

SIX DAY CLEANING CHECKLIST



DAY 1:

- WASH WINDOWS AND VACUUM WINDOW SCREENS.
- DAMP-MOP BASEBOARDS.
- LAUNDRY AND PRESS WINDOW AND SHOWER CURTAINS.
- LAUNDRY BEDSPREADS IF YOU WILL HAVE OVERNIGHT GUESTS

DAY 2:

- DEEP-CLEAN BATHROOMS AND MEDICINE CABINETS
- STRAIGHTEN BEDROOMS; REMOVE CLUTTER AND STORE OUT OF SIGHT.

DAY 3:

- WASH THROW RUGS; SET ASIDE SO THEY ARE NICE AND FLUFFY FOR PARTY DAY.
- STRAIGHTEN COAT CLOSET, MAKING ROOM FOR GUESTS' COATS. ADD FRESH HANGERS IF NEEDED

DAY 4:

- CLEAN RANGE OR STOVE TOP, SURFACES, AND GRATES.
- CLEAN REFRIGERATOR, MAKING ROOM FOR PARTY FOODS; DUST TOP OF REFRIGERATOR.
- WIPE DOWN ALL LARGE AND SMALL APPLIANCES.
- WIPE DOWN KITCHEN CABINET EXTERIORS.

DAY 5:

- DUST ALL SURFACES, INCLUDING BOOKSHELVES, TOPS OF FRAMED PHOTOS, AND ART. DUST CEILING FANS.
- CLEAN KITCHEN SINKS AND DISH DRAINER.
- SWEEP ENTRYWAY, POLISH THE DOORKNOB
- DECORATE FOR EVENT

NIGHT BEFORE YOUR GUESTS ARRIVE:

- EMPTY TRASH CANS AND ADD FRESH LINERS.
- WIPE DOWN ANY DIRTY AREAS IN THE BATHROOM USING HOUSEHOLD CLEANER AND PAPER TOWELS.
- WIPE DOWN BATHROOM MIRRORS AND COUNTERS.
- WIPE DOWN FLOORS WITH A DAMP TOWEL.
- APPLY TOILET BOWL CLEANER IN THE TOILETS; BRUSH.
- HANG FRESH TOWELS AND PUT OUT FRESH HAND SOAP.
- DAMP-MOP THE KITCHEN FLOOR.
- VACUUM CARPETS AND DRY-MOP WOOD FLOORS.
- FLUFF SOFA CUSHIONS AND PILLOWS.