

# MOTUS INTEGRATION FOR CONCUR

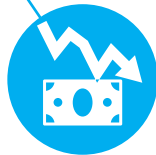
Motus specializes in developing fair, defensible and tax-free reimbursement programs for employees driving their own vehicles for business. Motus mileage capture technologies drive compliance, increase productivity and deliver actionable business intelligence across your mobile workforce.

With Motus Integration for Concur, achieve full transparency into mobile employee expenses and gain the actionable data needed to drive better outcomes across your mobile workforce.

## Motus Vehicle Reimbursement Benefits

### Reduced Costs

Motus calculates tax-free Fixed and Variable Rate (FAVR) reimbursements that eliminate the FICA / payroll taxes associated with flat car allowances. Our tax-efficient approach increases the net benefit to your employees and significantly reduces your overall program costs.



Companies switching to a FAVR program from a flat cents-per-mile rate benefit from cost reduction by providing accurate reimbursements that eliminate overpayments and remove inherent risk of under reimbursing any employees.

### Liability Lowered

For companies operating fleets and transitioning to a FAVR plan, accidents occurring outside of business hours are no longer the responsibility of your organization.



### Employee Freedom

Reimbursements may be applied to the vehicle and accessories of your employees' choice, within the guidelines set forth in your company's vehicle policy.



### Equitability / Tailored Reimbursements

Reimbursements reflect geographic cost differentials, variations in fuel prices, and annual business miles driven. They are tailored to fairly reimburse each employee for the costs he or she actually incurs.



### Business-Expense Reimbursement

Reimbursements are intended to cover business expenses only. Personal use, including commute mileage, is not reimbursable. Reimbursement calculations are accurate and easily explained, and the program is frequently reviewed and updated as necessary.



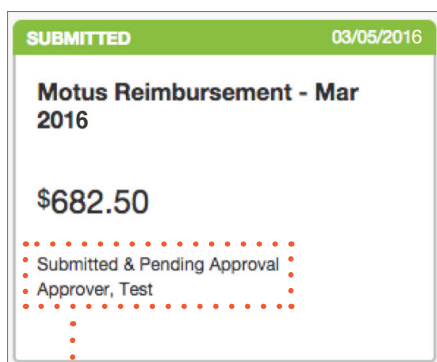
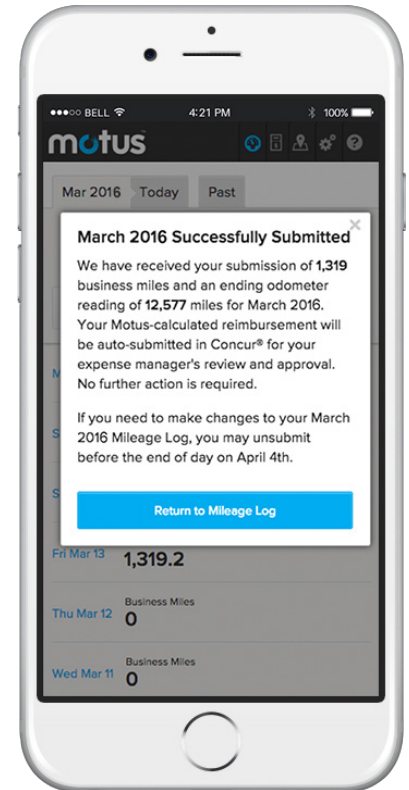
### Resources Focused on Core Competencies

Establishing, tracking, and maintaining an accurate vehicle reimbursement program are not the core competencies of most organizations. Motus removes this administrative burden and allows you to focus on the core objectives of your business.



# HOW IT WORKS

1. Employees capture their daily business mileage on their personal or company-provided mobile device.
2. At the end of each month, employees submit their monthly mileage on the Motus mobile application.
3. Motus calculates individual reimbursement amounts for each driver.
4. Leveraging API integration with Concur, Motus automatically:
  - Creates an expense report in Concur for each employee.
  - Posts expense entries to each report for Fixed and Variable amounts, corresponding to each driver's Motus-calculated reimbursement.
  - Submits an expense report for approval in Concur on the employee's behalf.
5. For clients with email notifications set in Concur, managers will be automatically notified that reports have been submitted and are ready for approval.



Motus Reimbursement - Mar 2016

Summary Details Receipts Print

Expenses			
Date	Expense	Amount	Requested
03/01/2016	Fixed Vehicle Reimbursement Motus LLC	\$340.76	\$340.76
03/01/2016	Variable Vehicle Reimbursement Motus LLC	\$341.74	\$341.74
		<b>TOTAL AMOUNT</b>	<b>TOTAL REQUESTED</b>
		\$682.50	\$682.50

Expense Available Receipts

Expense Type: Variable Vehicle Reimbursement

Transaction Date: 02/01/2016

Business Purpose: March 2016 Variable Amount

Business Miles: 2,320 miles

Variable Rate: \$0.1473

Payment Type: Cash

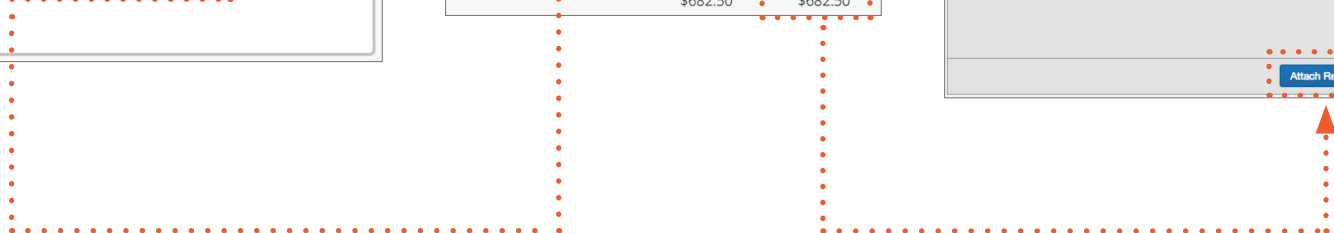
Amount: 341.74 USD

Approved Amount: 341.74

Receipt Status: No Receipt

Personal Expense (do not reimburse)

