iPass®

Visitor Management System

Flexible

- Standalone or Embedded seamlessly within the iTrak Incident Reporting & Risk Management System
- One click sign-in/out and badge printing
- Pre-registration capabilities
- Self Service Capabilities
- Visit Approval Options
- Support for third party badges with bar code and QR code capabilities
- Multiple language support

Cost Effective

- Client/server architecture provides a single centralized database for multiple properties
- Maintains existing iTrak security and drop downs for existing iTrak Installations

Visitor Management

- Central visitor application to track current and pending visitors
- Visitor and group registration
- Multiple bar code support
- ID, Passport and Business Card Support
- Auto e-mail notifications (host, visitor)
- Integration with existing subject, participants and personnel, including ban/watch notification
- Ability to attach scanned identification documents to visitors
- Optional Active Directory Support
- Optional Access Control Integration (TBA)

Badge Design & Printing

- Custom badge design
- Multi-property and badging capability

Comprehensive Reporting

- Support for export to PDF, Microsoft Excel, Word and Crystal Reports
- Integrates with **DocuSign**®

In today's security conscious environments, entering, managing and tracking visitors plays an important role in the overall security reporting and management strategy. Front desk staff, security officers or unmanned lobbies in most organizations today use unreliable, inaccurate and inefficient paper based or disconnected home grown systems.

The iPass Visitor Management System provides a comprehensive, easy to use, scalable solution to manage the end-to-end requirements of any visitor managed environment. From pre-registering visitors, approvals, to self service, ban and watch list screening; iPass delivers custom badging services and maintains a real-time and historical lists of current and pending authorized visitors throughout the enterprise.

iPass provides a complete standalone visitor management solution or optionally integrated within the iTrak Incident Reporting and Risk Management Platform. This integration provides the key advantage of embedding security reporting and process as part of visitor management and a company's best practices. By taking advantage of integrated security reporting functions, from dispatch to incident reporting, iPass' embedded process quickly allows integration of key personnel, security best practices and reporting, reducing the need for duplicate visitor information or delays in dispatch or reporting on security related visitor information.

With iPass, key visitor information can be quickly synchronized and registered accurately and securely, with the ability to print high quality custom visitor badges on multiple mediums in black and white or colour. iPass enhances the visitor management process delivered within a highly integrated and secure environment.

iPass takes advantage of existing iTrak technologies and delivers the same iTrak interface, security options and ease of use, reducing training requirements for existing staff.

iPass also provides the ability to quickly capture all relevant visit information such as; visitor status, time in/out and host details including the capability to attach additional media such as pictures and video. With optional hardware collection options via ID, signature pen, high security environments can also collect government issued ID information and electronic signatures for both sign in and sign out as part of a non disclosure process.

The iPass Visitor Management System is a logical standalone platform or

Identifying the Future ®

Secure, Comprehensive, Scalable Visitor Management

iPass provides extensive options for multiple visitor environments; from simple standalone unattended lobbies, to complex enterprise requirements, all the while maintaining ease of use.

With support for web pre-registration, single-sign-on, visit approval workflow, ban management, self-service touch screen sign-in, ID collection, alerting, notifications, custom badge design/printing, Outlook, iCalendar support and more.

The iPass Visitor Management provides guided step-by-step accurate information collection built from configurable drop downs allowing customization and standardization for individual and global property locations in multiple languages. Linked visitor and host details also provide easy access to reporting contact information.

Embedded Security Reporting

The iPass Visitor Management Platform offers a standalone or embedded visitor management solution to the entire security reporting process.

By taking a non traditional approach to embedded visitor management, iPass offers truly integrated security reporting and process management via the optional iTrak Incident Reporting and Risk Management platform. Additional integration into access control systems for host employee synchronization and card activation/deactivation provides all the traditional benefits of Electronic Access Control (EAC) as well as a truly converged security reporting, while providing the flexibility to choose or interoperate with any access control vendor and not be married to one physical security platform or solution.
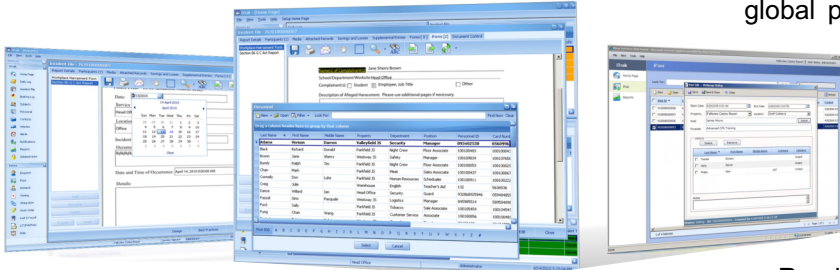
By embedding visitor management into a more complex security reporting environment, that includes integrated incident management or dispatch functions, the security operation is better equipped to manage real-time and post event security reporting requirements as a logical extension of the entire security process. The simplicity, security and ease-of-use of the individual reporting components and functions (dispatching, reporting, identification, compliance and visitor management) are maintained for users, department and physically separated locations, while enhancing the overall situational awareness and security process of the entire enterprise.

