

In accordance with the federal Fair Credit Reporting Act (FCRA §605), Employment Background Investigations, Inc. (EBI) will conduct a reasonable and free of charge reinvestigation upon the request of any individual who claims the information contained in their consumer background report is inaccurate because of theft of their identity.

**Please understand your claim of identity theft is not sufficient for us to revise your report. It is essential that you provide EBI with as much information as possible regarding the theft of your identity, as this information will assist us in conducting a prompt and accurate reinvestigation. Please provide the following:**

### Clear copy of Current Government Photo Identification

- A photographic comparison is required in order to confirm your claim that your identity has been stolen. For best results, please copy your current government issued ID on a light setting and at a magnification setting of 200%. This will more than likely provide a clear photograph.

### Copy of the Identity Theft Police Report

- Please provide a copy of the police report wherein you asserted you were a victim of identity theft. This information is extremely helpful in that it assists in validating your claim and provides EBI with more information to utilize during the reinvestigation.

### Clearly identify Each item in Your Report that is inaccurate Because of Identity Theft

- Please be specific and identify each item you claim to be inaccurate because of identity theft. Simply stating that you have been a victim of identity theft is not enough to raise the issue to each and every item of information in your report(s).

### Additional Information

- Attach copies of any supporting documents or information that may help us resolve your claim

Please return the information requested above to EBI via email to [customercare@ebiinc.com](mailto:customercare@ebiinc.com) or by fax to **(410) 998-7976**. Please do not hesitate to contact EBI via telephone at **1 (800) 324-7700** if you have any questions.