

# 3 KEYS TO OBTAINING HEALTH FORM COMPLIANCE



## ► COMMUNICATION

Schools must increase and improve communication with parents, and email is the best way to do that. Automated email reminders take administrative burden off the school health staff and regularly alert parents to take necessary action. Email reaches parents regardless of where they go, meaning the hustle and bustle of summer or traveling does not cut off communication.



## ► COLLECTION

Streamline the collection, review, and management of student health records allowing parents to submit all information electronically. A paperless environment eliminates printing, mailing, copying, scanning, and filing hard copies. With those tedious tasks out of the way, health staff can maximize their time and focus on core duties.






## ► ENFORCEMENT

Schools must have a plan and present a united front in order to enforce compliance. The plan should determine how to handle noncompliant students, and those procedures should be clear to parents as well. To get cooperation from parents, highlight the fact that your compliance procedures are in place to protect the well-being of their child(ren).



Founded in 2006, Magnus Health is the leading provider of a web-based SMR (student medical record) solution designed specifically for use in schools. With more than 1000 programs nationwide—ranging from small, private K-12 schools to large, public universities—Magnus Health's primary focus is streamlining the collection and secure storage of student health information. The Magnus Health SMR equips schools with the tools they need to save time and money, reduce liability, improve emergency preparedness, and remain in compliance with *HIPAA*, *FERPA*, and state regulations.

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