



The Final Piece of the Puzzle...

Client Accounting Services

See Website for Further Details

	{ Business			Advisor	Package }
Monthly	Bookkeeper	Accounting Mgr	Controller	CFO	CFO Plus
Payroll	✓				
Scanning & Filing of Documents	✓				
Entering Transactions	✓				
Review & Supervise Bookkeeper		✓			
Reconcile Balance Sheet Account		✓			
Reconcile Income Statement Classifications as needed		✓			
Prepare Draft Financials		✓			
Generate Internal Financial Mgmt Reporting Package			✓	✓	✓
Review Financial Reports			✓	✓	✓
Provide Review Comments for Financial Statements			✓	✓	✓
Prepare Management Summary Letter			✓	✓	✓
Prepare Critical Success Factor & KPI Reports			✓	✓	✓
Prepare Initial & Annual Operating Budget			✓	✓	✓
Generate Budget vs Actual Financial Report			✓	✓	✓
Assist with Financial Forecast & Analysis				✓	✓
Success Planning / Exit Strategy				✓	✓
Telephone or Video Conference			4 Hours	+ 2 Hours	+ 2 Hours
Marketing Team					4 Hours
Business Performance Mgmt Dashboard Software					✓
Priority Access to your TTO Team					✓
Annual meeting with your Financial Advisor, Insurance Agent, & Business Attorney or ours, for a full "team" approach to our work with you.					✓