



Meridian ESP – flexible and smart!

Today's workforce requires mobility

Meridian Employee Services Portal (ESP) is one of Australia's latest web-based people management solutions. It is an easy to use and learn web-based solution, that allows employees to access and amend their payroll information and apply for leave, online and in real-time.

Employees can amend their personal information, add emergency contact details, view pay advices, check and forecast leave balances at the click of a mouse. The convenient and user friendly online portal replaces a number of paper-based payroll and HR processes.

Now offering Timesheets and Mobile Access

Now, two new additions to Meridian ESP make the portal more powerful and efficient than ever before. The Timesheet and Mobile capabilities further enhances functionality and lets your staff access HR and Payroll information at their convenience.

Enhanced usability reduces time on administrative tasks, whilst increasing operational efficiency, and ultimately, productivity for your business.

Online timesheets – powerful and efficient



Paper timesheets become a thing of the past with the Meridian ESP Timesheets solution. This new timesheet solution saves time for employees, managers and payroll staff and reduces the human error associated with manual timesheet methods.

There are two distinct timesheet options to choose from:

1. Multi Employee Timesheets (MET) allows managers to enter timesheets on behalf of their employees using automated workflow capabilities.
2. Single Employee Timesheets (SET) enables individual employees to enter their own timesheets with automated workflow capabilities.

Benefits of the Timesheets solution include:

- No more paper-based approvals.
- Real-time access to online timesheets.
- Customisable timesheet templates.
- Automatic overtime calculations.
- Timesheets that can be saved and exported into PDF, Word Doc, CSV and XLS formats.



Add more flexibility with the Mobile Web solution

The Meridian ESP Mobile Web capability now offers the ultimate in flexibility for businesses. Employees can access payroll information that have been optimised for use through mobile web devices such as the iPhone®, Android™ or BlackBerry®.

Features of the Mobile Web solution include:

- Access anywhere, anytime.
- Ability to view and update information.
- View pay advices.
- Apply for leave and view current leave balances.
- Ability to approve leave requests.
- Instant email notifications of requests.
- Ability to search staff directories and call or text contacts direct.

Why choose Meridian ESP?

The Meridian ESP self-service solution has been designed and developed for today's workforce and helps businesses and employees stay nimble and efficient. Your business will benefit from operational efficiencies, increased productivity, and importantly, better employee engagement and motivation.

Find out more about the Meridian ESP solution today – call **1300 729 229**, email on **enquiries@micropay.com.au** or visit **www.sagemicropay.com.au**.

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