



Date March 19, 2002
From Bette Stephens, EPM Project Manager
Location WTC 1B19/TR6
Subject Congratulations and thanks to Jeff Collins
To Jeff Collins

Dear Jeff,

Thank you so much for all that you did, personally and as the President of IMS, to make our TeamPlay implementation project a success.

I especially appreciated your work with us in the beginning to define the cost accounting procedures. At a time when we were struggling with how to best implement the cost tracking aspects of TeamPlay, you quickly cut through the issues to help us develop a cost accounting process that worked effectively. That saved us time, frustration and rework. Both you and Brent were quite obviously experts in TeamPlay!

We also appreciated the quality of the people that you sent to us. They were well trained, positive and supportive. They related well with our team and with our user community. They were all eager to do whatever it took to make the project successful and to assist our users.

As the Project Manager for the Enterprise Project Management Project, I would like to extend the appreciation of the project team and myself to you in recognition of your contribution to the success of our project.

Thank you,

A handwritten signature in cursive script that reads "Bette Stephens".

Bette Stephens
Project Manager
EPM Project

