



S N O W P L O W

Job Title: Environmental Health and Safety Co-op

Reports to: EH&S Specialist

Direct Reports: None

Responsibilities:

1. Assist “system owners” (people that own safety within the organization) with various EHS-related projects to further strategic goals
2. Conduct industrial hygiene-related projects and associated analysis
3. Maintain, develop and analyze various metrics for EHS including our KEA – Key Element Assessment
4. Conduct targeted environmental or safety-related inspections to ensure continued compliance with state or federal requirements
5. Develop and maintain EHS-related software database management systems
6. Create EHS-related training content for online LMS or other formats using tools such as video recording equipment, cameras, movie editing software and Learning Management System
7. Work closely with manufacturing employees, vendors and management to gain feedback and assistance with any EHS-related projects

Education: Must be currently pursuing a degree relating to risk control, health and safety, or a related area

Skills:

1. Above average computer skills in common programs such as Excel, Word, Outlook, Moviemaker & the ability to quickly learn new programs or applications
2. Skilled at using AV equipment such as digital video equipment and digital cameras
3. Skilled at organization and attention to details
4. Able to prioritize and multitask between projects
5. Problem solving skills and the ability to identify root causes of problems
6. Ability to effectively train and speak to large groups of people
7. Ability to deal effectively with varying personalities in many situations
8. Strong oral and written communication skills

If interested and qualified for this opportunity, please submit a resume and/or application to hr@bossplow.com.