social Media Companies Presenting: Peg Fitzpatrick Recording Available? Yes (If you register)

#### Why Attend This Webinar:

- 1. Learn how to market on social media like a global brand.
- 2. Learn key tactics and workflows to save time on social.
- 3. Learn Peg Fitzpatrick's social checklists to guarantee success.

**Register Now** 

At the same day your webinar is published, potential attendees will be notified about your webinar via email.





## Webinars with 1-click Registration



## **Webinar Registration Confirmation**



They come to the confirmation page, and can add your webinar to their calendar.

### Webinar Confirmation Email



Hi Kristian,

Thanks for registering to this webinar.



How to Build a Brilliant Brand on Social Media

When: June 22, 02:30 PM - 03:30 PM Europe/Oslo Categories: Public Relations (Marketing), Social Marketing, Social Media

Organizer: Webinara, <u>Kristian Haanes</u> Host: Brandfolder, Steve Baker

#### Webinar description:

Given the (seemingly) lighthearted nature and subtle nuances of the social media marketplace, creating a strong brand voice may not seem like priority number one for some marketers. However, the creation of a strong online brand identity and social voice is no longer just a nicety–it's a must.

This webinar will teach you how to build a brilliant brand on social media. We'll reveal why your brand is your company's most valuable asset, and how to leverage its influence across social platforms. We'll also teach you:

- How to establish a brand voice.

- Best practices for engaging and interacting with followers.

- Tangible tactics for refining and analyzing social media campaigns.

We'll also share inspiring examples from world-class brands who have used social media to bolster and grow their businesses.

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- Best practices for engaging and interacting with followers.
- Tangible tactics for refining and analyzing social media campaigns.

We'll also share inspiring examples from world-class brands who have used social media to bolster and grow their businesses.

#### Why Attend This Webinar:

- 1. You'll learn to establish your brand voice.
- 2. You'll learn to strengthen your voice on social.
- 3. You'll learn to use analytics to gauge social success.

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If you haven't already, please add this webinar to your calendar:

We will also send you two reminders about this webinar.

Contact the Webinar Organizer by sending a private message.

After the webinar has ended, you will be able to view the recording and download the slides, in <u>My Webinars</u>.



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