

VISITOR MANAGEMENT

In today's security conscious environments, entering, managing and tracking visitors is a key task. Front desk staff and security officers in most organizations today use unreliable, inaccurate and inefficient paper based systems.

The Visitor Management module provides a comprehensive application to pre-register/register visitors, while delivering custom badging services and maintaining a real-time and historical list of current and pending authorized visitors throughout the enterprise.

Visitor Management delivers a complete solution integrated within the iTrak Incident Reporting platform. This integration provides the key advantage of access to existing personnel, banned/watched subjects and location synergies, reducing the need for duplicate visitor information or multiple redundant information entry.

With Visitor Management, key visitor information can be quickly registered accurately and securely with the ability to print high quality custom professional visitor badges. Visitor Management enhances the visitor process delivered within a highly integrated and secure environment.

Visitor Management takes advantage of existing iTrak technologies and delivers the same iTrak interface, security options and ease of use, reducing training requirements for existing staff.

Key Features

Flexible

- ▶ Standalone or Integrates seamlessly with the iTrak Incident Reporting and Risk Management System
- ▶ One click sign-in/out and badge printing
- ▶ Pre-registration capabilities
- ▶ Support for third party badges with bar codes

Cost Effective

- ▶ Client/server architecture provides a single centralized database for multiple properties
- ▶ Maintains existing iTrak security and drop downs

Visitor Management

- ▶ Central visitor application to track current and pending visitors
- ▶ Visitor and group registration
- ▶ Multiple bar code support
- ▶ Auto host e-mail notification

Powerful

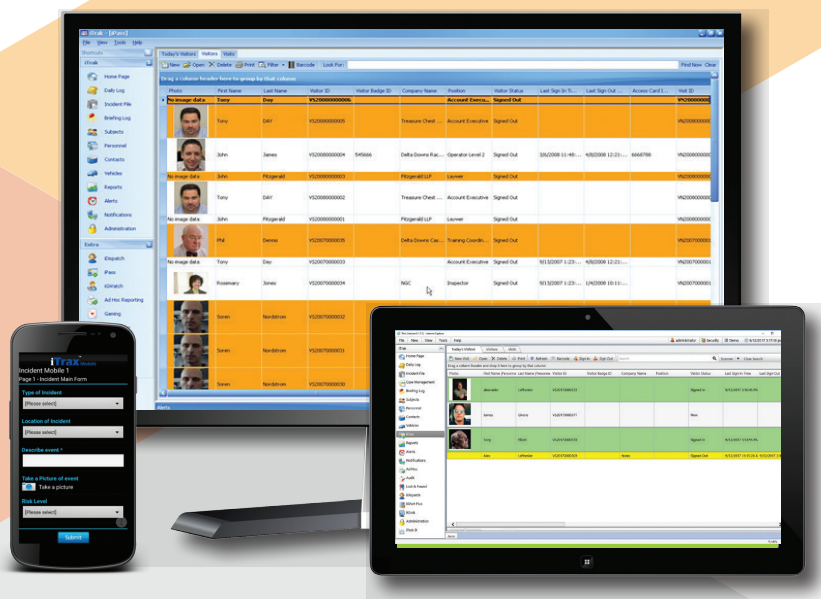
- ▶ Integration with existing subject, generic participants and personnel, including ban/watch notification
- ▶ Ability to attach scanned identification documents to visitors

Badge Design and Printing

- ▶ Custom badge design
- ▶ Multi-property badging capability

Comprehensive Reporting

- ▶ Support for export to PDF, Microsoft Excel, Word and Crystal Reports



VISITOR MANAGEMENT CONT.

Visitor Management provides the ability to quickly capture all relevant visit, visitor status, time in/out and host details including the ability to attach additional media such as pictures and video. With an optional signature pen interface, high security environments can also collect electronic signatures for both sign in and sign out.

The Visitor Management module is a logical extension to the existing proven iTrak Incident Reporting platform. It delivers a full featured management system to track, capture and report on detailed visitor information across multiple locations, while delivering custom professional badging capabilities.

Available as a standalone package or as part of the iTrak platform solution, the Visitor Management module is an ideal addition to any corporate security environment.

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Requirements

iTrak Client Software

- ▶ Windows 7, 8, 8.1 and 10
- ▶ Internet Browser (IE 11, Edge, Chrome, Safari)
- ▶ Adobe Reader 10.1.10 or higher

iTrak Client Hardware

- ▶ X86 Dual Core @ 2.4GHz (X64 Quad Core @ 3 GHz recommended)
- ▶ 4 GB RAM (8 GB recommended)
- ▶ 1 GB available disk space (2 GB recommended)
- ▶ XGA Monitor capable of a minimum of 1024x768 resolution

iTrak Server Software (64-bit Only)

- ▶ Microsoft Windows 2008/R2, 2012 and 2016 Server
- ▶ Internet Information Services (IIS) 6.0 and above
- ▶ Microsoft SQL Server™ 2008 and 2012 *

SQL Server Hardware

- ▶ X64 Quad Core @ 2.4GHz (X64 Quad Core @ 3 GHz recommended)
- ▶ 8 GB RAM (12 GB recommended)
- ▶ RAID, SCSI with 10+ GB available disk space (20+ GB recommended)
- ▶ XGA Monitor capable of a minimum of 1024x768 resolution
- ▶ iTrak Server can also be installed on a VMWare and Microsoft Virtual PC/Server environments
- * Mixed Mode (SQL Server and Windows Authentication) and the SQL Server MUST support Full-Text searching.
- * SQL licences are not included in the price of the software.