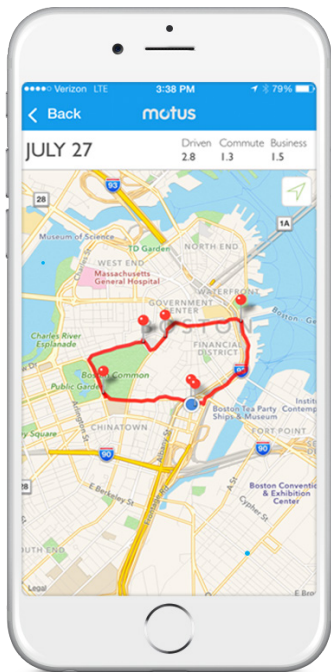
[Attach Receipt](#)



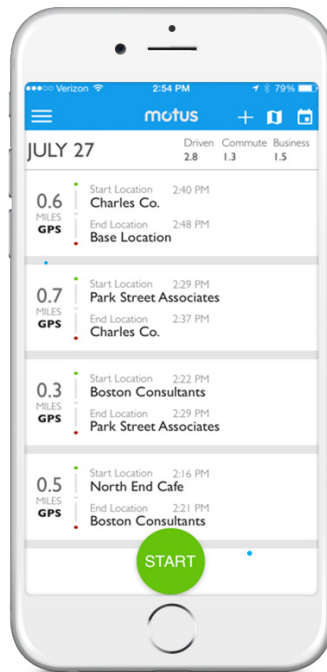
# MOTUS MILEAGE TRACKING

## Mileage Tracking The Right Way, Every Day

Motus' mileage tracking app calculates trip-by-trip mileage, captures employee activities, self-populates company location names and addresses, automates commute deduction policies, and populates IRS-compliant daily mileage logs, saving your mobile workers valuable time. GPS tracking is entirely driver-initiated and can be paused at any time – there is no privacy infringement whatsoever, which has proven to drive adoption in the field.



Employees just set it and forget it.



They can view and manage all of their trips, any time, any place.



Reminders help them submit every mile.



## WHAT OUR USERS SAY



**“Motus is extremely easy to use and is as accurate as you can get.”**

Business Project Manager, Medium Enterprise Construction Company



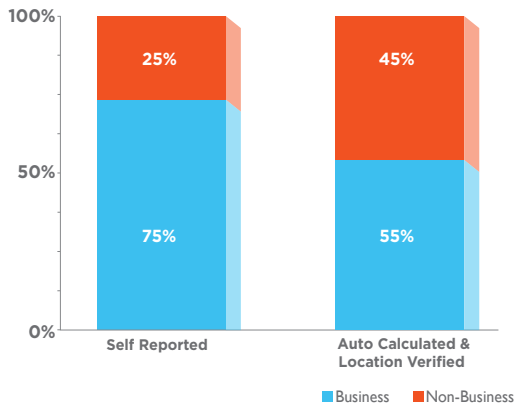
**“Motus is more accurate than our previous reimbursement provider.”**

Business Project Manager, Large Enterprise Industrial Manufacturing Company



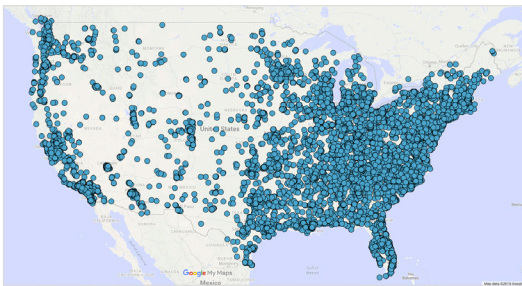
**“The accuracy of the Motus app is impressive. I now have time to do other things rather than log mileage.”**

Marketing Professional, Large Enterprise Beverage Company



## Cost Reduction

The Motus Index™ reflects data from over 100,000 Motus drivers for the trailing 24 months. Analysis proves that clients who transition from self-reported mileage to automated GPS mileage tracking realize an average of 20% savings in overall costs.



## Mobile Workforce Adoption (24 Hour Snapshot)

Driver-initiated mileage tracking has driven high adoption across our mobile worker population. Tens of thousands of mobile employees leverage Motus to automate mileage tracking in the field. Motus drivers log over 1 million GPS stops each month across all 50 states.



## Actionable Business Intelligence

Our business intelligence and reporting tools serve information the way you want, when you want it. We enable you to create targeted reports or to modify a complete suite of packaged reporting. Interactive dashboards provide powerful data visualization into mobile workforce efficiency, field activities and employee behavior.

## About Motus

For companies with mobile workers that drive more than 5,000 business miles per year, Motus is the most accurate vehicle management and reimbursement platform available. Through its sophisticated configuration engine that incorporates real-time data across hundreds of variables, Motus drives significant reductions in cost, ensures compliance and reimburses employees exactly what they deserve.