APPENDIX A: SUGGESTED GENERAL MAINTENANCE CHECKLISTS

Surfacing (§2.4)
☐ Adequate protective surfacing under and around the equipment.
☐ Install/replace surfacing
☐ Surfacing materials have not deteriorated.
☐ Replace surfacing
☐ Other maintenance: __________________________
☐ Loose-fill surfacing materials have no foreign objects or debris.
☐ Remove trash and debris
☐ Loose-fill surfacing materials are not compacted.
☐ Rake and fluff surfacing
☐ Loose-fill surfacing materials have not been displaced under heavy use areas such as under swings or at slide exits.
☐ Rake and fluff surfacing

Drainage (§2.4)
☐ The entire play area has satisfactory drainage, especially in heavy use areas such as under swings and at slide exits.
☐ Improve drainage
☐ Other maintenance: __________________________

General Hazards
☐ There are no sharp points, corners or edges on the equipment (§3.4).
☐ There are no missing or damaged protective caps or plugs (§3.4).
☐ There are no hazardous protrusions (§3.2 and Appendix B).
☐ There are no potential clothing entanglement hazards, such as open S-hooks or protruding bolts (§2.5.2, §3.2, §5.3.8.1 and Appendix B).
☐ There are no crush and shearing points on exposed moving parts (§3.1).
☐ There are no trip hazards, such as exposed footings or anchoring devices and rocks, roots, or any other obstacles in a use zone (§3.6).

Security of Hardware (§2.5)
☐ There are no loose fastening devices or worn connections.
☐ Replace fasteners
☐ Other maintenance: __________________________
☐ Moving parts, such as swing hangers, merry-go-round bearings, and track rides, are not worn.
☐ Replace part
☐ Other maintenance: __________________________

Durability of Equipment (§2.5)
☐ There are no rust, rot, cracks, or splinters on any equipment (check carefully where it comes in contact with the ground).
☐ There are no broken or missing components on the equipment (e.g., handrails, guardrails, protective barriers, steps, or rungs).
☐ There are no damaged fences, benches, or signs on the playground.
☐ All equipment is securely anchored.

Leaded Paint (§2.5.4)
☐ Paint (especially lead paint) is not peeling, cracking, chipping, or chalking.
☐ There are no areas of visible leaded paint chips or accumulation of lead dust.
☐ Mitigate lead paint hazards

General Upkeep of Playgrounds (§4)
☐ There are no user modifications to the equipment, such as strings and ropes tied to equipment, swings looped over top rails, etc.
☐ Remove string or rope
☐ Correct other modification
☐ The entire playground is free from debris or litter such as tree branches, soda cans, bottles, glass, etc.
☐ Clean playground
☐ There are no missing trash receptacles.
☐ Replace trash receptacle
☐ Trash receptacles are not full.
☐ Empty trash

NOTES:
DATE OF INSPECTION: __________________________

INSPECTION BY: __________________________
### Routine Inspection and Maintenance Issues

- [ ] Broken equipment such as loose bolts, missing end caps, cracks, etc.
- [ ] Broken glass & other trash
- [ ] Cracks in plastics
- [ ] Loose anchoring
- [ ] Hazardous or dangerous debris
- [ ] Insect damage
- [ ] Problems with surfacing
- [ ] Displaced loose-fill surfacing (see Section 4.3)
- [ ] Holes, flakes, and/or buckling of unitary surfacing
- [ ] User modifications (such as ropes tied to parts or equipment rearranged)
- [ ] Vandalism
- [ ] Worn, loose, damaged, or missing parts
- [ ] Wood splitting
- [ ] Rusted or corroded metals
- [ ] Rot