Sage Accpac HRMS

Ensure government compliance, simplify benefits administration, and manage employee information with Sage Accpac HRMS. By automating and organizing human resource processes, Sage Accpac HRMS eliminates time-consuming clerical work and provides powerful tools for managing information about employees—your organization's greatest asset and investment. Sage Accpac HRMS features benefits management capabilities that streamline benefits administration with unlimited benefits plans, easily defined eligibility criteria, benefit plan setup wizards, and more. Convenient features make it easy to readily access important personnel information such as job history, performance reviews, education, and employee attachments. Plus, Sage Accpac HRMS includes tight integration with Microsoft Office, making it easy for you to view and analyze data in Microsoft Word and Excel for on-the-spot decision making.

It includes robust reporting capabilities that satisfy virtually all of your compliance needs. For U.S. companies, Sage Accpac HRMS reporting tools include over 100 standard reports, such as OSHA compliance, EEO Reports, FMLA, and Vets-100, as well as a wide variety of benefit reports, compensation reports, and more. Compliance reports for Canada include Employment Equity (EE) audit reports, Occupational Health and Safety (OHS) reports, and Workers' Compensation reporting. Sage Accpac HRMS also comes complete with Crystal Reports® for your more complex reporting requirements, as well as Secure Query, an easy-to-use report writer that guides you through the query process in easy-to-understand steps.

When combined with Sage Accpac HRMS Employee Self-Service (ESS), Sage Accpac HRMS can significantly reduce the amount of time HR departments spend bogged down on routine paperwork. Whether your company is automating human resource processes for the first time, or upgrading to full-featured HR process automation, Sage Accpac HRMS is the solution to reduce administrative overhead, save time.

BENEFITS

Create benefit plans, define eligibility criteria, and calculate employee, dependent, and employee premium and benefit costs.

Easily manage government requirements for regulations such as EEO, I-9, Vets-100, FMLA, OSHA, and workers' compensation and stay compliant with COBRA and HIPAA regulations.

Manage Canadian compliance reporting with standard reports that include EE audit reports, OHS reports, and worker's compensation.

Get access to critical business information regarding compliance and strategic planning with powerful reporting tools included in Sage Accpac HRMS.

Sage Accpac HRMS is available in versions that support both U.S. and Canadian companies, as well as companies with employees in both countries.

◀ *Setup Benefits information including U.S. COBRA.*

FEATURES

Quick Access to Critical Information

Empower your human resource staff with vital information when they need it! Easily view key employee information, including demographics, insurance and savings benefits, skills, education, leave of absence, and employee attachments.

Comprehensive Benefits Management

Quickly and easily create accurate savings and insurance plans, as benefit plan set-up interviews take you step-by-step through the entire process. You can track unlimited benefit plans, define eligibility criteria, and automatically calculate precise employee, dependent, and employer premium and benefits costs. Benefits history reporting allows you to generate reports on employees' prior benefit elections, and changing employees' benefit plans from the current year to the following year can be accomplished with a click of a button.

Analysis Tools

Drill down to specific information with analysis tools for fast evaluation of human resources data. Quickly investigate critical areas such as salary, turnover, and performance issues.

U.S. Government Compliance and Reporting

For Sage Accpac HRMS and Sage Accpac HRMS Suite – U.S. Edition only. Increase accuracy and eliminate costly mistakes by accurately managing government requirements for regulations such as EEO-1, EEO-4, I-9 Citizenship Verification, and Vets-100. Identify problem areas to help improve safety and meet OSHA regulations with accident and workers' compensation claims tracking.

COBRA and HIPAA Compliance

For Sage Accpac HRMS and Sage Accpac HRMS Suite – U.S. Edition only. Take the hassle out of COBRA and HIPAA compliance. In addition to automated, personalized notification letters that describe coverage options and costs, Sage Accpac HRMS provides billing statements, mailing labels, and complete eligibility reports for COBRA management. It also includes a Certificate of Coverage report showing proof of previous health insurance for HIPAA compliance.

Canadian Government Compliance and Reporting

For Sage Accpac HRMS and Sage Accpac HRMS Suite – Canada Edition only. Manage essential data for government reporting and reduce compliance risks with standard reports including EE audit reports 1-6, OHS accident analyses, and WSIB Employer's Report Form 7 (Ontario).

Security

With Sage Accpac HRMS, you'll never have to worry about the security of your sensitive employee information. Sophisticated, multi-level security options allow you to control which groups have access to data at any level—even field level. System administrators can create and assign an unlimited number of user IDs and passwords, and audit trails make it easy to identify who made each change by date, time, and type of change.

U.S. and Canadian Support

Sage Accpac HRMS for Sage Accpac HRMS and higher supports companies with employees in both the United States and Canada. It even includes support for companies with employees in both countries under the same employer.

Powerful Reporting Tools

Robust reporting capabilities included in Sage Accpac HRMS are designed to meet virtually every reporting need. With over 100 standard reports that can be previewed, printed, and exported to a file, you can help improve your company's analytic capabilities and drive better business decisions. Crystal Reports®, one of the most powerful reporting tools on the market, is included with Sage Accpac HRMS and provides over 120 additional, more complex reports and templates, as well as the ability to create custom reports. Additionally, Sage Accpac HRMS comes complete with Secure Query, a report writer that guides you through the query process in easy-to-understand steps, so you don't have to be an IT expert to use it.

SAGE 360°

End-to-end solutions. Expert advice. Ongoing support. That's Sage 360°.

Sage Software supports the needs, challenges, and dreams of 2.7 million small and mid-sized business customers in North America through easy-to-use, scalable and customizable software and services. Sage Software is a subsidiary of The Sage Group plc, a leading international supplier of business management software and services formed in 1981 and listed on the London Stock Exchange since 1989.

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