The benefits of an embedded security reporting solution quickly allow integration and access to key personnel, security best practices, vehicles and reporting, reducing the need for duplicate visitor information or delays in dispatch or emergency reporting on related visitors and visits.

Active Directory and Personnel Synchronization

Active Directory Authentication support delivers fully integrated Windows Authentication and single sign-on to the iPass Visitor Management System. This provides central secure control of domain wide access to the Visitor Management platform from a single Windows logon. All permission groups and user permissions are still maintained in iPass, but individual account access and password policies are controlled from Windows Active Directory and standardized by IT as needed.

The iPass Importer Modules provide a graphical user interface to configure, manage and automate centralized data import into the iPass Visitor Management System.

The Importer Modules provide comprehensive mapping capabilities from multiple existing disparate systems into the iPass subject, personnel and vehicle modules. Import routines can be defined from various systems across multiple database formats simultaneously, including access control, fleet, HRM and other related systems.

The routines can then be configured to run at required scheduled intervals to maintain/update key information such as hirings, terminations, vehicle assignment, photos and other pertinent information into the iPass system.

Built-in configurable drop downs allow customization and standardization for individual and global property locations. Linked visitor and host details also provide easy access to reporting contact information.

Web Pre-Registration

The iPass Visit Registration Web Portal provides a comprehensive application to pre-register, approve and manage visitors.

The iPass Visit Registration Web Portal provides a web driven application for employees to pre-register visitors and groups via the intranet or internet thus reducing visit request times and miscommunication between employees and security/visit staff.

The iPass Visit Registration Web Portal provides complete employee registration and authorization as well as e-mail notification and alerts to security staff of pending visit requests, changes, approvals, arrivals and overdue visits.

This integration provides the key advantage of access to

existing personnel, banned/watched subjects and location synergies, reducing the need for duplicate visitor information or multiple redundant information entry.

Adding the iPass Visit Registration Web Portal to an existing iPass Visitor Management System is simple, secure and effectively empowers employees to schedule and maintain their meetings/visits in conjunction with security/visit staff.

Self Service Kiosk

The iPass Self Service Visitor Management Kiosk software provides a visitor self-registration solution, that is optimized for busy buildings with high traffic or unsupervised lobbies.

The iPass® Kiosk delivers easy-to-use self service visitor registration, sign in and badging. The touch screen capable iPass Kiosk Self Service software Module provides a visitor self-registration solution, that quickly processes approved visitors and reduces workflow, while maintaining all levels of visit security.
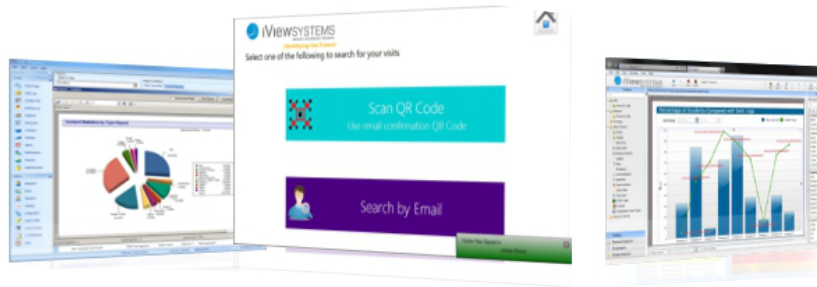
The iPass Kiosk guides new walk-up or existing pre-registered visitors through an easy to use intuitive step-by-step registration and sign-in process. Visitors can find and sign-in for existing pre-registered visits via their Smart phone, from an automated QR code based e-mail, by simply presenting their Smart phone on arrival.

Additional configurable security and convenience features allow multiple self serve configurations including; visit filtering to allow daily or multi day visits, ID collection via scanner hardware, visit image capture, signature capture, custom form and disclaimer inclusion, custom badges, banned or watch visitor management, including visit denial and customizable branding of the kiosk software itself.

Alerting, Notification, Microsoft© Outlook and iCalendar

The iPass platform provides standard visitor management integrated alerts, notification, e-mail and calendar capabilities, allowing specific interactive status pop-ups or advisement such as visit approval and acceptance/rejection, visitor sign-in, overdue visitor and visit confirmation. With support for Microsoft Outlook via the iPass Microsoft Outlook add-in for direct visit requests and creation, end users have no requirement to learn the iPass application, they simply create a standard outlook calendar appointment and add an iPass visit request and the system synchronizes to the iPass Visitor Management platform directly. Additional iCalendar support for iOS and android is also supported as e-mailed calendar visits.
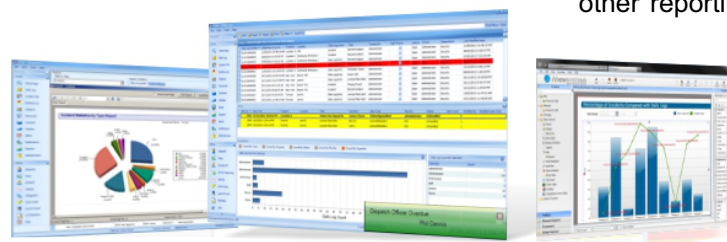
Additionally, the notification module allows multiple manual, live or scheduled e-mail or outbound interaction to third party systems, such as mass notification, based on configurable

criteria from individual visit details such as company, visitor category as well as many other definable criteria.

