Career-Enhancing Programs April 2009 Hosted by Dave Opton, founder and CEO, ExecuNet

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- 4/13 Miami/Hollywood Jeannette Kraar
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- 4/14 Orlando Catherine Coates & Mike Murray
- 4/14 Boulder Karen Armon
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 4/21 — Houston — Sharon Anglin
- 4/21 Irvine (Orange County) Mark James
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Insider Insight Paanut Ruttar's F

Peanut Butter's Business Lesson: Managing Sticky Situations

By David Grossman

n the last three months, we have experienced one of the largest food recalls this country has ever seen due to one tiny food — the peanut.

More than 2,100 processed and packaged foods containing peanuts or peanut paste have been recalled in the wake of a Salmonella outbreak. More than 660 people became ill and infection may have contributed to nine deaths through potentially tainted peanut products from the Peanut Corporation of America.

While contamination is no new issue for the food industry, what made this situation so horrific, and ultimately avoidable, was the poor judgment and actions allegedly taken by the company.

Yet, the situation reminds us that every company, no matter the industry, deals with difficult problems and issues each day. What should corporate leaders do when something goes wrong?

Let's be clear — sound communications cannot make up for poor decisionmaking. However, when leaders do become aware of issues, they should follow these actions:

Gather the Facts

Understand the situation, its components, results and future implications as much as possible. Figure out what you know; what you don't know; what you need to find out; and what are myths and rumors that abound.

Tell the Truth

There is no substitute for this. While you should work with your communications team on what information you will be sharing, whatever you share needs to be the unadulterated truth.

Plan Your Communications

With the exception in the case of FCC and/or regulatory requirements, all communication should be executed from the "inside out." Employees should be communicated to first and foremost, followed by outside audiences.

Build Communication Skill

No matter how successful the leader, there is one common truth — communication is a learned skill. When crisis situations arise, those leaders who have taken the time to build that skill beforehand are far more successful than those learning "on the fly." To drive effective communications, leaders must:

- Have a platform that outlines their core messages and actions.
- Be visible, open, honest, trustworthy and candid.
- Be consistent.
- Communicate frequently.
- Understand that everything they say and do communicates.
- Answer questions employees have.
- Be engaged in developing and planning their communications.
- Engage their communications team as a business partner.
- Ask employees for their input and use it.

These are the qualities of what I call a "leader**communicator**," an individual who realizes that most problems in business today lie in the absence of real communication. As a result, they're able to create shared meaning and move people to action.

David Grossman is founder and president of Chicago-based internal communications agency dg&a. Grossman can be reached at dgrossman@yourthoughtpartner.com or 312-850-8200.