This allows for event driven notifications to be sent for various activities throughout the system in regards to visit and general reporting above and beyond traditional visit details, including security logging or advisement of people of interest to selected users.

An alerting message can be triggered when a certain set of conditions are met. For example, when a new visit type is generated, an alert can be displayed to all users with the associated permissions to see that alert, regarding a new or outstanding action. Using the alerting interface, selected users with associated permissions are able to click on a popup alert, while optionally writing or reviewing visit or security information or managing a dispatch and deal directly with the exception and return directly to the current security report or process, once the alert is cleared or documented.

Alert Visualization and Statistics

The iPass Visitor Management Platform includes built-in visualization capabilities as an integrated reporting function. These in-grid data visualizations provide chart data with drill down functionality with the ability to print and export in Adobe PDF or as images.

These visualizations include information specific to each reporting module and are user based on favourite filters. Users can customize the visualizations based on alert types, topics, properties, status, operator and more logical or other reporting criteria for each module. This reporting data is logically secured by each user's role and associated permissions, providing secure role based analytics.

Integrated Platform with Open Architecture

In addition to the fully integrated security reporting capabilities of the iPass Incident Reporting and Risk Management Platform, iView Systems provides multiple options for additional system integration and interfacing.

The iTrak Software Development Kit, business specific importers and notification options are designed to deliver solutions for automatic and scheduled synchronization and communication into and out of the iTrak and iPass platforms and support such abilities as; People and Vehicle Synchronization (Human Resource Records, Parking Records), System Automation, Integrated Alerting, Auto Daily Log Creation and Outbound Notification Integration.

REQUIREMENTS

iTrak Client Hardware

- X86 Dual Core @ 2.4 Ghz or higher
- 2 GB min. req. (4+ GB recommended)
- 1 GB available disk space
- 1024 X 768 resolution or higher
- Network Card (Networked installations)
- Mouse

iTrak Client Software

- Microsoft® Windows XP SP2 or higher
- Microsoft® Windows Vista
- Microsoft® Windows 7& above
- DirectX 9.0
- Internet Explorer 9 & above
- Microsoft Silverlight 4
- Adobe® Reader 10 or higher

Server Hardware

- X86 Quad Core @ 2.4 GHz or higher
- 4 GB RAM (8+ GB recommended)
- 10+ GB available disk space
- (RAID, SCSI with 10+ GB free space)
- 1024 X 768 resolution or higher
- Network Card (Networked installations)
- Mouse

iTrak Server Software

- Microsoft® Windows Server 2008*
- Microsoft® Windows 2008R2*
- Microsoft® Windows 2012

* VMWare and Microsoft Virtual PC/Server environments are supported.

Microsoft® SQL Server Software

- Microsoft® SQL Server 2005
- Microsoft® SQL Server 2008
- Microsoft® SQL Server 2012

* SQL licences are not included in the price of the software.

Part Numbers

16-1000A

iPass Enterprise: Visitor Management (Includes 5 CALs, 1 Dymo, 200 Badges) - 1 Physical Property, 90 Day SSA

16-1000S

iPass Enterprise (SaaS): Visitor Management - 1 Physical User, SSA, Hosting Included

16-1001A

iPass Enterprise Additional 5 CAL

16-1002A

iPass Enterprise Additional 10 CAL

16-1004A

iPass Lite/Enterprise: Visit Registration Web Portal (Unlimited Web Users)

16-1004S

iPass Enterprise (SaaS): Visit Registration Web Portal (Unlimited Web Users)

16-1005A

iPass Lite: Visitor Management Inc 1 CAL. (SQLEx - 10 GB): One Property, 1 Dymo, 200 Badges

16-1006A

iPass Lite: Single CAL (up to 10 total max)

16-1007A

iPass Enterprise Corporate Volume License (Per CAL) > 16

16-1008A

iPass Lite/Enterprise: Visitor Management Self Service Kiosk Software (Single Station CAL)

30-1415A

iTrak Enterprise: iPass Visitor Mgmt. (Includes 5 CALs, 1 Dymo Printer, 200 Badges)

30-1415B

iTrak Lite: iPass Visitor Management Module (Supports Existing iTrak CALs) + 1 Dymo, 200 Badges

30-1415S

iTrak Enterprise (SaaS): iPass VM Module (per 1 Physical iTrak User), SSA, Hosting Included

iView Systems undertakes a continuous and intensive product development program to ensure that its software and systems perform to the highest standards. As a result, the specifications in this document are subject to change without notice.

iViewSYSTEMS